

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, July 7, 2009  
10:00 a.m.**

**Council Chambers  
Fort Vermilion, Alberta**

**AGENDA**

				Page
<b>CALL TO ORDER:</b>	1.	a)	Call to Order	
<b>AGENDA:</b>	2.	a)	Adoption of Agenda	
<b>ADOPTION OF PREVIOUS MINUTES:</b>	3.	a)	Minutes of the June 25, 2009 Regular Council Meeting	9
<b>BUSINESS ARISING OUT OF THE MINUTES:</b>	4.	a)		
		b)		
<b>DELEGATIONS:</b>	5.	a)	RCMP	
		b)		
<b>GENERAL REPORTS:</b>	6.	a)	Mackenzie Housing Management Board Meeting Minutes – May 27, 2009	23
		b)	Parks and Recreation Committee Meeting Minutes – May 28, 2009	31
		c)	Municipal Planning Commission Meeting Minutes – June 12, 2009	39
<b>PUBLIC HEARINGS:</b>	7.	a)	None	
<b>TENDERS:</b>	8.	a)	La Crete Public Works Shop	
		b)	La Crete Water Wells	

		c)	Zama Water Wells	
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c)

d)

**INFORMATION /  
CORRESPONDENCE:**

13. a) Information/Correspondence Items

163

**IN CAMERA  
SESSION:**

14. a) Personnel

b) Special Projects

c) Legal

d) Inter-municipal Relations

e) CO<sub>2</sub> EOR Negotiations

f) AUPE Negotiations

g)

h)

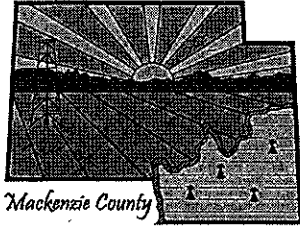
**NEXT MEETING  
DATE:**

15. a) Regular Council Meeting  
Thursday, July 23, 2009  
4:00 p.m.  
Council Chambers, Fort Vermilion, AB

**ADJOURNMENT:**

16. a) Adjournment





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 7, 2009</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Minutes of the June 25, 2009 Regular Council Meeting</b>

### BACKGROUND / PROPOSAL:

Minutes of the June 25, 2009 Regular Council meeting are attached.

### OPTIONS & BENEFITS:

### COSTS & SOURCE OF FUNDING:

### RECOMMENDED ACTION:

That the minutes of the June 25, 2009 Regular Council meeting be adopted as presented.

Author: C. Gabriel

Review by: \_\_\_\_\_

*for*  
CAO *for*



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Thursday, June 25, 2009  
4:00 p.m.**

**Council Chambers  
Fort Vermilion, Alberta**

**PRESENT:** Greg Newman Reeve  
Peter Braun Deputy Reeve  
Dicky Driedger Councillor  
John W. Driedger Councillor  
Ed Froese Councillor  
Bill Neufeld Councillor  
Walter Sarapuk Councillor  
Lisa Wardley Councillor  
Stuart Watson Councillor

**ABSENT:** Ray Toews Councillor

**ADMINISTRATION:** William (Bill) Kostiw Chief Administrative Officer  
Joulia Whittleton Director of Corporate Services  
Ryan Becker Director of Planning & Emergency Services  
John Klassen Director of Operations (South)  
Dave Crompton Director of Operations (North)  
Carol Gabriel Executive Assistant

**ALSO PRESENT:** Media and members of the public.

Minutes of the Regular Council meeting for Mackenzie County held on June 25, 2009 at the Council Chambers in Fort Vermilion, Alberta.

**CALL TO ORDER:** 1. a) **Call to Order**

Reeve Newman called the meeting to order at 4:05 p.m.

**AGENDA:** 2. a) **Adoption of Agenda**

**MOTION 09-06-515** **MOVED** by Councillor Wardley

That the agenda be adopted with the addition of:

5. a) Simon Driedger

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

- 3. a) Minutes of the June 9, 2009 Regular Council Meeting**

**MOTION 09-06-516**

**MOVED** by Councillor Watson

That the minutes of the June 9, 2009 Regular Council meeting be adopted as presented.

**CARRIED**

**BUSINESS ARISING  
OUT OF THE MINUTES:**

- 4. a) None**

**DELEGATIONS:**

- 5. a) Simon Driedger**

Simon Driedger was present to discuss gravel contracts.

**PUBLIC HEARINGS:**

- 7. a) Bylaw 717/09 Land Use Bylaw Amendment to Rezone Plan 942 2745, Block 21, Lot 14 from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 1 "HR1" (La Crete)**

Reeve Newman called the public hearing for Bylaw 717/09 to order at 4:25 p.m.

Reeve Newman asked if the public hearing for proposed Bylaw 717/09 was properly advertised. Ryan Becker, Director of Planning & Emergency Services, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Newman asked the Development Authority to outline the proposed land use bylaw amendment. Ryan Becker, Director of Planning & Emergency Services, presented the Development Authority's submission and indicated that first reading was given on May 27, 2009.

Reeve Newman asked if Council has any questions of the proposed land use bylaw amendment. There were no questions.

Reeve Newman asked if any submissions were received in regards to proposed Bylaw 717/09. No submissions were received.

Reeve Newman asked if there was anyone present who would like to speak in regards to the proposed Bylaw 717/09. No one



was present to speak to the proposed bylaw.

Reeve Newman closed the public hearing for Bylaw 717/09 at 4:27 p.m.

**MOTION 09-06-517**

**MOVED** by Deputy Reeve Braun

That second reading be given to Bylaw 717/09 being a Land Use Bylaw amendment to rezone Plan 942 2756, Block 21, Lot 14 from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 1 "HR1" in the Hamlet of La Crete.

**CARRIED**

**MOTION 09-06-518**

**MOVED** by Councillor Froese

That third reading be given to Bylaw 717/09 being a Land Use Bylaw amendment to rezone Plan 942 2756, Block 21, Lot 14 from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 1 "HR1" in the Hamlet of La Crete.

**CARRIED**

**7. b) Bylaw 722/09 Land Use Bylaw Amendment to Add a Cabin and Cottage to the Discretionary Uses of the Rural Country Residential District 4 "RC4"**

Reeve Newman called the public hearing for Bylaw 722/09 to order at 4:27 p.m.

Reeve Newman asked if the public hearing for proposed Bylaw 722/09 was properly advertised. Ryan Becker, Director of Planning & Emergency Services, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Newman asked the Development Authority to outline the proposed land use bylaw amendment. Ryan Becker, Director of Planning & Emergency Services, presented the Development Authority's submission and indicated that first reading was given on May 27, 2009.

Reeve Newman asked if Council has any questions of the proposed land use bylaw amendment. Does this bylaw address the water/sewer systems? (The Municipal Planning Commission would review this) Is this the sole residence on the property? (yes) Is this a start up home? (Located on an acreage to include a cottage and then possibly build a home in the future) Will this

lower the quality of homes in RC4? (Discretionary use, neighboring residents were notified and the Municipal Planning Commission would have to approve any permits).

Reeve Newman asked if any submissions were received in regards to proposed Bylaw 722/09. No submissions were received.

Reeve Newman asked if there was anyone present who would like to speak in regards to the proposed Bylaw 722/09. There was no one present to speak in regards to the proposed bylaw.

Reeve Newman closed the public hearing for Bylaw 722/09 at 4:32 p.m.

**MOTION 09-06-519**

**MOVED** by Deputy Reeve Braun

That second reading be given to Bylaw 722/09 being a Land Use Bylaw amendment to add a "Cabin" and "Cottage" to the discretionary uses of the Rural Country Residential District 4 "RC4".

**CARRIED**

**MOTION 09-06-520**

**MOVED** by Councillor Wardley

That third reading be given to Bylaw 722/09 being a Land Use Bylaw amendment to add a "Cabin" and "Cottage" to the discretionary uses of the Rural Country Residential District 4 "RC4".

**CARRIED**

**GENERAL REPORTS:**

6. a) **Municipal Planning Commission Meeting Minutes – May 26, 2009**

**MOTION 09-06-521**

**MOVED** by Councillor J. Driedger

That the Municipal Planning Commission meeting minutes of May 26, 2009 be received for information.

**CARRIED**

**TENDERS:**

8. a) **None**

**COUNCIL COMMITTEE,  
CAO AND DIRECTORS**

9. a) **None**

**REPORTS:**

**CORPORATE  
 SERVICES:**

**10. a) Bylaw 709/09 Municipal Heritage Resource Designation (The Old Bay House legally described as Lot 01, Block 01, Plan 3383ET in the Hamlet of Fort Vermilion)**

**MOTION 09-06-522**

**MOVED** by Councillor Wardley

That second reading be given to Bylaw 709/09 being the Municipal Heritage Resource Designation ("The Old Bay House" being legally described as Lot 01, Block 01, Plan 3383ET in the Hamlet of Fort Vermilion) bylaw.

**CARRIED**

**MOTION 09-06-523**

**MOVED** by Councillor Sarapuk

That third reading be given to Bylaw 709/09 being the Municipal Heritage Resource Designation ("The Old Bay House" being legally described as Lot 01, Block 01, Plan 3383ET in the Hamlet of Fort Vermilion) bylaw.

**CARRIED**

**10. b) Building Canada Fund Projects – 2009 Budget Amendment**

**MOTION 09-06-524**  
 (requires 2/3)

**MOVED** by Councillor Sarapuk

That the 2009 capital budget be amended as follows:

Project	Municipal Sources & Borrowing	Provincial and Federal Funding	TOTAL
Fort Vermilion River Road Reconstruction	\$357,223	\$714,446	\$1,071,669
Zama Multi-Use Facility	\$1,819,995 (\$1.5 M borrowing)	\$907,328	\$2,727,323
La Crete 100 <sup>th</sup> Avenue Reconstruction	\$288,942	\$577,884	\$866,827
<b>TOTAL</b>	<b>\$2,466,160</b>	<b>\$2,199,660</b>	<b>\$4,665,820</b>

**MOTION 09-06-525**

**MOVED** by Councillor Wardley

That Motion 09-06-524 be amended to include air conditioning in the Zama Multi-Use Building at a cost of \$30,000.

**CARRIED**

**MOTION 09-06-524**  
 (requires 2/3)

**MOVED** by Councillor Sarapuk

That the 2009 capital budget be amended as follows:

Project	Municipal Sources & Borrowing	Provincial and Federal Funding	TOTAL
Fort Vermilion River Road Reconstruction	\$357,223	\$714,446	\$1,071,669
Zama Multi-Use Facility	\$1,842,017 (\$1.5 M borrowing)	\$918,306	\$2,760,323
La Crete 100 <sup>th</sup> Avenue Reconstruction	\$288,942	\$577,884	\$866,827
<b>TOTAL</b>	<b>\$2,488,182</b>	<b>\$2,210,636</b>	<b>\$4,698,819</b>

**MOTION 09-06-526**

**MOVED** by Deputy Reeve Braun

That Motion 09-06-524 be tabled to the next meeting.

**DEFEATED**

**MOTION 09-06-524**  
 (requires 2/3)

**MOVED** by Councillor Sarapuk

That the 2009 capital budget be amended as follows:

Project	Municipal Sources & Borrowing	Provincial and Federal Funding	TOTAL
Fort Vermilion River Road Reconstruction	\$357,223	\$714,446	\$1,071,669
Zama Multi-Use Facility	\$1,842,017 (\$1.5 M borrowing)	\$918,306	\$2,760,323
La Crete 100 <sup>th</sup> Avenue Reconstruction	\$288,942	\$577,884	\$866,827
<b>TOTAL</b>	<b>\$2,488,182</b>	<b>\$2,210,636</b>	<b>\$4,698,819</b>

**DEFEATED**

**MOTION 09-06-527**

**MOVED** by Councillor Watson

That Council move in camera at 5:06 p.m.

**CARRIED**

**MOTION 09-06-528**

**MOVED** by Deputy Reeve Braun

That Council move out of camera at 5:21 p.m.

**CARRIED**

**MOTION 09-06-529**

**MOVED** by Reeve Newman

That the 2009 budget be amended as presented with the inclusion of \$30,000 to the Zama Multi-Use Building and the balance of funding to be added to the La Crete 100<sup>th</sup> Avenue project.

**CARRIED UNANIMOUSLY**

Reeve Newman recessed the meeting at 5:23 p.m. and reconvened the meeting at 5:35 p.m.

**10. c) Write Off Property Taxes – Tax Roll 313865**

**MOTION 09-06-530**

**MOVED** by Councillor J. Driedger

That the \$83.09 outstanding balance on tax roll 31865 be written-off.

**CARRIED**

**10. d) Preauthorized Utility Payments**

**MOTION 09-06-531**

**MOVED** by Councillor Froese

That administration be authorized to introduce the preauthorized payment option for paying utilities.

**CARRIED**

**10. e) Community Adjustment Fund Application**

**MOTION 09-06-532**

**MOVED** by Councillor Neufeld

That the County proceed with the Community Adjustment Fund Application for funding.

**CARRIED**

**10. f) Mackenzie Library Board – Member at Large Application**

**MOTION 09-06-533**

**MOVED** by Deputy Reeve Braun

That Jed Anderson be appointed as a Member at Large to the Mackenzie Library Board for the period June 25, 2009 to October 2010.

**CARRIED**

**10. g) La Crete Community Library**

**MOTION 09-06-534**

**MOVED** by Deputy Reeve Braun

That the County proceed with working with the engineers on the La Crete Community Library expansion project.

**CARRIED**

**OPERATIONAL  
SERVICES:**

**11. a) La Crete Hill Park Washroom**

**MOTION 09-06-535**

**MOVED** by Councillor Froese

That the La Crete Hill Park washroom be renovated to include windows.

**CARRIED**

**PLANNING,  
EMERGENCY AND  
ENFORCEMENT  
SERVICES:**

**12. a) Development Permit 28-DP-08 Time Extension Part  
Of SE 13-106-14-W5M (88 Connector Area) Direct  
Control District 1 "DC1"**

**MOTION 09-06-536**

**MOVED** by Councillor Neufeld

That the one year time extension request from Mustus Energy Ltd., for Development Permit 28-DP-08 on Part of SE 13-106-14-W5M, be granted. The time extension will expire on May 15, 2010.

**CARRIED**

**12. b) Sewer Servicing for Part of SW 9-106-15-W5M (Hamlet  
of La Crete)**

**MOTION 09-06-537**

**MOVED** by Deputy Reeve Braun

That installation of a new sewer main trunk line as proposed by the developer's engineer (Focus) be approved for the SW 9-106-

15-W5M residential subdivision and be subject to a development agreement being signed that addresses its funding and is approved by the County's engineers.

**CARRIED**

**MOTION 09-06-538**

**MOVED** by Councillor Wardley

That administration reviews funding options of the new sewer main trunk line for the SW 9-106-15-W5M residential subdivision including off-site levies.

**CARRIED**

**INFORMATION/  
CORRESPONDENCE:**

**13. a) Information/Correspondence**

**MOTION 09-06-539**

**MOVED** by Councillor Sarapuk

That the County support the High Level and District Chamber of Commerce to bring the Olympic Torch to the area.

**CARRIED**

**MOTION 09-06-540**

**MOVED** by Councillor J. Driedger

That administration investigate options for development incentives

**CARRIED**

**MOTION 09-06-541**

**MOVED** by Councillor J. Driedger

That the information/correspondence items be accepted for information purposes.

**CARRIED**

Reeve Newman recessed the meeting at 6:04 p.m. and reconvened the meeting at 6:40 p.m.

**IN CAMERA SESSION:**

**MOTION 09-06-542**

**MOVED** by Councillor Watson

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18

(1) at 6:40 p.m.

- 14. a) Personnel
- 14. b) Special Projects
- 14. c) Legal
- 14. d) Inter-municipal Relations
- 14. e) CO<sub>2</sub> EOR Negotiations
- 14. f) AUPE Negotiations
- 14. g) Bylaw 462/04 Land Use Bylaw

**CARRIED**

**MOTION 09-06-543**

**MOVED** by Councillor Wardley

That Council move out of camera at 6:56 p.m.

**CARRIED**

**14. g) Bylaw 462/04 Land Use Bylaw**

**MOTION 09-06-544**

**MOVED** by Deputy Reeve Braun

That first reading be given to bylaw 725/09 to rezone Plan 922 3712, Block 1, Lot 1 and Plan 982 6116, Lots 1 and 2 from HRCT to HCR1 in the hamlet of La Crete.

**CARRIED**

**MOTION 09-06-545**

**MOVED** by Councillor Sarapuk

That Council move in camera at 7:04 p.m.

**CARRIED**

**MOTION 09-06-546**

**MOVED** by Councillor D. Driedger

That Council move out of camera at 8:23 p.m.

**CARRIED**

**14. a) Personnel**

**MOTION 09-06-547**

**MOVED** by Councillor Watson

That Council offer a contract to the Chief Administrative Officer as discussed in camera.

**CARRIED**



**14. b) Special Projects**

**MOTION 09-06-548**

**MOVED** by Councillor Froese

That the Community Adjustment Fund/WED application be approved as amended.

**CARRIED**

**14. c) Legal**

**MOTION 09-06-549**

**MOVED** by Councillor D. Driedger

That the legal updates be received for information.

**CARRIED**

**14. d) Inter-municipal Relations**

**MOTION 09-06-550**

**MOVED** by Councillor Sarasuk

That the inter-municipal relations be received for information.

**CARRIED**

**14. e) CO<sub>2</sub> EOR Negotiations**

**MOTION 09-06-551**

**MOVED** by Reeve Newman

That administration set up a meeting with the Premier or the Minister regarding CO<sub>2</sub> EOR Negotiations.

**CARRIED**

**MOTION 09-06-552**

**MOVED** by Deputy Reeve Braun

That Councillor Wardley and administration be appointed to the Zama Economic Development Committee.

**CARRIED**

**14. f) AUPE Negotiations**

**MOTION 09-06-553**

**MOVED** by Councillor Wardley

That the AUPE negotiations update be received for information.

**CARRIED**

**MOTION 09-06-554**

**MOVED** by Councillor J. Driedger

That the July 22, 2009 regular Council meeting be changed to July 23, 2009.

**CARRIED**

**NEXT MEETING DATE:**

**15. a) Regular Council Meeting**

Regular Council Meeting  
Tuesday, July 7, 2009  
10:00 a.m.  
Council Chambers, Fort Vermilion, AB

**ADJOURNMENT:**

**16. a) Adjournment**

**MOTION 09-06-555**

**MOVED** by Councillor Sarapuk

That the council meeting be adjourned at 8:29 p.m.

**CARRIED**

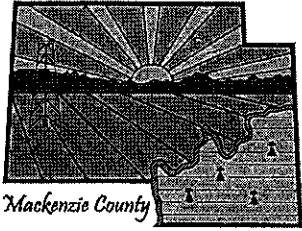
These minutes will be presented to Council for approval on July 7, 2009.

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Greg Newman  
Reeve

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William Kostiw  
Chief Administrative Officer



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 7, 2009</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Mackenzie Housing Management Board Meeting Minutes May 27, 2009</b>

**BACKGROUND / PROPOSAL:**

Information item. The adopted minutes of the May 27, 2009 meeting are attached.

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**RECOMMENDED ACTION:**

That the Mackenzie Housing Management Board meeting minutes of May 27, 2009 be received for information.

Author: C. Gabriel

Review By: \_\_\_\_\_

*W. Kostiw*  
CAO *W. Kostiw*



**MACKENZIE HOUSING MANAGEMENT BOARD  
REGULAR BOARD MEETING  
May 27, 2009 – 10:00 A.M.  
Fireside Room – Heimstaed Lodge**

**In Attendance:**

Wally Schroeder, Chair  
George Friesen, Vice-Chair  
Abe Peters (Arrived 10:19 a.m.)  
John W. Driedger  
Daryl Zielsdorf  
Jim Thompson  
Dave Neufeld  
Brenda Chorney

**Regrets:**

Norm Van Vliet  
Ellis Forest

**Administration:**

Barb Spurgeon, Chief Administrative Officer  
Joyce Grant, Health Care Manger  
Lisa Unruh, Executive Assistant

**Call to Order:**

Chair Wally Schroeder called the Board meeting to order at 10:02 a.m.

**Agenda:**

**Approval of Agenda**

09-045

Moved by Jim Thompson

That the agenda be approved as presented.

Carried

**Minutes:**

**March 26, 2009 Board Meeting**

09-046

Moved by George Friesen

That the minutes of the March 26, 2009 Board meeting be approved as presented.

Carried

**Reports:**                    **CAO Report**

09-047                        Moved by John W. Driedger

That the Chief Administrative Officer report be accepted for information.

Carried

Abe Peters entered meeting at 10:19 a.m.

**Financial Reports**                    **Housing – April 30, 2009**

09-048                        Moved by Jim Thompson

That the April 30, 2009 Housing financial report be accepted for information.

Carried

**Lodge – April 30, 2009**

09-049                        Moved by Brenda Chorney

That the April 30, 2009 Lodge financial report be accepted for information.

Carried

**Assisted Care – April 30, 2009**

09-050                        Moved by Dave Neufeld

That the April 30, 2009 Assisted Care financial report be accepted for information.

Carried.

**New Business:**

**Guest – Lindsay Pratt, Housing Advisor**

Chairman Schroeder welcomed Lindsay Pratt to the table at 11:02 a.m.

Mr. Pratt gave a brief update on housing. He advised that he had received approval to purchase a maintenance truck.

Chairman Schroeder thanked Mr. Pratt for his presentation.

**Maintenance Truck**

09-051

Moved by Jim Thompson

That the Maintenance Truck report be accepted for information.

Carried

**High Level Requisition**

09-052

Moved by Daryl Zielsdorf

That discussion on the High Level Requisition be tabled to the June meeting.

Carried

**Nursing Policies**

09-053

Moved by Dave Neufeld

That the following nursing policies be adopted:

- NUR-204 Charting By Exception
- NUR-205 Chart Thinning
- NUR-206 Managed Risk
- NUR-207 Coordinated Access: Continuing Care Services
- NUR-208 Guardianship
- NUR-209 Nursing Practicing Standards

- NUR-210 Scope of Nursing Practice: Licensed Practical Nurse (LPN)
- NUR-211 Reportable Incidents to Alberta Health and Wellness
- NUR-212 Abbreviations
- NUR-213 Client Identification: Verifying/Checking of
- NUR-214 Fall Prevention and Management Program
- NUR-215 Influenza (FLU) Vaccination-Clients
- NUR-216 Management of the Out-Of-Control Client Using Seclusion
- NUR-217 Basic Foot and Nail Care By Health Care Professional
- NUR-218 Medical Examiner's Case
- NUR-219 Prevention of Abuse

Carried

#### **Salary Increases and RRSP's**

09-054

Moved by George Friesen

That staff receive a 6% salary increase effective July 1, 2009

Carried

#### **Action Plan for Compliance to Continuing Care & Infection Prevent & Control Standards**

09-055

Moved by Jim Thompson

That the Suggested Action Plan for Compliance to Continuing Health Care & Alberta Infection Control Standards be received for information

Carried



**Results of 2009 Resident Survey**

09-056

Moved by John W. Driedger

That the results of the 2009 Resident Survey be received for information.

Carried

**Process of CAO Evaluation**

A general discussion was held on the process of CAO evaluation.

**Lodge Rents**

09-057

Moved by John W. Driedger

That Lodge rent be charged at the rate of \$950.00 for the period beginning July 1, 2009 to June 30, 2010.

Carried

**Information Items:**

09-058

Moved by Jim Thompson

That the following items be accepted for information:

Bank reconciliation for March 2009  
Bank reconciliation for April 2009  
LAP Grant  
Lodge Newsletter  
Housing Newsletter  
ASCHA Update  
Approval for Housing budget  
HEP Fund

Carried

**In Camera**

09-059 Moved by Abe Peters

That consideration be given to move in camera at 11:48 a.m.

Carried

09-060 Moved by Jim Thompson

That consideration be given to move out of camera at 12:05 p.m.

Carried

**Next Meeting Date:** Regular Board Meeting  
June 30, 2009 – 10:00 a.m.  
Fireside Room – Phase I  
Heimstaed Lodge

**Adjournment:**

09-061 Moved by John W. Driedger

That the board meeting of May 27, 2009 be adjourned at 12:06 p.m.

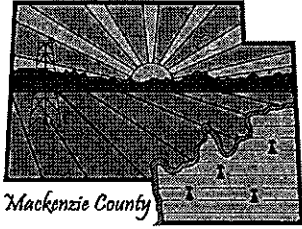
Carried

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Wally Schroeder, Chair

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Lisa Unruh, Executive Assistant



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	July 7, 2009
<b>Presented By:</b>	John Klassen, Director of Operations – South
<b>Title:</b>	Parks and Recreation Committee Meeting Minutes May 28, 2009

**BACKGROUND / PROPOSAL:**

The adopted minutes of the May 28, 2009 Parks and Recreation Committee meeting are attached.

**OPTIONS & BENEFITS:**

N/A

**COSTS & SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

That the Parks and Recreation Committee meeting minutes of May 28, 2009 be received for information.

Author: C. Friesen Review Date: for CAO



**MACKENZIE COUNTY  
PARKS AND RECREATION COMMITTEE**

**May 28, 2009  
10:00 am**

**Mennonite Heritage Center  
La Crete, Alberta**

**MINUTES**

<b>PRESENT:</b>	<b>Lisa Wardley</b>	<b>Chair, Councilor</b>
	<b>Peter Braun</b>	<b>Vice Chair, Councilor</b>
	<b>John W Driedger</b>	<b>Councilor</b>
	<b>Ray Toews</b>	<b>Councilor</b>

<b>ALSO PRESENT:</b>	<b>John Klassen</b>	<b>Director of Operations, South</b>
	<b>Connie Friesen</b>	<b>Public Works Administrative Officer</b>

**CALL TO ORDER:** 1. a) Call to Order

Councilor Wardley called the meeting to order at 10:15am.

Councilor Wardley, Councilor Braun, Councilor Driedger and Councilor Toews completed the tour of the Northern Lights Recreation Center. They arrived at the La Crete Heritage Center at 11:35am.

**AGENDA:** 2. a) Adoption of Agenda

**MOTION 09-024** **MOVED** by Councilor Braun

That the agenda be adopted as presented.

**CARRIED**

**MINUTES:** 3. a) Adoption of the April 28, 2009 minutes

**MOTION 09-025** **MOVED** by Councilor Braun

That the minutes of April 28, 2009 Parks and Recreation Committee meeting be adopted as presented.

**CARRIED**

**DELEGATIONS:** 4. a) NONE

**NEW BUSINESS:** 5. a) La Crete Arena Tour at 10:00am

The four councilors attended the tour along with the Northern Lights

Recreation Center manager Phillip Doerksen.

The recreation centers' inadequate layout of the entrance and kitchen makes it inconvenient for all users. Substantial funding is needed for the maintenance of all recreation facilities within the County.

The tennis court windscreen for the La Crete Arena fencing project came in under budget and Councilor Braun suggested spending the rest of the budgeted amount (approximately \$3500) on a port-a-potty by the tennis court and for filling in the area between the recreation building and sidewalk with concrete.

Councilor Wardley recessed the meeting at 12:10pm

Councilor Wardley reconvened the meeting at 12:52pm

**MOTION 09-026**

**MOVED** by Councilor Wardley

That the agenda be amended with the addition of:  
6. a) RinC

**CARRIED**

**MOTION 09-027**

**MOVED** by Councilor Driedger

That the remainder of the La Crete Arena Fencing project budget be spent on concrete by the recreation building and a port-a-potty by the tennis court.

**CARRIED**

a. Playground Equipment

**MOTION 09-028**

**MOVED** by Councilor

That the Playground Equipment be tabled to the next Parks & Recreation meeting.

**CARRIED**

b) Hutch Lake

a. Monthly camping fee

**MOTION 09-029**

**MOVED** by Councilor Toews

That the parks bylaw 720/09 be left as is with the monthly fee only applying to Wadlin Lake and have the caretakers use discretion on the 14 day maximum stay.

**CARRIED**

Wadlin Lake Seasonal Sites

**MOTION 09-030**

**MOVED** by Councilor Braun

That administration further investigate the potential for annual lease sites.

**CARRIED**

The caretaker's at Hutch Lake made a request to the county asking for approval to set up a promotional weekend with entertainment, beach volleyball/horseshoes and etc.

**MOTION 09-031**

**MOVED** by Councilor Wardley

That administration sends the caretaker's an approval letter as per their request with a stipulation that the County be forewarned of the events' scheduled date.

**CARRIED**

b. Lease costs

**MOTION 09-032**

**MOVED** by Councilor Braun

That the lease costs be received for information.

**CARRIED**

c) Bridge Campground

**MOTION 09-033**

**MOVED** by Councilor

That administration proceed with obtaining a 3 year recreational lease at Bridge Campground with Alberta Parks and work towards the ownership of the property at preferably no cost to the County.

**CARRIED**

d) St. Marys Playground (Ray Toews)

Councilor Toews stated that the grades 5 and 6 were moved from the public school to St. Mary's elementary school. They would like to have the playground equipment moved from the public school to the elementary school and have the County staff move it for them due to lack of manpower.

**MOTION 09-034**                    **MOVED** by Councilor Toews

That the Parks and Recreation Committee support the schools' request and have the County public works staff in Fort Vermilion move the playground equipment from the public school to the elementary school.

**CARRIED**

e)     Fort Vermilion Rodeo Grounds

**MOTION 09-035**                    **MOVED** by Councilor Wardley

That administration investigates the option of purchasing the property but in the meantime pursues a long term lease and survey.

**CARRIED**

f)     Wadlin Lake Caretaker Shack

**MOTION 09-036**                    **MOVED** by Councilor Driedger

That administration leave the caretaker shack as is for 2009 and rebudget for a new shack in 2010.

**CARRIED**

g)     La Crete Hill Park

a. Toilet/Change Facility

**MOTION 09-037**                    **MOVED** by Councilor Wardley

That administration proceed with the production of two concrete toilet facilities that house a change table and an outside water tap for Reinland Park and La Crete Hill Park; with the funding to come from the Campground Improvements carry forward project and in the meantime move the current toilet/change facility from La Crete Hill Park to the public works yard for renovations.

**CARRIED**



Councilor Wardley recessed the meeting at 1:50pm

Councilor Wardley reconvened the meeting at 2:00pm

h) Atlas Landing Recreational Lease

**MOTION 09-038**

**MOVED** by Councilor Driedger

That administration brings back additional information to the next parks meeting.

**CARRIED**

i) La Crete Ferry Campground (update)

**MOTION 09-039**

**MOVED** by Councilor Driedger

That administration releases the operational funds as budgeted to the La Crete Ferry Campground Society pending all paperwork is in order and the day use site is blocked off to vehicular traffic.

**CARRIED**

j) Communities in Bloom

John updated the committee on what is happening with Communities in Bloom and the difficulty they are having with moving forward with the program.

k) Self Registration Envelope

**MOTION 09-040**

**MOVED** by Councilor

That administration contact Alberta Parks to see what they use for envelopes at other provincial parks and possibly obtain some from them for use at Hutch Lake.

**CARRIED**

**ADDITIONAL  
ITEMS:**

6. a) RinC

**MOTION 09-041**

**MOVED** by Councilor Driedger

That administration contact Joulia and prepare the application for RinC for submission by May 29, 2009; for possible additional grant funding for the parks.

**CARRIED**

**NEXT MEETING**

**DATE:**

7. a) Parks and Recreation Committee Meeting

The next Parks and Recreation Committee meeting is scheduled for June 25, 2009 at 12:00pm in Fort Vermilion in the Council Chambers.

**ADJOURNMENT:**

8. a) Adjournment

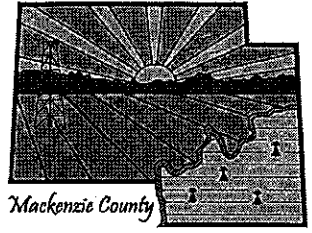
**MOTION 09-042**

**MOVED** by Councilor Wardley

That the Parks and Recreation Committee meeting be adjourned at 2:32pm.

**CARRIED**

These minutes were adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2009.



# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 7, 2009</b>
<b>Presented By:</b>	<b>Ryan Becker, Director of Planning and Emergency Services</b>
<b>Title:</b>	<b>Municipal Planning Commission Meeting Minutes June 12, 2009</b>

**BACKGROUND / PROPOSAL:**

Information item. The adopted minutes of the June 12, 2009 meeting are attached.

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**RECOMMENDED ACTION:**

That the Municipal Planning Commission meeting minutes of June 12, 2009 be received for information.

**Author:** C. Gabriel      **Review By:** *for*  
CAO *fnl.*



**Mackenzie County  
Municipal Planning Commission Meeting**

**Heritage Centre  
La Crete, Alberta**

**Friday, June 12, 2009 @ 9:00 a.m.**

**PRESENT**

Beth Kappelar	Vice-Chair
Ed Froese	Councillor, MPC Member
Jack Eccles	MPC Member (Arrived 10:30 a.m.)
Manfred Gross	MPC Member
Ryan Becker	Director of Planning and Emergency Services
Marion Krahn	Development Officer
Liane Lambert	Development Officer
Sarah Martens	Planning and Emergency Services Administrative Officer

**ABSENT**

Peter Braun	Chair, Deputy Reeve
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**1. CALL TO ORDER**

Beth Kappelar called the meeting to order at 9:12 a.m.

**2. ADOPTION OF AGENDA**

**MOTION 09-152 MOVED by Ed Froese**

That the agenda be adopted with the following additions:

- 4h) Development Permit Application 111-DP-09  
Edward Buhler; Ancillary Building (Detached Garage)  
Plan 6076RS, Block 6, Lot 3; La Crete
- 4i) Development Permit Application 127-DP-09  
Myron Friesen; Single Family Dwelling Addition  
on Basement with Setback Variance  
Part of NW 9-109-13-W5M (Boyer Settlement, Lot 19)  
Boyer Settlement
- 4j) Development Permit Application 129-DP-09  
John Krahn; Public Use (RV Stalls, Campground Office, 3  
Shelters, Well and RV Waste Disposal Station)

Part of NE 30-103-19-W5M, Part of NW 29-103-19-W5M, Part of SE 31-103-19-W5M, Part of SW 32-106-19-W5M and Part of Government Road Allowance 20-0; Tompkins Landing

5e) Subdivision Application 11-SUB-09  
NW 12-104-17-W5M; Tompkins Landing Area  
Willie U. and Anna Peters

5f) Subdivision Proposal  
Part of SW 15-106-15-W5M (C. of T. 062 018 224); La Crete  
Helena Martens

6b) Home Placement

7b) Legal

**CARRIED**

**3. MINUTES**

**a) Adoption of Minutes**

**MOTION 09-153** **MOVED** by Manfred Gross

That the minutes of the May 26, 2009 Municipal Planning Commission meeting be adopted as presented.

**CARRIED**

**b) Business Arising from Previous Minutes**

No business arising from previous minutes.

**4. DEVELOPMENT**

**a) Development Permit Application 85-DP-09  
Martin Harder; Mobile Home with Addition  
Plan 862 1341, Block 17, Lot 38, Stall 9  
La Crete – Parkside Village**

**MOTION 09-154** **MOVED** by Ed Froese

That Development Permit 85-DP-09 on Plan 862 1341, Block 17, Lot 38, Stall 9 in the name of Martin Harder be tabled to later in the meeting.

**CARRIED**

- b) **Development Permit Application 86-DP-09  
Henry Krahn; Mobile Home with Addition  
and Front and Back Decks  
Plan 862 1341, Block 17, Lot 38, Stall 6  
La Crete – Parkside Village**

**MOTION 09-155      MOVED** by Ed Froese

That Development Permit 86-DP-09 on Plan 862 1341, Block 17, Lot 38, Stall 6 in the name of Henry Krahn be tabled to later in the meeting.

**CARRIED**

- c) **Development Permit Application 96-DP-09  
Herman Bergen; Mobile Home with Addition  
and Front and Back Decks  
Plan 862 1341, Block 17, Lot 38, Stall 5  
La Crete – Parkside Village**

**MOTION 09-156      MOVED** by Ed Froese

That Development Permit 96-DP-09 on Plan 862 1341, Block 17, Lot 38, Stall 5 in the name of Herman Bergen be tabled to later in the meeting.

**CARRIED**

- d) **Development Permit Application 108-DP-09  
John G. Derksen; Roof over Existing Deck  
Plan 942 0787, Block 6, Lot 7; La Crete**

**MOTION 09-157      MOVED** by Manfred Gross

That Development Permit 108-DP-09 on Plan 942 0787, Block 6, Lot 7 in the name of the John G. Derksen be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building setbacks are; 9.14 meters (30 feet) from the front (west) property line; 3.05 meters (10 feet) rear (east) yard; 1.52 meters (5 feet) side yards (north and south), from the property lines.
2. The roof over the existing deck shall be constructed and finished with similar construction materials as the existing Mobile Home and Addition to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
3. The roof over the deck is required to be constructed as a non-permanent structure. Non-permanent means in a manner in which the structure can be easily moved.
4. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developer's expense.
5. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
6. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

**CARRIED**

- e) Development Permit Application 118-DP-09  
Trevor Fisher; 6 Foot Wood Fence with 3 Foot Variance  
Plan 032 3177, Block 2, Lot 11; La Crete**

**MOTION 09-158**    **MOVED** by Ed Froese

That Development Permit 118-DP-09 on Plan 032 3177, Block 2, Lot 11 in the name of the Trevor Fisher be approved with the following conditions:



Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Utility Rights-of-Way exist within the north and east sides of the lot. The developer is required to obtain permission from all applicable utilities companies prior to the commencement of construction.**
2. **Mackenzie County shall not be held liable for any concerns, issues or damages related to the fence or any part (s) thereof resulting from any work being done on or in the utility right-of-way either by the County, any contractors hired by the County or any utility companies. Any removal and/or replacement of the fence required as a result of work being done on or in the utility right-of-way shall be borne by the landowner.**
3. **The developer shall enter into a Developers Agreement with the County for the construction of the fence on the Utility Right-of-Way prior to commencement of construction. The Developers Agreement will be registered against the title.**
4. Approval of a fence with variance as noted in condition 5.
5. **Maximum height of fence: Six (6) feet, placement as shown in the attached site plan.**
6. The fence shall not adversely affect the view of vehicular and pedestrian traffic.
7. The fence shall not encroach onto adjacent properties.

**CARRIED**

- f) **Development Permit Application 120-DP-09  
Abe G. Neufeld; Ancillary Building (Detached Garage)  
with Variance  
Plan 032 5931, Block 3, Lot 4; La Crete – North Country Acres**

**MOTION 09-159**      **MOVED** by Manfred Gross

That Development Permit 120-DP-09 on Plan 032 5931, Block 3, Lot 4 in the name of the Abe G. Neufeld be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building setbacks: 15.24 meters (50 feet) front (north) yard; 7.62 meters (25 feet) rear (south) yard; 4.57 meters (15 feet) side yards (east and west); from the property lines. A Municipal Reserve lot exists adjacent to the south property line and no construction or development is permitted in or on this Municipal Reserve lot. All setbacks are to be measured from your property lines.
2. A 232 square foot variance for the Ancillary Building (detached garage) is hereby granted. The maximum area of the Ancillary Building (detached garage) shall be 896 square feet.
3. The highest point of the Ancillary Building (detached garage) shall be no more than 15 feet in height from grade to roof peak.
4. The Ancillary Building (detached garage) is approved for personal purposes only and no commercial activity is permitted in this building or district. If the developer/owner/resident intends to use the Ancillary Building (detached garage) for commercial use, a rezoning or Land Use Bylaw amendment application must be submitted and approved. Upon approval of the rezoning or Land Use Bylaw amendment, a new development permit must be received and approved prior to the commencement of a commercial use.
5. The Ancillary Building (detached garage) shall be constructed as a car garage and shall contain car garage doors to a maximum height of 8 feet. No commercial sized garage doors are permitted.
6. The Ancillary Building (detached garage) shall be constructed and finished with similar construction materials as the residence and shall compliment the natural features of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority.
7. No ancillary building erected/or moved onto the site shall be used as a dwelling.
8. All sewage disposal systems shall be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.

9. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developer's expense.
10. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
11. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

**CARRIED**

- g) Development Permit Application 126-DP-09  
Randy Krahn; 4 Foot Chain Link Fence with 1 Foot Variance  
Plan 962 1378, Block 15, Lot 54; La Crete**

**MOTION 09-160**      **MOVED** by Manfred Gross

That Development Permit 126-DP-09 on Plan 962 1378, Block 15, Lot 54 in the name of Randy Krahn be approved with the following conditions:

**Failure to comply with one or more of the attached conditions shall render this permit Null and Void**

1. **Construction/development commenced prior to the issuance of the Development Permit therefore the developer shall pay the penalty fee of \$100.00.**
2. Approval of a fence with variance as noted in condition 3.
3. **Maximum height of fence: Four (4) feet for the front (west) yard and the first 25 feet of the side yards (north and south) and up to a maximum of six (6) feet for the remaining side yards (north and south) and rear (east) yard.**
4. The fence shall not adversely affect the view of vehicular and pedestrian traffic.

5. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
6. The fence shall not encroach onto adjacent properties.

**CARRIED**

- h) Development Permit Application 111-DP-09  
Edward Buhler; Ancillary Building (Detached Garage)  
Plan 6076RS, Block 6, Lot 3; La Crete**

**MOTION 09-161**    **MOVED** by Manfred Gross

That Development Permit 111-DP-09 in the name of Edward Buhler on Plan 6067RS, Block 6, Lot 3 be tabled for further discussion with applicant.

**CARRIED**

- i) Development Permit Application 127-DP-09  
Myron Friesen; Single Family Dwelling Addition  
on Basement with Setback Variance  
Part of NW 9-109-13-W5M (Boyer Settlement, Lot 19)  
Boyer Settlement**

**MOTION 09-162**    **MOVED** by Ed Froese

That Development Permit 127-DP-09 on Part of NW 9-109-13-W5M (Boyer Settlement, Lot 19) in the name of Myron Friesen be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **A setback variance of 7.15 meters (23.45 feet) from the east road allowance is hereby granted for the proposed 12' x 23' addition with basement.**
2. Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines.

3. This permit approval is subject to the access to the property being constructed to County standards. Failure to do so shall render this permit Null and Void.
4. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
5. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
6. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at (780) 927-3718 Access to be constructed to Mackenzie County standards and at the developers expense.
7. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

**CARRIED**

- j) Development Permit Application 129-DP-09  
John Krahn; Public Use (RV Stalls, Campground Office, 3  
Shelters, Well, and RV Waste Disposal Station)  
Part of NE 30-103-19-W5M, Part of NW 29-103-19-W5M, Part of  
SE 31-103-19-W5M, Part of SW 32-106-19-W5M and Part of  
Government Road Allowance 20-0; Tompkins Landing**

**MOTION 09-163      MOVED** by Ed Froese

That Development Permit 129-DP-09 on Part of NE 30-103-19-W5M, Part of NW 29-103-19-W5M, Part of SE 31-103-19-W5M, Part of SW 32-106-19-W5M and Part of Government Road Allowance 20-0 in the name of John Krahn be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **The development shall meet all Alberta Safety Code requirements for Public Buildings/Structures and any other requirements specified by Safety Codes. Failure to do so shall render this permit Null and Void.**
2. **The RV Waste Disposal Station shall be constructed and operated in accordance with the requirements specified by Safety Codes and in conformance with the Alberta Private Sewage Treatment and Disposal Regulations. All RV private sewage disposed at the site shall be disposed into the Waste Disposal Station only. The disposal of collected private sewage shall be at a County and Alberta Environment approved site(s) and in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.**
3. The campground and buildings shall not obstruct the visibility for vehicular traffic on Highway 697 nor shall it obstruct or negatively impact the operation of the La Crete Ferry.
4. Comply with applicable legislation under Environmental Health and obtain the appropriate approvals prior to commencement of development. Contact Dr. Jagtar Sandhu, Regional Manager, at 780-788-1709.
5. **Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines or setbacks as required by Alberta Transportation, whichever is greater. Minimum setbacks from the upper bank of the Peace River shall be 75 feet (22.86 meters) or setback requirements as required by Alberta Environmental Protection, whichever is greater.**
6. Obtain written approval from Alberta Transportation regarding the proposed development prior to commencement of the development. Contact Robert Lindsay at 780-624-6547.
7. All conditions and requirements by Alberta Transportation are to be met to their specifications and standards.
8. **This permit approval is subject to the access to the property being constructed to Alberta Transportation standards. Contact Robert Lindsay at 780-624-6547.**

9. PRIOR to installation of a new access or changing location of existing access contact Alberta Transportation at 780-624-6547. Access to be constructed to Alberta Transportation standards at the developer's expense.
10. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
11. If a sign is placed on the property the sign shall be located a minimum of:
  - a. 200 meters from regulatory signs,
  - b. 3 meters (9.84 feet) from the outer edge of the road or not less than 1.5 meters (4.92 feet) from the property line if on private property, and
  - c. 1.5 meters (4.92 feet) to 2.5 meters (8.2 feet) in height above the shoulder of the road or as required by Alberta Transportation, whichever is greater.
12. The sign shall:
  - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
  - b. Not unduly interfere with the amenities of the district,
  - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
  - d. Not create visual or aesthetic blight.
13. Illumination of the sign must not negatively affect, nor pose a safety hazard to, an adjacent site or road.
14. Wiring and conduits of the sign must be concealed from view.
15. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
16. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

**CARRIED**

5. **SUBDIVISION**

- a) **Subdivision Application 07-SUB-09  
SE 14-107-13-W5M; Fort Vermilion Rural  
Bernard and Ruth Doerksen**

**MOTION 09-164**    **MOVED** by Ed Froese

That subdivision application 07-SUB-08 in the name of Bernard and Ruth Doerksen on SE 14-107-13-W5M be accepted with the following conditions.

1. This approval is for a single lot subdivision, 13.07 acres (5.29 hectares) in size.
2. Applicant/developer shall enter into a Developer's Agreement with Mackenzie County which shall contain, but is not limited to:
  - a. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the municipality.
  - b. Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and based on the current market value. The current residential market value for this property is \$2,860.00 per acre. Municipal reserve is charged at 10%, which is \$286.08 per subdivided acre. 13.07 acres times \$286.08, equals **\$3,739.07**.
  - c. Provision of access to the subdivision and to the balance of the quarter in accordance with Mackenzie County standards and at the developer's expense.
  - d. Provision of a storm water management plan. Please contact Liane Lambert, Development Officer to discuss the requirements for your subdivision.
  - e. The existing pump out shall be moved to meet the minimum 91 meter setback requirements from all property lines prior to registration of the title at Alberta Land Titles.



- f. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
- g. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
- h. Dedication of the most southerly 5.18 metres of the proposed subdivision for future road widening.
- i. Provision of utility right-of-way as required by ATCO Electric and Northern Lights Gas.
- j. Subdivision must meet ATCO Electric's conditions as follows:
  - i. A utility right-of-way in the name of ATCO Electric must be registered with the new and existing titles, extending to an alignment 7.5 meters on either side of the power line center line.
  - ii. The existing and future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 6.1 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.
  - iii. The landowner/developer is cautioned not to plant trees which may subsequently grow into the power line right-of-way.
  - iv. Buildings or equipment should not be located within 5.0 meters of the power line.

**CARRIED**

**b) Subdivision Application 08-SUB-09  
SE 18-104-15-W5M; Buffalo Head Prairie Area  
John P. and Helen Wiebe**

**MOTION 09-165**    **MOVED** by Manfred Gross

That subdivision application 08-SUB-09 in the name of John P. and Helen Wiebe, on SE 18-104-15-W5M be approved with the following conditions:

1. This approval is for a single lot subdivision, 10 acres (4.04 hectares) in size.
2. Applicant/developer shall enter into a Developer's Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - b. Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards at the developers' expense. Access to the subdivision and the balance of the quarter section shall be off of Range Road 15-5.
  - c. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
  - d. Provision of a storm water management plan. Contact Marion Krahn, Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
  - e. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
  - f. Provision of utility right-of-way as required by Northern Lights Gas Co-op.
  - g. Subdivision must meet ATCO Electric's conditions as follows:
    - i. A utility right-of-way in the name of ATCO Electric must be registered with the new and existing titles, extending to an alignment 7.5

meters on either side of the power line center line.

- ii. The existing and future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 6.1 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.
- iii. The landowner/developer is cautioned not to plant trees which may subsequently grow into the power line right-of-way.
- iv. Buildings or equipment should not be located within 5.0 meters of the power line.

**CARRIED**

**c) Subdivision Application 09-SUB-09  
SW 9-107-12-W5M; Fort Vermilion/Blumenort Area  
David and Rebecca Martens**

**MOTION 09-166**    **MOVED** by Ed Froese

That subdivision application 09-SUB-09 in the name of David and Rebecca Martens on SW 9-107-12-W5M be accepted with the following conditions.

1. This approval is for a single lot subdivision, 10.80 acres (4.37 hectares) in size.
2. Applicant/developer shall enter into a Developer's Agreement with Mackenzie County which shall contain, but is not limited to:
  - a. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the municipality.
  - b. Provision of access to the subdivision and to the balance of the quarter in accordance with Mackenzie County standards and at the developer's expense.

- c. Provision of a storm water management plan. Please contact Liane Lambert, Development Officer to discuss the requirements for your subdivision.
- d. The existing pump out shall be moved to meet the minimum 91 meter setback requirements from all property lines prior to registration of the title at Alberta Land Titles.
- e. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
- f. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
- g. Dedication of the most westerly 5.18 metres of the proposed subdivision for future road widening.
- h. Provision of utility right-of-way as required by ATCO Electric and Northern Lights Gas.
- i. Subdivision must meet ATCO Electric's conditions as follows:
  - i. A utility right-of-way in the name of ATCO Electric must be registered with the new and existing titles, extending to an alignment 7.5 meters on either side of the power line center line.
  - ii. The existing and future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 6.1 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.
  - iii. The landowner/developer is cautioned not to plant trees which may subsequently grow into the power line right-of-way.

- iv. Buildings or equipment should not be located within 5.0 meters of the power line.

**CARRIED**

**d) Subdivision Application 10-SUB-09  
SE 14-108-13-W5M; Fort Vermilion Rural  
Dave and Wendy Ward**

**MOTION 09-167      MOVED** by Manfred Gross

That subdivision application 10-SUB-08 in the name of Dave and Wendy Ward on SE 14-108-13-W5M be accepted with the following conditions.

1. This approval is for a single lot subdivision, 5 acres (2.02 hectares) in size.
2. Applicant/developer shall enter into a Developer's Agreement with Mackenzie County which shall contain, but is not limited to:
  - a. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the municipality.
  - b. Provision of access to the subdivision and to the balance of the quarter in accordance with Mackenzie County standards and at the developer's expense.
  - c. Alberta Transportation requires that the developer submit a traffic volume projection prepared by a qualified transportation engineer be provided for the twenty year planning horizon addressing the existing developments and the proposed development putting traffic on the intersection of Range Road 131 and Highway 88. So that a determination can be made as to whether a Type I intersection will be adequate or if a Type II intersection is warranted at this location.
  - d. Provision of a storm water management plan. Please contact Liane Lambert, Development Officer to discuss the requirements for your subdivision.

- e. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
- f. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
- g. Provision of utility right-of-way as required by ATCO Electric and Northern Lights Gas.
- h. Subdivision must meet ATCO Electric's conditions as follows:
  - i. A utility right-of-way in the name of ATCO Electric must be registered with the new and existing titles, extending to an alignment 7.5 meters on either side of the power line center line.
  - ii. The existing and future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 6.1 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.
  - iii. The landowner/developer is cautioned not to plant trees which may subsequently grow into the power line right-of-way.
  - iv. Buildings or equipment should not be located within 5.0 meters of the power line.

**CARRIED**

**e) Subdivision Application 11-SUB-09  
NW 12-104-17-W5M; Tompkins Landing Area  
Willie U. and Anna Peters**

**MOTION 09-168      MOVED** by Manfred Gross

That subdivision application 11-SUB-09 in the name of Willie U. and Anna Peters, on NW 12-104-17-W5M be approved with the following conditions:

1. This approval is for a single lot subdivision, 12.11 acres (4.90 hectares) in size.
2. Applicant/developer shall enter into a Developer's Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - b. The existing driveway on Range Road 17-1, lying south of Highway 697 and continuing to the north property line of the proposed subdivision, shall be upgraded to County road standards. Road specifications may be obtained by contacting the Operational Services Department of Mackenzie County at 780-928-3983. Inspections by Operational Services staff are required during the construction/upgrade of this road.
  - c. Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County and Alberta Transportation standards and at the developer's expense. Access to the subdivision and the balance of the quarter section shall be off of Range Road 17-1.
  - d. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations. An approved private sewage permit for the outdoor privy is required or the outdoor privy removed prior to the registration of the subdivision.
  - e. Provision of a storm water management plan. Contact Marion Krahn, Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.

- f. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- g. Dedication of the most westerly 5.18 meters of the proposed subdivision for future road widening.
- h. Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$3,161.85 per acre. Municipal reserve is charged at 10%, which is \$316.19 per subdivided acre. 12.11 acres times \$316.19 equals \$3,829.00.
- i. Provision of utility right-of-way as required by Northern Lights Gas Co-op.
- j. Subdivision must meet ATCO Electric's conditions as follows:
  - i. Any existing power line easements and/or utility right-of-ways must remain in place.
  - ii. No driveways or approaches may be installed under the power line without first obtaining a Crossing Agreement from ATCO Electric.
  - iii. Costs associated with changes required to correct any line clearance problems as a result of the lot development shall be borne by the developer.
  - iv. Any costs incurred for the relocation or repair of the existing electrical facilities, as a result of the subdivision, will be the responsibility of the developer.
  - v. No work shall proceed under the power line without first receiving written permission from ATCO Electric.
  - vi. There must be 9 meters clearance from all buildings, trees, and materials to the power line. The existing and any future power line route will require maintenance of a cleared



right-of-way to ground level and to a minimum width of 7.1 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.

- vii. If the County, in conjunction with the subdivision approval, takes title to a portion of the property to allow for future road widening, the power line which is presently outside the road allowance will then effectively be located within the new road allowance.

**CARRIED**

- f) **Subdivision Proposal**  
**Part of SW 15-106-15-W5M (C. of T. 062 018 224); La Crete**  
**Helena Martens**

**MOTION 09-169**      **MOVED** by Ed Froese

That the subdivision proposal in the name of Helena Martens on Part of SW 15-106-15-W5M (C. of T. 062 018 224) be tabled to the next meeting to provide the applicant and a potential purchaser the opportunity to attend.

**CARRIED**

Vice-Chair Kappelar called a recess at 10:15 a.m.

Vice-Chair Kappelar reconvened the meeting at 10:25 a.m.

6.      **MISCELLANEOUS ITEMS**

a) **Action List**

The Action List of May 26, 2009 was reviewed.

b) **Home Placement**

The Municipal Planning Commission discussed placement of homes on corner lots and indicated that homeowners should have a choice in which way the house faces.

7. **IN CAMERA**

**MOTION 09-170**    **MOVED** by Ed Froese

That the Municipal Planning Commission go in camera at 10:45 a.m.

**CARRIED**

a) **Unauthorized Development Fee**

b) **Legal**

Municipal Planning Commission member Jack Eccles declared he was in conflict.

**MOTION 09-171**    **MOVED** by Jack Eccles

That the Municipal Planning Commission come out of in camera at 11:20 a.m.

**CARRIED**

a) **Unauthorized Development Fee**

**MOTION 09-172**    **MOVED** by Manfred Gross

That the unauthorized development fee be received for information.

**CARRIED**

b) **Legal**

**MOTION 09-173**    **MOVED** by Ed Froese

That the legal matter be brought back to the next Council meeting.

**CARRIED**

4. **DEVELOPMENT**

- a) **Development Permit Application 85-DP-09  
Martin Harder; Mobile Home with Addition  
Plan 862 1341, Block 17, Lot 38, Stall 9  
La Crete – Parkside Village**

**MOTION 09-174** **MOVED** by Manfred Gross

That Development Permit 85-DP-09 on Plan 862 1341, Block 17, Lot 38, Stall 9 in the name of the Martin Harder be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Construction/development commenced prior to the issuance of the Development Permit therefore the developer shall pay the penalty fee of \$500.00.**
2. Minimum building setbacks are: 3.66 meters (12 feet) front (north) yard; 1.52 meters (5 feet) side yards (east and west); 2.44 meters (8 feet) rear (south) yard, from the property lines.
3. The architecture, construction materials and appearance of the mobile home with addition shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
4. The undercarriage of the mobile home and addition shall be screened from view by skirting or such other means satisfactory to the Development Authority.
5. The Municipality has assigned the following address to the noted property 10306-9-101 Street. You are required to display the address (10306-9) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
6. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the developer.
7. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an

additional 500 square feet for off street parking. "One parking space, including the driveway area, shall occupy 300 square feet."

8. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards at the developer's expense.
9. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighboring properties.

**CARRIED**

- b) **Development Permit Application 86-DP-09  
Henry Krahn; Mobile Home with Addition  
and Front and Back Decks  
Plan 862 1341, Block 17, Lot 38, Stall 6  
La Crete – Parkside Village**

**MOTION 09-175**      **MOVED** by Ed Froese

That Development Permit 86-DP-09 on Plan 862 1341, Block 17, Lot 38, Stall 6 in the name of the Henry Krahn be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Construction/development commenced prior to the issuance of the Development Permit therefore the developer shall pay the penalty fee of \$500.00.**
2. Minimum building setbacks are: 3.66 meters (12 feet) front yard; 1.52 meters (5 feet) side yard; 2.44 meters (8 feet) rear yard, from the property lines.

3. The architecture, construction materials and appearance of the mobile home with addition and decks shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
4. The undercarriage of the mobile home and addition shall be screened from view by skirting or such other means satisfactory to the Development Authority.
5. The Municipality has assigned the following address to the noted property 10306-6-101 Street. You are required to display the address (10306-6) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
6. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the developer.
7. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *“One parking space, including the driveway area, shall occupy 300 square feet.”*
8. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards at the developer’s expense.
9. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighboring properties.

**CARRIED**

**c) Development Permit Application 96-DP-09  
Herman Bergen; Mobile Home with Addition  
and Front and Back Decks  
Plan 862 1341, Block 17, Lot 38, Stall 5  
La Crete – Parkside Village**

**MOTION 09-176      MOVED** by Jack Eccles

That Development Permit 96-DP-09 on Plan 862 1341, Block 17, Lot 38, Stall 5 in the name of the Herman Bergen be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Construction/development commenced prior to the issuance of the Development Permit therefore the developer shall pay the penalty fee of \$500.00.**
2. Minimum building setbacks are: 3.66 meters (12 feet) front yard; 1.52 meters (5 feet) side yard; 2.44 meters (8 feet) rear yard, from the property lines.
3. The architecture, construction materials and appearance of the mobile home with addition and decks shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
4. The undercarriage of the mobile home and addition shall be screened from view by skirting or such other means satisfactory to the Development Authority.
5. The Municipality has assigned the following address to the noted property 10306-5-101 Street. You are required to display the address (10306-5) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
6. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the developer.
7. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. "One

*parking space, including the driveway area, shall occupy 300 square feet."*

8. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards at the developer's expense.
9. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighboring properties.

**CARRIED**

**8. NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ June 22, 2009 at 1:00 p.m. in Fort Vermillion
- ❖ July 6, 2009 at 10:00 a.m. in La Crete

**9. ADJOURNMENT**

**MOTION 09-177 MOVED** by Ed Froese

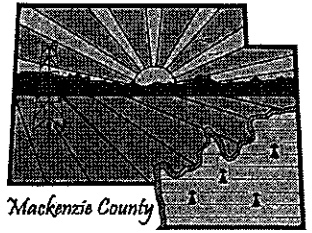
That the Municipal Planning Commission meeting be adjourned at 11:25 a.m.

**CARRIED**

These minutes were adopted this 25 day of June, 2009.







# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 7, 2009</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>CAO &amp; Director Reports</b>

**BACKGROUND / PROPOSAL:**

See attached Director reports.

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**RECOMMENDED ACTION:**

That the Chief Administrative Officer and Director reports be received for information.

Author: C. Gabriel Reviewed By: For CAO [Signature]



To: William (Bill) Kostiw, Chief Administrative Officer  
From: Joulia Whittleton, Director of Corporate Services

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**Personnel update:**

Meghan Lyle was hired for the Zama Administrative Assistant permanent position. Meghan started on June 30<sup>th</sup>.

Shynna Sarapuk was hired for the Fort Vermilion Administration Assistant summer position.

**Administration, projects and activities:**

⇒ AUPE Negotiations

A letter is being sent to the Union as discussed at the last Council meeting.

⇒ 2009 Budget

The June 25 revisions were processed.

⇒ Ratepayers meeting

Assisted in preparation of the annual report, attended all meeting and presented the 2009 FS.

⇒ 2009 Grant Applications for NDCC, SIP, MSI, and AMIP

Completed all new 2009 applications.

⇒ Multi-year capital infrastructure plan

Assisted in preparation of the MYCIP.

⇒ 2009 Bursaries

2009 bursaries were reviewed at the June 17<sup>th</sup> Finance Committee meeting. The bursaries were presented to the 2009 grads at their schools awards presentation (High Level, Rocky Lane and La Crete). One graduate from Zama received \$1,000 bursary (was awarded at the Zama Ratepayers meeting).

⇒ Town of High Level Negotiations

Attended and participated in the Inter-municipal Development Plan public hearing meeting.

⇒ Great Plain Dynamics

The department undertook the GPD system maintenance.

To: William (Bill) Kostiw, Chief Administrative Officer  
From: Joulia Whittleton, Director of Corporate Services

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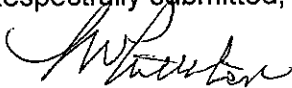
⇒ Tangible Capital Assets

Tangible Capital Assets the project is ongoing. The new County auditors visited the County and undertook a review our TCA progress during the week of June 22. We have had positive feedback, and although some work is remaining to be done, we are expecting for this project to be finished within the deadline.

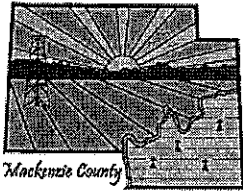
The following are some of the upcoming projects/activities

- Offsite levy review (working together with other departments and an engineering firm) – this project requires clearer direction from Council and deserves an in-depth discussion at one of our managers meeting.
- Budget Development Software – is scheduled for installation in August;
- Tax Forfeiture Properties – an auction sale is scheduled for August 11<sup>th</sup>;
- Project management – finalize the internal procedure with respect to the 2009 project file management;
- Review the 2008 Finance Management Plan, and in conjunction with the approved 2009 budget, prepare the new 2009 Finance Management Plan.

Respectfully submitted,



Joulia Whittleton



*Planning & Emergency Services*

*Tel.: (780) 928-3983 Fax: (780) 928-3636 Cell.: (780) 841-7740*

*E-mail: rbecker@mackenziecounty.com*

## **Director of Planning & Emergency Services Report – June 2009**

Planning & Development continues to be very busy this year, preliminary dirt work on a new residential subdivision is scheduled to start on July 13<sup>th</sup>. We have worked hard on a few historical issues and are moving forward with plans to conclude the subdivision files.

Work on the airports continues, thus far in Fort Vermilion we have begun the process to obtain a LOC for the airport extension. In the long run it would be more beneficial to purchase the lands from the Province, however that process takes years. To expedite this process we will first obtain the lease and then make a PLS application to purchase the lands. Maltais has begun the survey of the LOC and should be completed soon. The Environmental Field Report has been done by Ghostpine Environmental Service from Calgary and their report should be received soon. Scott land & lease is conducting the First Nations Consultation that has to be done. Once this is completed we will submit our lease application directly to ASRD and we can move ahead with this project.

In La Crete we have been in contact with FOCUS and discussed the design parameters of the airstrip. The airport committee has provided direction to prepare an RFP to be prepared for review by Council as soon as possible.

The committee is exploring its options for air service in Zama and will be discussed in the meeting.

The Municipal Development Plan continues to move forward, the draft copy with revisions after the open houses will be received shortly. It will be circulated to all of our commenting agencies, and neighbouring municipalities. They will have a date of August 31<sup>st</sup> to reply with any comments. Once this date arrives we will consider any comments received and prepare the final draft for first reading.

Scheduled meetings with First Nations in June to discuss the expansion of Zama were cancelled. I have been trying to get more meetings scheduled. The Dene Tha have committed to make this happen as soon as possible.

R.N.BECKER  
Director, Planning & Emergency Services



# Director of Operations (South) Report For July 7, 2009 Regular Council Meeting

## **Parks & Playgrounds**

- The Atlas Landing dock is receiving a lot of use and good comments from the public.
- Waiting on official approval from SRD regarding marina style dock at Wadlin Lake.  
(Received verbal approval)
- The County received approval from AB Parks in regards to installing a playground at Machesis Lake.
- We have received a letter of commitment for capital funding from AB Tourism for Hutch Lake and the following is what they have given for 2009:
  - 15 picnic tables & 15 fire pits
  - \$13,000 to cover survey costs
  - \$11,500 for toilet facilities or \$10,000 for our own concrete facilities
- The County received approval from SRD regarding improvements that the LC Ferry Campground Society would like to do at the campground. It is unofficially open for operation.
- Hutch Lake information has been forwarded to Scott Land and Lease for completion and registration of the Lease.
- The County will be sending a letter to REDI requesting funding for Hutch Lake.
- Contacted Roger Toews regarding boundary adjustments at the Fort Vermilion Rodeo Grounds.

## **Solid Waste**

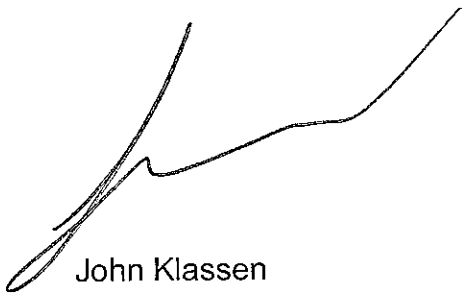
- Bins have been ordered through Environmental Metal Works.

### Utilities

- The LC water wells project is in progress with the engineer advertising for proposals with the deadline being July 7, 2009
- 98<sup>th</sup> Avenue project: sewer services & hydrant tee-offs are complete.
- Utilities staff completed the air release valve maintenance on the raw water line.
- Utilities staff is currently performing valve and hydrant maintenance throughout La Crete.
- Sewer flushing is currently under way in La Crete as well.

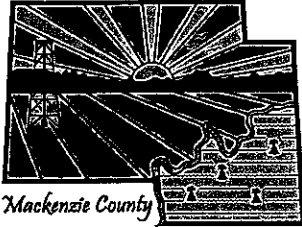
### Roads

- Progress is continuing with 98<sup>th</sup> Avenue project in La Crete, currently installing storm sewer.
- Grader Blade Order is in with a few items being on back order.
- Dust Control is completed and Oil is expected to be completed early July.
- Blue Hills Fire Station/Public Works Shop lease information has been forwarded to Scott Land and Lease for completion and registration of the Lease.
- Contacted ISL Engineering with respect to Map books. They advised they are waiting on a revision list to complete it. Staff is currently working on that list.
- Administration has forwarded paperwork regarding acquired lands at the Blumenort intersection and Highway 88 Connector Intersection for registration as it has not been registered in the County name to date.
- Design/Build for the La Crete Public Works shop was posted on the APC website and closing date for proposals is July 7, 2009.



John Klassen  
Mackenzie County  
Director of Operations (South)





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 7, 2009</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Multi-Year Capital Plan</b>

**BACKGROUND / PROPOSAL:**

Good business and management practice is to have a multi-year capital plan established for any organization.

**OPTIONS & BENEFITS:**

Administration prepared the draft multi-year capital plan while keeping in mind the projects/programs identified by Council during the three-year business plan development, and incorporating other projects, the early development of which may have commenced by Council already.

The plan will be an illustrative guide, a "road-map" for Council and the County's residents where the Region's needs are identified and the projects are slotted into an appropriate year depending on the individual project's urgency and funding availability. It is recommended that, subsequent to its initial approval, the Plan be updated and approved after an annual business planning session and during an annual budget review.

Establishing the plan will aid administration in head-starting some projects by undertaking timely research and engagement of professionals, therefore the projects commencement should improve and a shorter completion period may be experienced.

In addition, the plan will aid in promptly applying for funding under various provincial and federal programs, which at times have been announced with very short deadlines.

Please review the attached draft plan.

**COSTS & SOURCE OF FUNDING:**

**Author:** Joulia Whittleton, Director of Corporate Services      **Review Date:** \_\_\_\_\_

*for*  
CAO *JW*

Please note that annual funding available towards a year's capital program may vary depending on operational programs, growth in assessment and other factors. In order to address that, after the initial approval by Council, the plan will be brought forward for review and re-approval in conjunction with the operating and capital budget on an annual basis.

**RECOMMENDED ACTION:**

**Motion 1:** (requires 2/3)

That the multi-year capital plan be approved as presented with further review be scheduled during the July/09 Council session.

**Motion 2:**

That administration draft and bring forward a policy for business plan development and the multi-year capital plan development identifying timelines, steps to be undertaken, including the potential engagement of a professional coordinator, and addressing a release of both plans to the public.

**Author:** Joulia Whittleton, Director  
of Corporate Services

**Review Date:** \_\_\_\_\_

**CAO** \_\_\_\_\_

**Mackenzie County  
Multi-year capital plan (DRAFT)**

Please note that the plan includes some of the major projects from the 2009 project list in order to show comparatively the magnitude of work scheduled for 2009 and future years.

Category	Total	Grants or other funding	2009	2010	2011	2012	2013	2014	2015
Rural Roads	\$7,475,000	\$0	\$900,000	\$2,425,000	\$1,850,000	\$800,000	\$500,000	\$500,000	\$500,000
Bridges	\$1,200,000	\$600,000	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Drainage	\$1,900,000	\$0	\$500,000	\$650,000	\$350,000	\$100,000	\$100,000	\$100,000	\$100,000
Major Collector Roads	\$18,450,000	\$9,000,000	\$0	\$1,950,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
Urban Improvements	\$21,869,273	\$5,720,402	\$945,665	\$1,083,086	\$1,115,020	\$3,395,020	\$4,115,020	\$2,430,040	\$3,065,020
Water and Wastewater (Urban)	\$1,883,739	\$645,000	\$538,739	\$0	\$500,000	\$200,000	\$0	\$0	\$0
Rural Water Line	\$14,712,539	\$0	\$87,539	\$3,725,000	\$2,000,000	\$3,000,000	\$2,000,000	\$2,400,000	\$1,500,000
Facilities	\$12,591,884	\$3,171,209	\$5,350,675	\$2,070,000	\$2,000,000	\$0	\$0	\$0	\$0
Airports	\$3,600,000	\$0	\$0	\$3,500,000	\$100,000	\$0	\$0	\$0	\$0
Major Equipment	\$375,000	\$125,000	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$84,057,435</b>	<b>\$19,261,611</b>	<b>\$8,322,618</b>	<b>\$15,753,086</b>	<b>\$9,515,020</b>	<b>\$9,095,020</b>	<b>\$8,315,020</b>	<b>\$7,030,040</b>	<b>\$6,765,020</b>

Estimated municipal levy funding available for capital projects (after long term debt payments and at the 5% projected increase per year)

	\$7,035,020	\$7,386,771	\$7,756,110	\$8,143,915	\$8,551,111	\$8,978,666
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Net to be drawn from accumulated surplus and/or borrowed

	(\$8,718,066)	(\$2,128,249)	(\$1,338,910)	(\$171,105)	\$1,521,071	\$2,213,646
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Please note that some of the cost may be offset with the future provincial and/or federal grants

**Mackenzie County  
Multi-year capital plan (DRAFT)**

Please note that the plan includes some of the major projects from the 2009 project list. This is done in order to show comparatively the magnitude of work scheduled for 2009 and future years.

LC - La Crete; FV - Fort Vermilion; BH - Blue Hills; RL - Rocky Lane

Category	Sub-category/location	Description	Legal description	Planned activities	Total	Grants or other funding	2009	2010	2011	2012	2013	2014	2015
<b>Rural Roads</b>													
	LC	La Crete South road	TWP 106 to 105-2A	Regrade, gravel and dust control	\$725,000			\$725,000					
	HL	High Level East road		Regrade, gravel and dust control	\$600,000			\$600,000					
	HL	Tolko road		Regrade, gravel and dust control	\$200,000		\$200,000						
	LC	Correction line	Hwy 697 to RR13-4 Peller, J. Friesen rd - 3 miles RR 14-3 to 15-0	Regrade, gravel and dust control	\$750,000				\$750,000				
	LC	Road reconstruction Wolf Lake road & Water Point		Regrade, gravel and dust control	\$500,000		\$500,000			\$300,000			
	LC	Road from Hwy 58		Regrade, gravel and dust control	\$1,200,000			\$600,000					
	RL	Road requests		Regrade, gravel and dust control	\$1,000,000		\$100,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
	North	Non-conforming roads		New road construction	\$600,000			\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
	North	Road requests		Upgrade a road to standard	\$1,000,000		\$100,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
	South	Road requests		New road construction	\$600,000			\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
	South	Non-conforming roads		Upgrade a road to standard	\$600,000			\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
<b>Total Rural Roads</b>					<b>\$7,475,000</b>	<b>\$0</b>	<b>\$900,000</b>	<b>\$2,425,000</b>	<b>\$1,850,000</b>	<b>\$800,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>

**Mackenzie County**

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LC - La Crete; FV - Fort Vermilion; BH - Blue Hills; RL - Rocky Lane

Category	Sub-category/location	Description/location	Planned activities	Total	Grants or other funding	2009	2010	2011	2012	2013	2014	2015
<b>Bridges</b>												
		Bridge Replacement	BFs to be identified based on annual inspections	\$1,200,000	\$600,000		\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
<b>Total Drainage</b>				\$1,200,000	\$600,000	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000

**Mackenzie County**

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Category	Sub-category/location	Description	Legal description	Planned activities	Total	Grants or other funding	2009	2010	2011	2012	2013	2014	2015
Drainage	BH Rural		RR 18-3 to 18-5	Water management	\$1,000,000		\$500,000	\$250,000	\$250,000				
	LC East	LC East drainage systems		Water management	\$600,000			\$100,000	\$100,000	\$100,000		\$100,000	\$100,000
	FV Rural			Water management	\$300,000			\$300,000					
<b>Total Drainage</b>					<b>\$1,900,000</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$650,000</b>	<b>\$350,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>

**Mackenzie County**

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LC - La Crete; FV - Fort Vermilion; BH - Blue Hills; RL - Rocky Lane

Category	Sub-category/location	Description/location	Planned activities	Total	Grants or other funding	2009	2010	2011	2012	2013	2014	2015
<b>Major Collector Roads</b> (Resource Roads are subject to government funding and Council plans)												
	Zama	Zama Access phase III	Base pave	\$3,000,000	\$1,500,000		\$1,500,000					
	Zama	Zama Access phase IV	Base pave	\$3,000,000	\$1,500,000			\$1,500,000				
	HWY88	HWY88 Connector	Base pave	\$3,000,000	\$1,500,000				\$1,500,000			
	HWY88	HWY88 Connector	Base pave	\$3,000,000	\$1,500,000					\$1,500,000		
	Zama	Zama Access phase V	Base pave	\$3,000,000	\$1,500,000						\$1,500,000	
	Zama	Zama Access phase VI	Base pave	\$3,000,000	\$1,500,000							\$1,500,000
	BH	South of Hwy 697	Regrade, gravel and dust control	\$450,000			\$450,000					
<b>Total Major Collector Roads</b>				<b>\$18,450,000</b>	<b>\$9,000,000</b>	<b>\$0</b>	<b>\$1,950,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>

**Mackenzie County**

**Multi-year capital plan (DRAFT)**

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 LC - La Crete; FV - Fort Vermillion; BH - Blue Hills; RL - Rocky Lane

Category	Sub-category/location	Description/location	Planned activities	Total	Grants or other funding	2009	2010	2011	2012	2013	2014	2015
	<b>Urban Improvements</b>											
LC		98th Avenue	Upgrade to urban standard	\$3,605,874	\$3,318,192	\$287,682						
LC		100th Avenue, 102 to 104 St	Upgrade to urban standard	\$878,644	\$577,884	\$300,760						
LC		100th Avenue, 104 to 107 St	Upgrade to urban standard	\$1,083,086			\$1,083,086					
LC		99th Ave from 101st to 104 St		\$1,140,000					\$1,140,000			
LC		104 Street and 105 Street to 97th Ave		\$1,500,000						\$1,500,000		
LC		102 St, 103 Ave, 105 Ave, 94 Ave		\$1,500,000	\$184,980						\$1,315,020	
LC		106 St and 97 Ave		\$1,500,000								\$1,500,000
LC		99th Avenue	Upgrade to urban standard	\$1,140,000					\$1,140,000			
LC		102nd Street, 103rd Ave, 105th Ave, 94th Ave	Upgrade to urban standard; 102 St and 103 Ave - upgrade to urban standard; 105th Ave - base and pave; 94th Ave - recap	\$1,500,000	\$184,980					\$1,315,020		
FV		River road	Upgrade to rural/urban standard	\$1,071,669	\$714,446	\$357,223						
FV		53rd Street and 48th Avenue	Upgrade to urban standard	\$750,000	\$184,980			\$565,020				
FV		49th Street; 47th & 45th Avenue	Upgrade to urban standard	\$750,000					\$750,000			
FV		46th Street and 45th Avenue	46th Street - pave to rural standard; 45th Ave - pave to urban standard	\$750,000						\$750,000		
FV		River Road West	Pavement overlay	\$750,000	\$184,980						\$565,020	
FV		Road to West Hill	Pave to urban standard	\$750,000								\$750,000
Zama		Wildcat Avenue	Base pave	\$550,000				\$550,000				
Zama		Aspen drive	Base pave & utilities	\$550,000	\$184,980				\$365,020			
Zama		Beach Road	Base pave	\$550,000						\$550,000		
Zama		Pine Avenue & Wolf Street	Base pave	\$550,000							\$550,000	
Zama		Industrial Drive	Base pave	\$1,000,000	\$184,980							\$815,020
<b>Total Urban Improvements</b>				<b>\$21,869,273</b>	<b>\$5,720,402</b>	<b>\$945,665</b>	<b>\$1,083,086</b>	<b>\$1,115,020</b>	<b>\$3,395,020</b>	<b>\$4,115,020</b>	<b>\$2,430,040</b>	<b>\$3,065,020</b>



**Mackenzie County**

**Multi-year capital plan (DRAFT)**

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LC - La Crete; FV - Fort Vermillion; BH - Blue Hills; RL - Rocky Lane

Category	Sub-category/location	Description/location	Planned activities	Total	Grants or other funding	2009	2010	2011	2012	2013	2014	2015
<b>Water and Wastewater (Urban)</b>												
LC	Water Plant	Treated water truck fill		\$250,000	\$250,000							
LC	Water Plant	Pave truck fill area (raw water)		\$20,000	\$20,000	\$20,000						
LC	Raw water source	Water wells improvements		\$170,000	\$170,000							
LC	Wastewater	Lagoon Study		\$22,000	\$22,000	\$22,000						
LC	Wastewater	Lagoon improvement/Upgrade (to be based on the study results)		\$500,000	\$500,000			\$500,000				
LC	Wastewater	Sewer line replacement - 95th Ave (old teachers housing loop)		\$200,000	\$200,000				\$200,000			
Zama	Water Plant	Raw water truck fill		\$100,000	\$100,000							
Zama	Water Plant	Transfer switch		\$25,000	\$25,000							
Zama	Water systems	Fire hydrants program		\$0	\$0							
Zama	Raw water source	Water wells improvements		\$100,000	\$100,000							
FV	To West Hill	Water & sewer line		\$496,739	\$496,739	\$496,739						
<b>Total Water and Wastewater (Urban)</b>				<b>\$1,883,739</b>	<b>\$645,000</b>	<b>\$538,739</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Mackenzie County**

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LC - La Crete; FV - Fort Vermillion; BH - Blue Hills; RL - Rocky Lane

Category	Sub-category/location	Description/location	Planned activities	Total	Grants or other funding	2009	2010	2011	2012	2013	2014	2015
<b>Rural Water Line</b>												
Rural	Phase I	Engineering and design		\$287,539		\$87,539	\$200,000					
Rural	Phase II	Construction to 94th Avenue		\$25,000			\$25,000					
Rural	Phase III	Fort Vermillion to 88 Connector		\$3,500,000			\$3,500,000					
Rural	Phase IV	La Crete to Bluehills		\$2,000,000				\$2,000,000				
Rural	Phase V	88 Connector to Tall Cree		\$3,000,000					\$3,000,000			
Rural	Phase VI	La Crete to 88 Connector		\$2,000,000						\$2,000,000		
Rural	Phase VII	Fort Vermillion to Boyer		\$2,400,000							\$2,400,000	
Rural	Phase VIII	High Level to rural High Level		\$1,500,000								\$1,500,000
<b>Total Rural Water Line</b>					<b>\$14,712,539</b>	<b>\$0</b>	<b>\$87,539</b>	<b>\$3,725,000</b>	<b>\$2,000,000</b>	<b>\$3,000,000</b>	<b>\$2,400,000</b>	<b>\$1,500,000</b>

**Mackenzie County  
Multi-year capital plan (DRAFT)**

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LC - La Crete; FV - Fort Vermillion; BH - Blue Hills; RL - Rocky Lane

Category	Sub-category/location	Description/location	Planned activities	Total	Grants or other funding	2008	2009	2010	2011	2012	2013	2014	2015
Facilities	ADM	La Crete	New building	\$3,506,061	\$602,903	\$404,000	\$1,579,158	\$620,000					
		Fort Vermillion	Addition and upgrade	\$1,900,000			\$1,000,000	\$900,000					
		Zama	New building (in combination with Zama Library)	\$1,382,922	\$460,071		\$922,851	\$500,000					
	EMRG	Bluehills	Tompkins Fire Hall	\$500,000				\$50,000					
		Fort Vermillion	Fire Hall Renovations	\$50,000									
		Zama	New Fire Hall (in combination with PW shop)	\$0									
	PW	La Crete	New building	\$700,000	\$600,000		\$100,000						
		Fort Vermillion	Repair	\$0									
		Zama	New building (in combination with Fire Hall)	\$609,500	\$300,000		\$309,500						
	REC	La Crete	Arena - new boards	\$145,000	\$75,000		\$70,000						
	La Crete	Swimming Pool	\$0										
	Fort Vermillion	Zamboni	\$75,000				\$75,000						
	Fort Vermillion	Dressing rooms	\$750,000	\$375,000			\$375,000						
	HL		\$0										
	RL		\$0										
	BH		\$0										
	FV		\$0										
PARKS	LC		\$0										
	Zama		\$0										
	HL		\$0										
	RL		\$0										
	BH		\$0										
LBR	Zama	Library (in combination with Zama Adm. Bldg)	\$1,377,401	\$458,235			\$919,166						
	La Crete	New or expanded library	\$2,000,000					\$2,000,000					
<b>Total Facilities</b>				<b>\$12,995,894</b>	<b>\$3,171,209</b>	<b>\$404,000</b>	<b>\$5,350,675</b>	<b>\$2,070,000</b>	<b>\$2,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Mackenzie County  
Multi-year capital plan (DRAFT)**

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LC - La Crete; FV - Fort Vermilion; BH - Blue Hills; RL - Rocky Lane

Category	Sub-category/location	Description/location	Planned activities	Total	Grants or other funding	2009	2010	2011	2012	2013	2014	2015
Airports	LC		Paved surface	\$2,300,000			\$2,300,000					
	FV		Recap and extend	\$1,200,000			\$1,200,000					
	Zama		Rebuild helipad and access	\$100,000			\$100,000					
<b>Total Airports</b>				<b>\$3,600,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,500,000</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

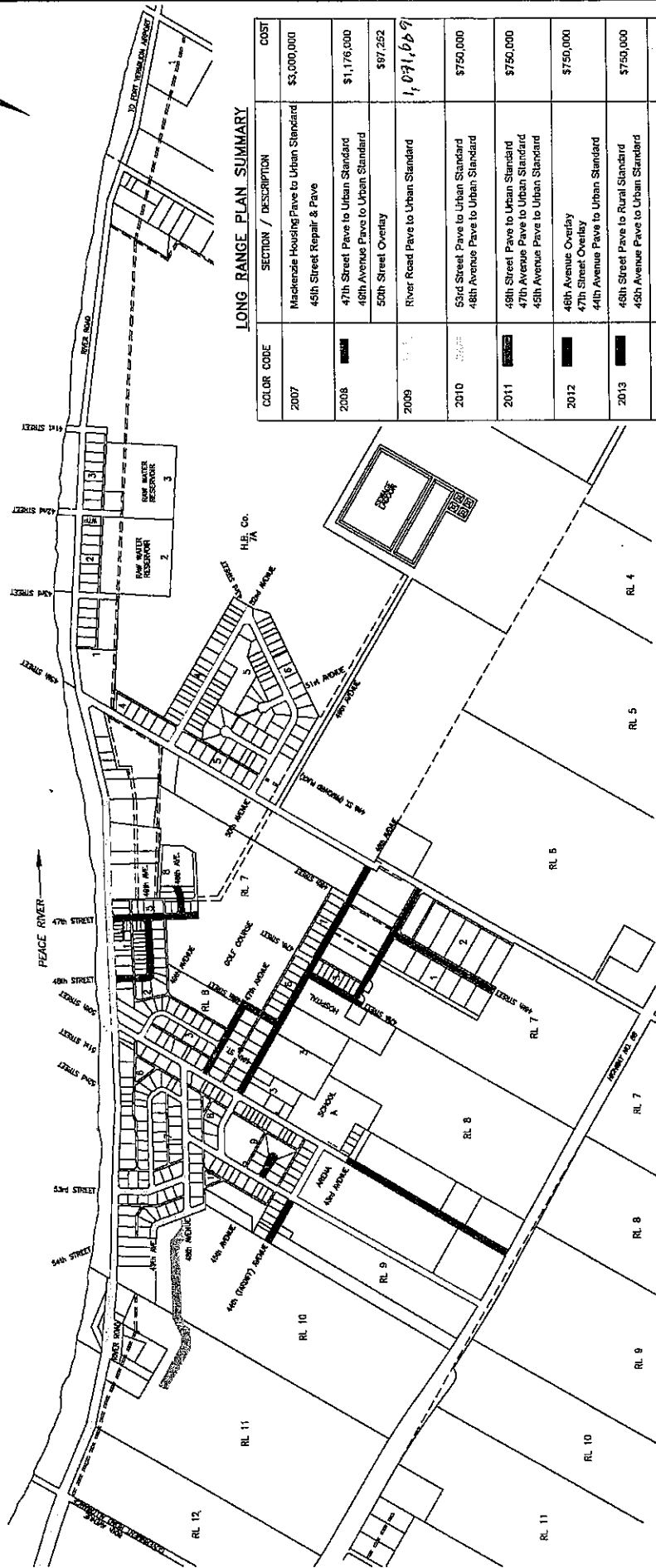
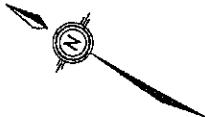
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LC - La Crete; FV - Fort Vermillion; BH - Blue Hills; RL - Rocky Lane

Category	Sub-category/location	Description/location	Planned activities	Total	Grants or other funding	2009	2010	2011	2012	2013	2014	2015
<b>Major equipment</b>												
		Graders	Blue Hills Grader Replacement	\$375,000	\$125,000		\$250,000					
		Vehicles		\$0								
		Tractors		\$0								
<b>Total Major Equipment</b>				<b>\$375,000</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

MACKENZIE COUNTY  
HAMLET OF FORT VERMILION  
FUTURE ROAD IMPROVEMENTS

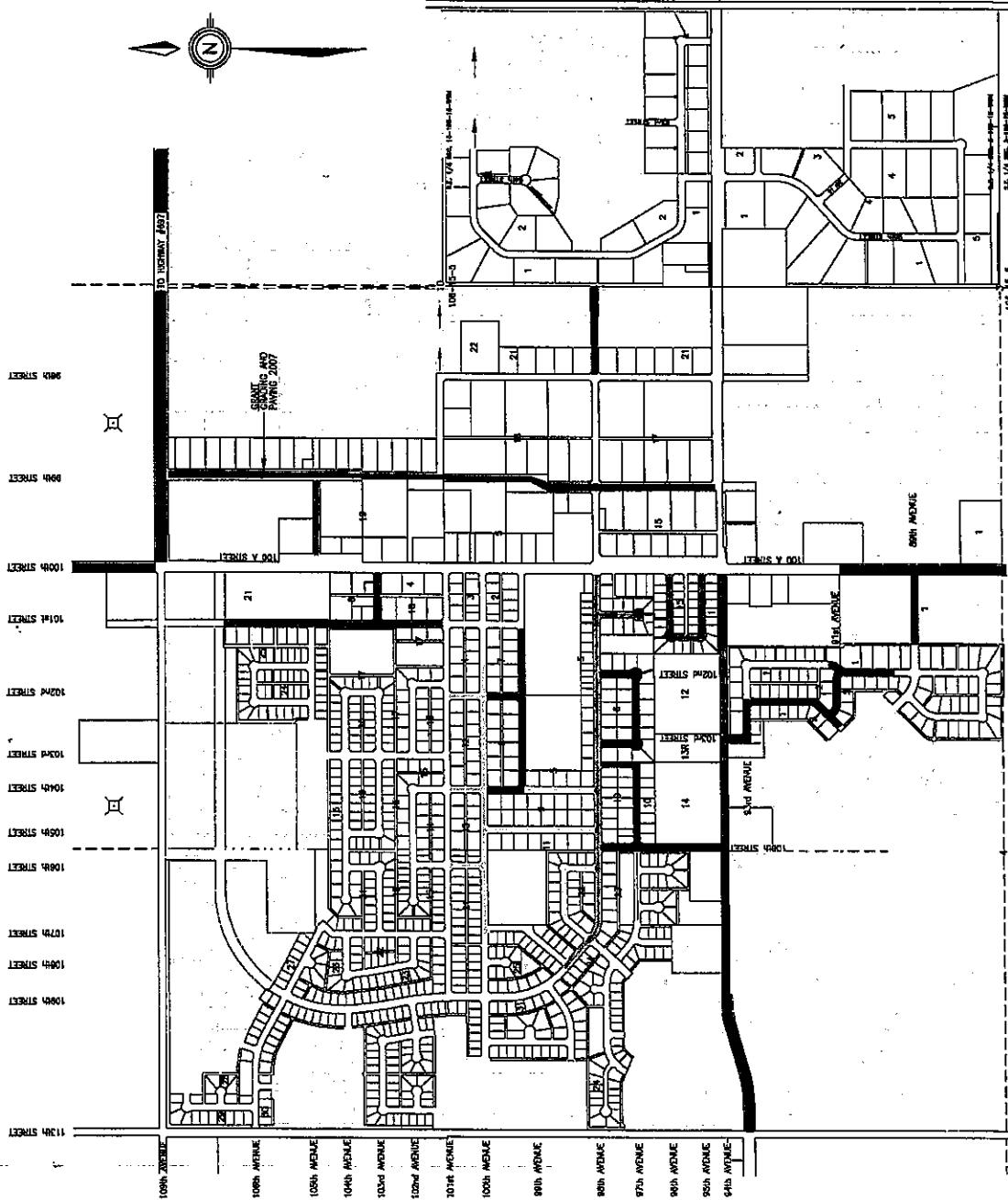


LONG RANGE PLAN SUMMARY

COLOR CODE	SECTION / DESCRIPTION	COST
2007	Mackenzie Housing Pavement to Urban Standard 45th Street Repair & Pavement	\$3,000,000
2008	47th Street Pavement to Urban Standard 48th Avenue Pavement to Urban Standard 50th Street Overlay	\$1,176,000 \$87,252
2009	River Road Pavement to Urban Standard	1,071,669
2010	53rd Street Pavement to Urban Standard 48th Avenue Pavement to Urban Standard	\$750,000
2011	49th Street Pavement to Urban Standard 47th Avenue Pavement to Urban Standard 45th Avenue Pavement to Urban Standard	\$750,000
2012	46th Avenue Overlay 47th Street Overlay 44th Avenue Pavement to Urban Standard	\$750,000
2013	48th Street Pavement to Rural Standard 48th Avenue Pavement to Urban Standard	\$750,000
2014	River Road West Overlay	\$750,000
2015	Road to West Hill Pavement to Urban Standard	\$750,000

SCALE - 1:112,500

MACKENZIE COUNTY  
 HAMLET OF LA CRETE  
 FUTURE ROAD IMPROVEMENTS  
 LONG RANGE PLAN SUMMARY

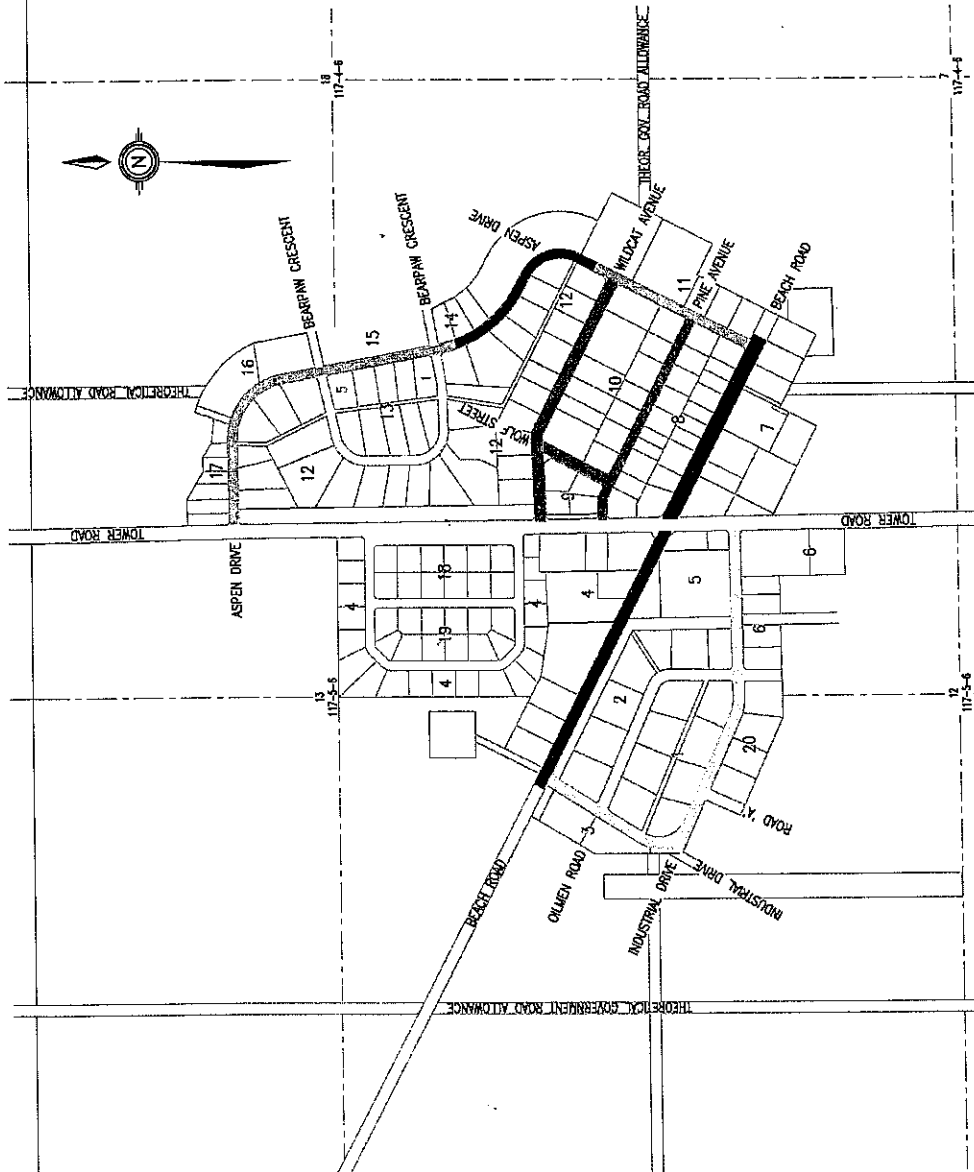


COLOR CODE	LOCATION	COST
2007	98th Street Base & Asphalt Paving North of 100th Street to 100th Street Widening, Base & Asphalt Paving South Access Turning Lane	\$3,116,000 \$390,000
2008	102nd - 103rd Street Paving to Urban Standard	\$1,813,231
2009	100th Street North of 997 Road Rebuild	\$690,000
2009	98th Avenue Paving to Urban Standard	\$3,485,353
2010	100th Avenue Paving to Urban Standard East of 104th Street	\$870,000
2011	100th Avenue Paving to Urban Standard from 104th Street to 107th Street	\$1,080,000
2012	98th Avenue Paving to Urban Standard	\$1,140,000
2013	104th & 105th Street Pave to Urban Standard	\$1,500,000
2014	102nd Street Pave to Urban Standard 103rd Avenue Pave to Urban Standard 105th Avenue Base & Asphalt Paving 94th Avenue Recap	\$1,500,000
2015	106th Street Pave to Urban Standard 97th Avenue Pave to Urban Standard	\$1,500,000
2016	95th & 96th Avenue Pave to Urban Standard	\$1,500,000

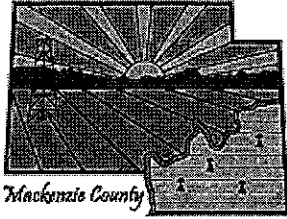
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MACKENZIE COUNTY  
 HAMLET OF ZAMA  
 FUTURE ROAD IMPROVEMENTS  
 LONG RANGE YEAR PLAN SUMMARY

COLOR CODE	LOCATION	COST
2007	Zama Access Base Pave Phase 1 Bearpaw Crescent Base Pave	\$3,157,085 \$491,894
2008	Zama Access Base Pave Phase 2 Aspen Drive Base Pave	\$3,014,337 \$1,184,307
2010	Zama Access Base Pave Phase 3	\$3,000,000
2011	Zama Access Base Pave Phase 4 Wildcat Avenue Base Pave	\$3,000,000 \$550,000
2012	Aspen Drive Base Pave & Utilities	\$550,000
2013	Beech Road Base Pave	\$1,200,000
2014	Pine Avenue & Wolf Street Base Pave Zama Access Base Pave Phase 5	\$550,000 \$3,000,000
2015	Industrial Drive Base Pave Zama Access Base Pave Phase 6	\$1,000,000 \$3,000,000







# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 7, 2009</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Capital Projects – Airports &amp; Buildings</b>

### BACKGROUND / PROPOSAL:

Over the past several years administration buildings and airport improvements were discussed by Council. In the 2009 budget deliberations, administration buildings were approved for La Crete, Zama, and Fort Vermilion with cost restrictions.

Airports were tabled for review and planning. The La Crete and Zama administration buildings have been tendered and awarded. The Fort Vermilion Building Committee has reviewed the aspect of additions for the budgeted amount and concluded that an additional \$900,000 is needed to develop a functional corporate office.

The airport expansion should coincide with the Airport Vicinity Protection Area study and report.

### OPTIONS & BENEFITS:

The options are many and the benefit is that these essential projects will get in the works, be completed in a timely manner and be funded from 2010 revenues. We will also be seeking additional grant funding from various outside sources. The County did budget one million dollars in 2009 for the Fort Vermilion office.

### COSTS & SOURCE OF FUNDING:

The estimated cost for the La Crete airport extension, the Fort Vermilion airport extension and the Fort Vermilion administration office addition is estimated at 4.4 million and would be funded from the 2010 revenues or grants.

Author: \_\_\_\_\_ Reviewed By: \_\_\_\_\_  
CAO *[Signature]*

The intent is to tender all three projects in July and award them in August 2009 for construction in 2010. This is possible if approved at the July 7<sup>th</sup> Council meeting.

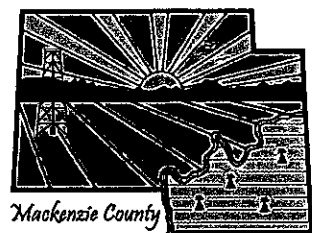
The specific estimates are:

- La Crete Airport Extension \$2.3 million
- Fort Vermilion Airport Extension \$1.2 million
- Fort Vermilion Office Upgrade \$1.9 million

**RECOMMENDED ACTION:**

That Council approve tendering the La Crete airport extension, the Fort Vermilion airport extension, and the Fort Vermilion administration building expansion as presented and if tenders do not exceed the estimates by more than the contingency of 10% per project that we proceed to award tenders for construction in 2010.

Author: \_\_\_\_\_ Reviewed By: \_\_\_\_\_ CAO \_\_\_\_\_



# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 7, 2009</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>La Crete Library</b>

**BACKGROUND / PROPOSAL:**

Mackenzie County Council recognized the need to address the lack of space in the existing La Crete Library.

**OPTIONS & BENEFITS:**

Numerous meetings have taken place between representatives of the Library Committee, Mackenzie Council and Fort Vermilion School Division (currently houses the Library).

**COSTS & SOURCE OF FUNDING:**

To be identified

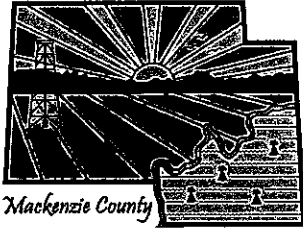
**RECOMMENDED ACTION:**

That Council establishes a strategic plan and reviews funding options towards the La Crete Library development.

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_

*For*  
CAO *W*





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 7, 2009</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Rural Water Development</b>

**BACKGROUND / PROPOSAL:**

Mackenzie County Council has been working towards the rural water development for some time.

**OPTIONS & BENEFITS:**

Delivery of treated water to rural residents will improve quality of life of the rural residents.

**COSTS & SOURCE OF FUNDING:**

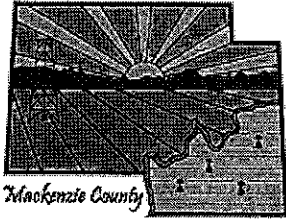
The development phases are identified in the proposed multi-year capital plan. Once the strategic plan is established including engineered plans and cost estimates, it will aid County administration in seeking provincial and/or federal funding assistance for the project.

**RECOMMENDED ACTION:**

That Council establishes the rural water strategy and funding options.

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ *for* CAO *JK*





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 7, 2009</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Zama Airport</b>

**BACKGROUND / PROPOSAL:**

We have discussed airports with Apache and there may be an opportunity to use the Apache strip by entering into a maintenance agreement.

**OPTIONS & BENEFITS:**

The major benefit is use of a paved strip for the cost of maintenance. We would still require a heliport near the Zama town site.

**COSTS & SOURCE OF FUNDING:**

The estimated cost is \$65,000 annually and this would come from maintenance budgets.

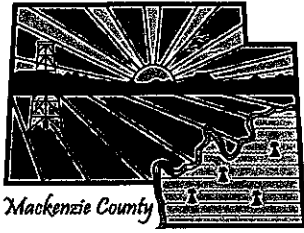
**RECOMMENDED ACTION:**

That Council instruct administration to investigate and bring a proposal forward for Councils review regarding the Zama airport.

Author: \_\_\_\_\_ Reviewed By: \_\_\_\_\_ *William Kostiw*  
CAO







# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 7, 2009</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Fort Vermilion Walking Trail Development</b>

**BACKGROUND / PROPOSAL:**

Mackenzie County Council established a Walking Trails Reserves in 2002. The County's annual budgets included funds towards the community trail development. The La Crete community successfully developed a walking trail in the La Crete area.

Zama Walking Trail funds were re-directed towards the park and playground development.

Fort Vermilion Walking Trails funds were distributed as follows:

- First \$20,000 (non-matching) - \$11,039 was used and \$8,961 is remaining in the reserve;
- Additional \$80,000 (matching) – re-directed towards the Old Bay House restoration on matching condition.

**OPTIONS & BENEFITS:**

A local group comprising of Jake Schmidt, Davy Martens, and Eric Carter have been working on a proposal and approached the County with respect to administrative assistance. Prior to that, the Fort Vermilion Board of Trade sent a letter to the County asking for \$25,000 towards a walking trail development in the Fort Vermilion area. The County included \$25,000 in the 2009 budget and directed the Finance Committee to review the request prior to releasing. The Finance Committee decided that a letter be sent to the Fort Vermilion Board of Trade asking for a walking trails development plan. Now, it appears that two different groups in Fort Vermilion are interested in the project.

The County's involvement during the La Crete Walking Trail development was and is vital. The funds raised by the committee are deposited into the County's account and are kept in-trust. All invoices have been channeled through the County and the County's staff oversaw the project on occasion.

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_  
CAO *[Signature]*

Administration recommends that a committee be formed for the Fort Vermilion Walking Trail on a similar basis as the La Crete Walking Trail development.

**COSTS & SOURCE OF FUNDING:**

2009 Budget - \$25,000 on matching basis

Fort Vermilion Walking Trail Reserve - \$8,961 on non-matching basis

**RECOMMENDED ACTION:**

**Motion 1:**

That the formation of a Fort Vermilion Walking Trail Committee, comprising of public volunteering members and administration, be authorized and that the walking trail development plan be approved by Council prior to proceeding.

**Motion 2: (requires 2/3)**

That \$8,961 remaining in the Fort Vermilion Walking Trail Reserve fund be directed towards the Fort Vermilion Walking Trail Development on a non-matching basis.

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO \_\_\_\_\_

## Municipal District of Mackenzie No. 23

<b>Title</b>	Walking Trail Reserve	<b>Policy No.</b>	RESV12
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<b>Account Code</b>	32-715 (Fort Vermilion) 32-716 (La Crete) 32-717 (Zama)
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<b>Legislation Reference</b>	Municipal Government Act, Section 5 (b)
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**Purpose**  
 To establish a walking trail reserve. This reserve will provide funding for the walking trails in the hamlets of Fort Vermilion, La Crete, and Zama. The 5 year capital plan was to allocate \$20,000/year for each hamlet during the years 2001 – 2005.

Starting in 2002, to acquire these funds the group or committee that is requesting these funds must receive **matching** third party funding such as grants, cash donations, and/or donations in kind (volunteer hours and/or equipment).

The group or committee must make a written request and provide the appropriate supporting documentation of the third party funding. No request will exceed the total amount that is available in the current year budget and in the individual hamlet reserve.

<b>Targeted Minimum</b>	\$0
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<b>Targeted Maximum</b>	\$100,000 per hamlet
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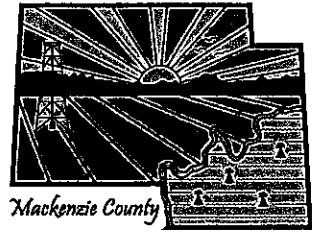
**Funding**  
 Funding will be provided through the annual budget process.

### **Policy Statement and Guidelines**

1. The Chief Administrative Officer will ensure the overall effective administration of dedicated reserves in accordance with this policy; recommending changes in policy or guidelines to Council to ensure they are employed to the benefit of the MD.
2. Annually, in conjunction with the budget process and the presentation of the audited financial statements to MD council, a list indicating the current and previous year-end balances for this reserve will be provided.

3. The use of this reserve to fund any expenditure must be by way of a Council resolution or motion.

	<b>Date</b>	<b>Resolution Number</b>
<b>Approved</b>	January 17, 2002	02-026
<b>Amended</b>	February 8, 2002	02-109
<b>Amended</b>		



# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 7, 2009</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Write off Property Taxes</b>

**BACKGROUND / PROPOSAL:**

Under MGA, section 347, Council of a municipality has the ability to cancel or reduce tax arrears.

**OPTIONS & BENEFITS:**

RCMP K Division was assessed for land, buildings, fencing and a tower for Plan 8323074, Block 09, Lot 13 (5001 – 46 Avenue) in the 2009 tax year.

The RCMP representative has advised that, according to their rules, the tower and fence are excluded and not eligible for "Payment in Lieu of Taxes" (PILT). The \$123.63 from 2009 taxes is outstanding.

**COSTS & SOURCE OF FUNDING:**

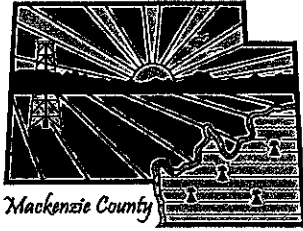
2009 operating budget – Tax Write-off

**RECOMMENDED ACTION:** (requires 2/3)

That the \$123.63 outstanding balance on tax roll 313865 be written-off.

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ *for* CAO *for*





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 7, 2009</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Recovery of Water/Sewer Infrastructure Installation Costs</b>

**BACKGROUND / PROPOSAL:**

Municipal Government Act provides for various means of recovering infrastructure costs from future developments.

**OPTIONS & BENEFITS:**

Mackenzie County has two projects where a recovery of water/sewer infrastructure will be required from the future developments: Fort Vermilion water/sewer line extension to the Experimental Farm, and the Sewer Servicing for Part of SW 9-106-15-W5M.

The cost recovery options that are currently being investigated are:

1. Offsite levy bylaw (MGA, s. 648);
2. Utility servicing bylaw (MGA, s. 34 and 605 (1) (c));
3. Option of entering into a development agreement with a landowner.

The final recommendation will be presented at the meeting.

**COSTS & SOURCE OF FUNDING:**

NA

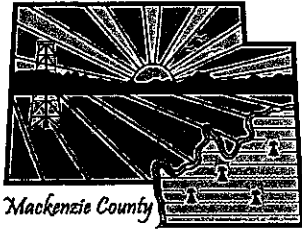
**RECOMMENDED ACTION:**

To be presented at the meeting.

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ *for* CAO *fw*







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 7, 2009</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Operating Income Statement and Projects Progress Update</b>

### **BACKGROUND / PROPOSAL:**

Attached is the Operating Income Statement and the TCA Projects Progress Update report, with the status of June 30, 2009.

### **OPTIONS & BENEFITS:**

Please review the attached reports.

### **COSTS & SOURCE OF FUNDING:**

NA

### **RECOMMENDED ACTION:**

That the Operating Income Statement and Projects Progress Update report as of June 30, 2009 be received for information.

**Author:** Peter Pynacker

**Review Date:** \_\_\_\_\_

*[Signature]*  
CAO *[Signature]*



Mackenzie County  
Statement of Operations

June 30, 2009

	2008	2009	Budget	Variance
	\$	\$	\$	%
<b>REVENUES</b>				
Property taxes	32,055,309	32,385,284	32,446,561	\$61,277 -0.19%
User fees and sales of goods	2,052,777	866,479	2,092,513	\$1,226,034 -58.59%
Government transfers	1,499,844	789,091	1,306,259	\$517,168 -39.59%
Investment income	836,363	31,024	651,067	\$620,043 -95.23%
Penalties and costs on taxes	137,938	51,477	100,000	\$48,523 -48.52%
Licenses, permits and fines	79,959	90,927	68,550	(\$22,377) 32.64%
Rentals	30,849	16,131	27,650	\$11,519 -41.66%
Insurance Proceeds	1,430	2,412	0	(\$2,412) 0.00%
Development Levies	26,212	0	0	\$0 0.00%
Other	361,364	90,114	382,838	\$292,724 -76.46%
<b>Total Revenue</b>	<b>37,082,045</b>	<b>34,322,938</b>	<b>37,075,438</b>	<b>\$2,752,500 -7.42%</b>
<b>EXPENSES</b>				
Legislative	514,653	207,835	529,887	\$322,052 -60.78%
Administration	3,451,789	914,747	4,006,903	\$3,092,156 -77.17%
Protective services	2,605,194	864,254	1,537,966	\$673,712 -43.81%
Transportation	8,923,939	2,045,149	7,299,270	\$5,254,121 -71.98%
Environmental use and protection (water, sewer, solid waste disposal)	2,284,631	930,716	2,883,431	\$1,952,715 -67.72%
Public health and welfare (FCSS)	582,853	434,055	613,340	\$179,285 -29.23%
Planning, development, agriculture	1,516,272	508,884	1,780,231	\$1,271,347 -71.41%
Recreation and culture	1,084,144	871,898	1,199,205	\$327,307 -27.29%
School requisitions	7,149,792	1,784,447	6,768,922	\$4,984,475 -73.64%
Lodge requisitions	627,268	142,053	568,212	\$426,159 -75.00%
Non-TCA projects	930,610	314,114	2,472,002	\$2,157,888 -87.29%
<b>Total operating expenses</b>	<b>28,740,533</b>	<b>9,018,152</b>	<b>28,659,369</b>	<b>\$20,641,218 -69.59%</b>
<b>Excess (deficiency) before other</b>	<b>8,341,511</b>	<b>25,304,787</b>	<b>7,416,069</b>	<b>(\$17,888,718) 241.22%</b>
<b>Other revenue</b>				
Government transfers for capital	18,061,834	3,088,663	11,590,320	\$8,501,657 -73.35%
Other revenue for capital	42,710	0	40,000	\$40,000 -100.00%
Proceeds from sale of physical assets	217,186	207,262	0	(\$207,262) 0.00%
<b>Excess (deficiency) of revenue over expenses</b>	<b>26,663,241</b>	<b>28,600,712</b>	<b>19,046,389</b>	<b>(\$9,554,323) 50.16%</b>
<b>Capital asset acquisition</b>	<b>31,947,611</b>	<b>4,679,227</b>	<b>25,205,910</b>	<b>\$20,526,683 -81.44%</b>
<b>Total (funded by debt or reserves)</b>	<b>(6,214,980)</b>	<b>23,921,485</b>	<b>(6,159,521)</b>	<b>(\$30,081,006) -488.37%</b>

Mackenzie County  
**Summary of All Units**  
June 30, 2009

	2008 Actual	2009 Actual	2009	\$ Budget	% Budget
	Total	Total	Budget	Remaining	Remaining
<b>REVENUE</b>					
100-Taxation	\$31,797,954	\$32,187,544	\$32,254,691	\$67,147	0%
124-Frontage	\$182,200	\$197,741	\$180,021	(\$17,720)	-10%
125-Sewer connection fees	\$14,498	\$0	\$0	\$0	
420-Sales of goods and services	\$422,517	\$193,208	\$259,573	\$66,364	26%
421-Sale of water - metered	\$1,275,655	\$538,663	\$1,386,969	\$848,306	61%
422-Sale of water - bulk	\$354,605	\$134,608	\$445,971	\$311,363	70%
424-Sale of land	\$37,784	\$17,119	\$84,000	\$66,881	80%
510-Penalties on taxes	\$137,938	\$51,477	\$100,000	\$48,523	49%
511-Penalties of AR and utilities	\$34,485	\$9,758	\$43,338	\$33,580	77%
520-Licenses and permits	\$15,740	\$7,175	\$13,550	\$6,375	47%
522-Municipal reserve revenue	\$13,893	\$4,025	\$0	(\$4,025)	
526-Safety code permits	\$33,502	\$64,409	\$0	(\$64,409)	
525-Subdivision fees	\$27,840	\$18,655	\$45,000	\$26,345	59%
530-Fines	\$2,877	\$623	\$10,000	\$9,377	94%
550-Interest revenue	\$836,363	\$31,024	\$651,067	\$620,043	95%
560-Rental and lease revenue	\$30,849	\$16,131	\$27,650	\$11,519	42%
570-Insurance proceeds	\$1,430	\$2,412	\$0	(\$2,412)	
590-Developers levy	\$26,212	\$0	\$0	\$0	
592-Well drilling revenue	\$38,442	\$17,715	\$77,000	\$59,285	77%
597-Other revenue	\$136,341	\$13,008	\$178,500	\$165,492	93%
598-Community aggregate payment levy	\$85,921	\$28,489	\$0	(\$28,489)	
840-Provincial grants	\$1,499,844	\$789,091	\$1,306,259	\$517,168	40%
990-Over/under tax collections	\$75,155	\$0	\$11,849	\$11,849	100%
<b>TOTAL REVENUE</b>	<b>\$37,082,045</b>	<b>\$34,322,873</b>	<b>\$37,075,438</b>	<b>\$2,752,565</b>	<b>7%</b>
<b>EXPENSES</b>					
110-Wages and salaries	\$5,279,400	\$1,833,489	\$4,693,931	\$2,860,442	61%
132-Benefits	\$843,459	\$405,221	\$710,306	\$305,085	43%
136-WCB contributions	\$98,222	\$15,907	\$37,730	\$21,823	58%
142-Recruiting	\$0	\$0	\$5,000	\$5,000	100%
150-Isolation cost	\$20,318	\$15,600	\$24,000	\$8,400	35%
151-Honoraria	\$401,613	\$129,850	\$443,400	\$313,550	71%
152-Business expense - committee members	\$886	\$0	\$0	\$0	
211-Travel and subsistence	\$297,613	\$132,430	\$300,680	\$168,250	56%
212-Promotional expense	\$30,150	\$1,706	\$31,487	\$29,781	95%
214-Memberships and conference fees	\$80,730	\$59,110	\$96,078	\$36,968	38%
215-Freight	\$69,441	\$21,937	\$108,220	\$86,283	80%
216-Postage	\$32,290	\$14,075	\$26,370	\$12,295	47%
217-Telephone	\$190,926	\$95,580	\$157,136	\$61,556	39%
221-Advertising	\$48,556	\$24,238	\$52,152	\$27,914	54%
223-Subscriptions and publications	\$5,564	\$3,261	\$8,700	\$5,439	63%
231-Audit fee	\$53,130	\$17,202	\$54,356	\$37,154	68%
232-Legal fee	\$120,506	\$125,967	\$45,500	(\$80,467)	-177%
233-Engineering consulting	\$216,993	\$83,573	\$251,500	\$167,927	67%
234-Gravel hauling	\$269	\$0	\$0	\$0	
235-Professional fee	\$911,156	\$480,580	\$1,174,481	\$693,901	59%
236-Enhanced policing fee	\$123,797	\$30,075	\$131,250	\$101,175	77%
239-Training and education	\$59,738	\$19,791	\$90,322	\$70,531	78%
242-Computer programming	\$17,642	\$24,689	\$40,200	\$15,511	39%
251-Repair & maintenance - bridges	\$207,716	\$1,506	\$178,000	\$176,495	99%
252-Repair & maintenance - buildings	\$118,781	\$37,893	\$177,945	\$140,052	79%
253-Repair & maintenance - equipment	\$216,212	\$98,949	\$225,350	\$126,401	56%
255-Repair & maintenance - vehicles	\$115,095	\$42,461	\$117,400	\$74,939	64%
258-Contract graders	\$643,585	\$23,780	\$238,000	\$214,220	90%
259-Repair & maintenance - structural	\$1,530,683	\$247,890	\$1,461,823	\$1,213,933	83%
261-Ice bridge construction	\$99,885	\$62,040	\$100,000	\$37,960	38%
262-Rental - building and land	\$97,424	\$81,284	\$91,225	\$9,941	11%
263-Rental - vehicle and equipment	\$192,373	\$144,025	\$89,512	(\$54,513)	-61%
266-Communications	\$78,587	\$36,327	\$94,772	\$58,445	62%

Mackenzie County  
**Summary of All Units**  
 June 30, 2009

	2008 Actual Total	2009 Actual Total	2009 Budget	\$ Budget Remaining	% Budget Remaining
267-AVL maintenance	\$65,002	\$0	\$5,569	\$5,569	100%
271-Licenses and permits	\$3,790	\$2,357	\$3,750	\$1,393	37%
272-Damage claims	\$82	\$736	\$12,500	\$11,764	94%
273-Taxes	\$8,862	\$11,326	\$8,030	(\$3,296)	-41%
274-Insurance	\$210,204	\$143,248	\$228,550	\$85,302	37%
342-Assessor fees	\$208,837	\$103,176	\$233,180	\$130,004	56%
290-Election cost	\$150	(\$38)	\$1,800	\$1,838	102%
511-Goods and supplies	\$584,169	\$374,038	\$713,155	\$339,117	48%
512-Medical supplies	\$26,058	\$6,629	\$7,000	\$371	5%
521-Fuel and oil	\$721,185	\$215,034	\$535,647	\$320,613	60%
531-Chemicals and salt	\$219,797	\$73,024	\$337,300	\$264,276	78%
532-Dust control	\$468,825	\$28,500	\$525,000	\$496,500	95%
533-Grader blades	\$124,884	\$15,906	\$105,000	\$89,094	85%
534-Gravel (apply, supply and apply)	\$2,506,115	(\$21,597)	\$1,673,500	\$1,695,097	101%
535-Gravel reclamation cost	\$4,800	\$0	\$50,000	\$50,000	100%
543-Natural gas	\$117,303	\$71,013	\$150,715	\$79,702	53%
544-Electrical power	\$333,927	\$237,765	\$403,540	\$165,775	41%
710-Grants to local governments	\$1,303,952	\$0	\$1,715,500	\$1,715,500	100%
735-Grants to other organizations	\$1,401,338	\$1,161,726	\$1,405,094	\$243,368	17%
747-School requisition	\$7,149,792	\$1,784,447	\$6,768,922	\$4,984,475	74%
750-Lodge requisition	\$627,268	\$142,053	\$568,212	\$426,159	75%
765-Operating allowance	\$64,500	\$0	\$0	\$0	
810-Interest and service charges	\$9,885	\$3,461	\$7,000	\$3,540	51%
831-Interest - long term debt	\$302,126	\$34,770	\$387,077	\$352,307	91%
921-Bad debt expense	\$6,048	\$2,594	\$24,500	\$21,906	89%
922-Tax cancellation/write-off	\$61,758	\$3,435	\$60,000	\$56,565	94%
922-Cost of land sold	\$7,140	\$0	\$0	\$0	
<b>TOTAL</b>	<b>\$28,740,533</b>	<b>\$8,704,038</b>	<b>\$27,187,367</b>	<b>\$18,483,329</b>	<b>68%</b>
Non-TCA projects	\$930,610	\$314,114	\$2,472,002	\$2,157,888	87%
<b>TOTAL EXPENSES</b>	<b>\$29,671,143</b>	<b>\$9,018,152</b>	<b>\$29,659,369</b>	<b>\$20,641,218</b>	<b>70%</b>
<b>EXCESS (DEFICIENCY)</b>	<b>\$7,410,901</b>	<b>\$25,304,721</b>	<b>\$7,416,069</b>	<b>(\$17,888,652)</b>	<b>-241%</b>
<b>OTHER</b>					
830-Federal transfers for capital	\$397,871	\$0	\$1,105,318	\$1,105,318	100%
840-Provincial transfers for capital	\$17,663,963	\$3,088,663	\$10,485,002	\$7,396,339	71%
597-Other capital revenue	\$42,710	\$0	\$40,000	\$40,000	100%
630-Proceeds from sale of physical assets	\$217,186	\$207,262	\$0	(\$207,262)	
<b>EXCESS (DEFICIENCY) OF REVENUE OVER E</b>	<b>\$25,732,631</b>	<b>\$28,600,646</b>	<b>\$19,046,389</b>	<b>(\$9,554,257)</b>	<b>-50%</b>
TCA projects	\$31,947,611	\$4,679,227	\$25,205,910	\$20,526,683	81%
<b>TOTAL (to be funded by debenture or reserve)</b>	<b>(\$6,214,980)</b>	<b>\$23,921,419</b>	<b>(\$6,159,521)</b>	<b>(\$30,080,940)</b>	<b>488%</b>



Project Number	Project Description	Actual Costs up to 2008	2009 Budget	2009 Costs up to June 30	2009 Budget Remaining, on May 31
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Comments
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**Administration Department**

6-12-30-01-xxx	Questica budget module		15,000	0	15,000	100%
6-12-30-03-xxx (CF)	La Crete office building	404,194	2,482,061	19,555	2,462,506	99%
6-12-30-04-xxx (CF)	Zama multi-use facility	0	2,760,323	203,547	2,556,776	93%
6-12-30-06-xxx (CF)	FV - Ford 9 passenger handivan	0	80,000	0	80,000	100%
6-12-30-07-xxx (CF)	Fort Vermilion - corporate office upgrade	0	1,000,000	0	1,000,000	100%
<i>Total department 12</i>		404,194	6,337,384	223,102	6,114,282	96%

Obtaining quotes. Reviewing the product.
In progress.
BCF is approved. Waiting for grant agreement. Engineering design and Tendering process complete. Council June 26, 2009: Budget increased from \$2,461,546 to \$2,760,323.
Waiting for grant approval (CIP - AB Lottery Fund).
Being reviewed by the Building Committee.

**Fire Department**

6-23-30-01-xxx	2009 Pumper Truck (Zama FD)		332,035	0	332,035	100%
6-23-30-03-xxx	Thermal Imagery Camera		8,752	7,880	872	10%
6-23-30-04-xxx	New Fire Hall / Public Works Building (Zama)		609,500	0	609,500	100%
6-23-30-05-xxx	Public Access Defibrillators		6,400	5,200	1,200	19%
<i>Total department 23</i>		0	956,687	13,080	943,607	99%

On order.
Purchased. Project complete.
In design stage.
Purchased. May be required to purchase batteries with remaining funds

Project Number	Project Description	Actual Costs up to 2008	2009 Budget	2009 Costs up to June 30	2009 Budget Remaining, on May 31
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Comments
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**Transportation Department**

6-32-30-01-xxx (CF)	La Crete 98th Street - Urban Standard	94,126	3,605,874	219,732	3,386,142	94%
6-32-30-02-xxx	Wolfe Lake Road & Water Point		500,000	2,144	497,856	100%
6-32-30-03-xxx (CF)	FV: 47th & 49th Ave (50m), drainage, pavement	331,376	844,283	5,043	839,240	99%
6-32-30-04-xxx	Road Construction Requests (South)		100,000	38,598	61,402	61%
6-32-30-07-xxx	Public Works Shop Construction (relocate to WTP site) (La Crete)		700,000	7,850	692,150	99%
6-32-30-08-xxx	Backhoe (La Crete)		60,000	63,436	-3,436	-6%
6-32-30-09-xxx	Exmark Mower (La Crete)		10,300	213	10,087	98%
6-32-30-10-xxx	30HP Compact Tractor (La Crete)		28,000	18,989	9,011	32%
6-32-30-11-xxx	Grader Replacement (La Crete)		350,000	350,565	-565	0%
6-32-30-12-xxx (CF)	Street lighting for dark spots in hamlets (LC)	79,006	53,446	58,027	-4,581	-9%
6-32-30-13-xxx	Pressure Washer (La Crete)		11,700	11,362	338	3%
6-32-30-14-xxx	Tolko Road Rehabilitation (East of High Level)		200,000	0	200,000	100%
6-32-30-15-xxx	Road Construction Requests (North)		100,000	0	100,000	100%
6-32-30-16-xxx (CF)	LC 102 Str & 92 Ave curb, gutter & sidewalk	1,623,313	226,686	3,476	223,210	98%
6-32-30-17-xxx	Lawn Tractor (Fort Vermillion)		15,000	18,336	-3,336	-22%
6-32-30-18-xxx (CF)	Zama Bearspaw Crescent	491,894	50,000	0	50,000	100%
6-32-30-20-xxx	River Road (Fort Vermillion)		1,071,669	43,620	1,028,049	96%
6-32-30-21-xxx	Rotary Vehicle Lift (Fort Vermillion)		17,165	1,845	15,320	89%
6-32-30-22-xxx	Welding Hood and Make Up Air Unit (Fort Vermillion)		5,000	0	5,000	100%
6-32-30-23-xxx	Angle Broom (Zama)		10,000	0	10,000	100%
6-32-30-24-xxx	New grader addition (Zama)		395,315	390,655	4,660	1%
6-32-30-25-xxx	Fort Vermillion - Fuel Tank Purchase		5,500	0	5,500	100%

Underground work started on May 25th 2009
In the planning stage
In progress construction is under way.
Not started as of yet
Design/build proposals will be brought to Council on July 7, 2009
Complete
Complete
Complete
Complete
In progress
Complete
In progress lay out is under way
99% complete
Completed
Some additional clean up is required and the lines need to be painted.
BCF approved. Waiting for grant agreement. Tendering done. Council June 26, 2009: budget increased from \$1,000,000 to \$1,071,669.
In progress
In progress
Ordered waiting for unit to arrive 4-5 weeks delivery time
Completed. Waiting for payment documents.
Completed



Project Number	Project Description	Actual Costs up to 2008	2009 Budget	2009 Costs up to June 30	2009 Budget Remaining on May 31	Comments
6-32-30-29-xxx (CF)	Apache Road - pull out area		50,000	0	50,000	100%
6-32-30-39-xxx (CF)	Zama Aspen Drive improvements	1,196,692	80,108	26,344	53,764	67%
6-32-30-57-xxx (CF)	Helipport Road	793,784	50,000	28,940	21,060	42%
6-32-30-61-xxx (CF)	Hwy 697 drainage (Buffalo Head)	15,176	84,824	6,455	78,369	92%
6-32-30-64-xxx (CF)	FV 45th Str from River Rd to 46 Ave incl. Mackenzie Housing storm water	2,987,947	52,053	0	52,053	100%
6-32-30-66-xxx (CF)	Road construction - SE 12 104 16 W5	44,350	5,650	0	5,650	100%
6-32-30-67-xxx (CF)	LC North (100th Str) - 2 miles road reconstruction	340,383	259,617	5,655	253,962	98%
6-32-30-71-xxx (CF)	Rocky Lane Road Reconstruction	0	400,000	0	400,000	100%
6-32-30-75-xxx (CF)	AJA Friesen Road Reconstruction	259,197	440,803	0	440,803	100%
6-32-30-76-xxx (CF)	Boyer River Bridge BF75877	32,191	345,000	285,876	59,124	17%
6-32-30-77-xxx (CF)	Adair Creek (Zama) BF86211	14,814	485,500	367,984	117,516	24%
<i>Total department 32</i>		8,304,248	10,613,493	1,955,145	8,658,348	82%

New project (Council decision June 26, 2009): 6-32-30-78-xxx "LC 100th Ave Reconstruction", for \$878,645.

Project Number	Project Description	Actual Costs up to 2008	2009 Budget	2009 Costs up to June 30	2009 Budget Remaining, on May 31
<b>Water Treatment &amp; Distribution Department</b>					
6-41-30-01-xxx (CF)	Regional SCADA	539,067	198,292	6,489	191,803 97%
6-41-30-02-xxx (CF)	Zama Water Treatment System	11,247,433	2,624,356	2,160,035	464,321 18%
6-41-30-03-xxx	Paving of Raw Water Truck Fill Access: Sub Grade Prep and Pavement (La Crete)		20,000	0	20,000 100%
6-41-30-04-xxx (CF)	La Crete Water Treatment System	9,854,038	72,901	9,457	63,444 87%
6-41-30-05-xxx (CF)	FV Lifestation & WTP Structure Upgrade	407,888	192,112	17,736	174,376 91%
6-41-30-06-xxx	Transfer Switch at Raw Water Wells - Zama		25,000	0	25,000 100%
6-41-30-07-xxx	Raw Water Truck Fill - Zama		100,000	0	100,000 100%
6-41-30-08-xxx (CF)	FV: Water Line Extensions (along River Rd & 50th Str)	3,261	496,739	18,620	478,119 96%
6-41-30-09-xxx	Treated Water Truck Fill - La Crete		250,000	0	250,000 100%
6-41-30-10-xxx	Water Wells Improvements - Zama		100,000	18,037	81,963 82%
6-41-30-11-xxx	Water Wells Improvements - La Crete		170,000	19,234	150,766 89%
6-41-30-12-xxx	New Fire Hydrants in the Hamlets of La Crete and Fort Vermilion		37,401	0	37,401 100%
6-41-30-13-xxx	La Crete Water Trunk Line Extension		25,000	0	25,000 100%
<i>Total department 41</i>		22,051,687	4,311,801	2,249,608	2,062,193 48%

Comments
In progress this should be completed in the near future.
Site clean up is required and a list of items that need to get fixed.
On hold
Awaiting final inspection
This project is complete; waiting for last bills to come through.
In progress waiting for quotes.
In progress waiting for quotes.
Design is complete and ready for construction.
In the planning stage
In progress.
In the planning stage
La Crete: not started. Fort Vermilion material has been ordered, and construction will begin in the wex few days.
In progress

Project Number	Project Description	Actual Costs up to 2008	2009 Budget	2009 Costs up to June 30	2009 Budget Remaining on May 31
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Comments
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**Sewer Treatment and Disposal Department**

6-42-30-01-xxx (CF)	Zama Waste Water upgrade - Phase II	4,095,634	539,388	0	539,388	100%
		4,095,634	539,388	0	539,388	100%

Site cleanup and need to install the gate.
--

**Solid Waste Disposal**

6-43-30-01-xxx	WTS Fencing Fort Vermilion		35,000	0	35,000	100%
6-43-30-02-xxx	Bin Replacement		40,000	120	39,880	100%
	<i>Total department 43</i>	0	75,000	120	74,880	100%

On hold.
In progress.

**Planning & Development Department**

6-61-30-03-xxxx	Surveying Equipment		12,384	0	12,384	100%
	<i>Total department 61</i>	0	12,384	0	12,384	100%

Researching options.
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**Agricultural Services Department**

6-63-30-01-xxx	Blue Hills Storm Water Control		500,000	7,557	492,443	98%
6-63-30-51-xxx (CF)	Fort Vermilion South Drainage Phase II (West of 88)	326,807	103,195	60,536	42,659	41%
6-63-30-52-xxx (CF)	Blue Hills Drainage Study	0	10,105	0	10,105	100%
6-63-30-58-xxx (CF)	Blue Hills Drainage	85,730	87,009	44,823	42,186	48%
	<i>Total department 63</i>	412,537	700,309	112,916	587,393	84%

To be constructed in late summer/early fall of this year.
Will remain status quo for now.
Construction commenced in early June, project has been extended one mile west. Completion date is mid to late July.

Project Number	Project Description	Actual Costs up to 2008	2009 Budget	2009 Costs up to June 30	2009 Budget Remaining on May 31
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Comments
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**Recreation Department**

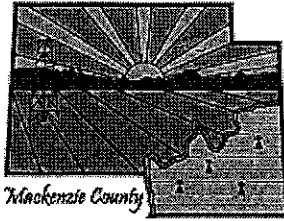
6-71-30-01-xxx	Fort Vermilion Arena - Dressing Rooms		375,000	0	375,000	100%
6-71-30-02-xxx	Fort Vermilion - New Zamboni		75,000	0	75,000	100%
6-71-30-03-xxx	La Crete Arena - New Boards		70,000	0	70,000	100%
<i>Total department 63</i>		0	520,000	0	520,000	100%


**Parks & Playgrounds Department**

6-72-30-01-xxx	Machesis Lake Playground Additions: playground equipment & preparation		23,000	0	23,000	100%
6-72-30-02-xxx	Dock Improvements		100,000	62,447	37,553	38%
6-72-30-03-xxx	Water Spray Park (Fort Vermilion)		80,000	0	80,000	100%
6-72-30-07-xxx	Parks Vehicle: 2008 Sprinter 3500		57,820	59,651	-1,831	-3%
<i>Total department 72</i>		0	260,820	122,098	138,722	53%

Awaiting Provincial Parks response
In progress
Complete

<b>TOTAL 2009 TCA Projects</b>	35,268,301	24,327,266	4,676,069	19,651,197	81%
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# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	July 7, 2009
<b>Presented By:</b>	William Kostiw, Chief Administrative Officer
<b>Title:</b>	AAMDC Zone 4 Meeting – August 14, 2009

**BACKGROUND / PROPOSAL:**

Attached is the information regarding the upcoming Zone meeting to be held in Dixonville on August 14<sup>th</sup>. Also attached is a copy of the minutes of the Reeve's and CAO's meeting on June 11<sup>th</sup>.

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**RECOMMENDED ACTION:**

For discussion and information.

Author: C. Gabriel Reviewed By: *for CAO*



## Carol Gabriel

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**From:** Teresa Marin [Teresa.Marin@MDGreenview.ab.ca]  
**ant:** Wednesday, June 24, 2009 10:03 AM  
**fo:** irenec@birchhillscounty.com; cao@clearhillscounty.ab.ca; brogan1@countygp.ab.ca; Bill Kostiw; cao@mdbiglakes.ca; ben@mdfairview.ab.ca; Jim Squire; cao@mdnorth22.ab.ca; harvey@mdopportunity.ab.ca; mdpeace@wispernet.ca; lturcotte@mdsmokyriver.com; lmiller@mdspiritriver.ab.ca; ramiles@northernsunrise.net; tpeach@saddlehills.ab.ca; Rodney.Burkard@woodbuffalo.ab.ca; Cc.; melissa@clearhillscounty.ab.ca; dnellis@countygp.ab.ca; Carol Gabriel; execsecretary@mdbiglakes.ca; lynn@mdfairview.ab.ca; Lori Jean; adminassist@mdnorth22.ab.ca; Helen@mdopportunity.ab.ca; lpele@mdsmokyriver.com; admin@saddlehills.ab.ca; kevin.greig@woodbuffalo.ab.ca; Anita.Hawkins@woodbuffalo.ab.ca; tburton@aamdc.com  
**Cc:** donnar@birchhillscounty.com; melissa@clearhillscounty.ab.ca; srunhart@countygp.ab.ca; Carol Gabriel; execsecretary@mdbiglakes.ca; lynn@mdfairview.ab.ca; Lori Jean; adminassist@mdnorth22.ab.ca; Helen@mdopportunity.ab.ca; lpele@mdsmokyriver.com; admin@saddlehills.ab.ca; kevin.greig@woodbuffalo.ab.ca; Anita.Hawkins@woodbuffalo.ab.ca; tburton@aamdc.com  
**Subject:** [SPAM] - Reeve and CAO Meeting Minutes / AAMD&C Meeting August 14, 2009 - Email found in subject  
**Attachments:** Reeve and CAO Meeting June 11 2009.docx

Good Afternoon Everyone,

Please find attached the Meeting Minutes from the Reeve and C.A.O. Meeting held June 11, 2009.

The next AAMD&C Zone 4 meeting will be held on **August 14, 2009** at the **Dixonville Community Hall at 10:00 am** in **Dixonville, Alberta.**

Thank you to the M.D. of Northern Lights for hosting the upcoming meeting in August and for providing the following detailed directions and information:

Dixonville is located north of Grimshaw on Highway 35. Follow highway 35 and there is a sign for Dixonville. Go into the hamlet from the main entrance off #35. The Community hall is located 2 blocks south and 1 block west – you can see it in the south end of the hamlet.

There are a number of accommodations in the area:

### Hotels/Motels:

Grimshaw The Pomeroy – starting at \$138/night 780 332-2000. The Pomeroy has continental breakfast, pool, hot tub, gym and is pet friendly

Peace River The Sawridge Inn – 9510-100 Street. \$109.95/night. Alexander's restaurant on site. 780 624-3621  
Peace Valley Inns – 9609-101 Street. \$87.00 and \$117.00/night. Smitty's restaurant on site 780 624-2020

Nova Inn - 8010-100 Avenue (on the West Hill). Single \$109/night, double or king \$119/night, queen suite \$139/night 78- 624-1999

Manning The Garden Court (Pomeroy) \$129.00/night 780 836-3399  
Manning Motor Inn Single person \$94/night, 2 persons \$104.00/night, restaurant on site 836-2801

### Campgrounds:

The Creek Golf Course and Campground – power and water on sites, septic dump, wash house, \$25.00/night 332-4949  
(9 holes \$18 weekdays, \$20 weekends, fully licensed clubhouse)

The creek is located on highway 35 between Grimshaw and Dixonville, after the scales

Peace River Lions Campsite – west side of town. Showers and wash house on site 624-2120

Shady Lane Campsite – located in Dixonville across from the community hall. 30 sites with power. Showers and washrooms in the community hall 780 971-3965

Town of Manning Campsite – located in downtown Manning, along the river. 9 sites with power, water, fire pits and showers. \$20/night – first come, first served

Condy Meadows Golf Course and campsite – located 12 miles north of Manning, 21 fully serviced lots. \$18/night.  
Golfing 9 holes \$18.00, fully licensed clubhouse 836-2176

Little Prairie RV Camping – located 2 miles south of Manning on Highway 35. 29 fully serviced lots, common fire pit area, horseshoes and playground 780 836-3150.

**Please respond if you are attending the meeting so that I can provide attendance numbers to the M.D. of Northern Lights.**

Thank you and have a great day.

Teresa Marin  
For AAMD&C Director,  
Tom Burton

Alberta Association of Municipal District and Counties  
Northern District – Zone 4  
P.O. Box 1079  
Valleyview, AB.  
T0H 3N0



REEVE'S AND C.A.O.'S MEETING  
 June 11, 2009  
 Horizon Inn, Valleyview, AB

**ATTENDEES:** The following were in attendance:

Tom Burton	Zone Director
Teresa Marin, Recording Secretary	M.D. of Greenview
Guy L'Heureux Jeff Renaud, CAO	M.D. of Big Lakes
Shirley Emmerson, Reeve Irene Cooper, CAO	Birch Hills County
Frances Davis, Reeve Ray Coad, CAO	Clear Hills County
Terri Wyness, Councilor Ben Boettcher, CAO	M.D. of Fairview
Everett McDonald, Reeve Bill Rogan, CAO	County of Grande Prairie
Tony Yelenik, Reeve Jim Squire, CAO	M.D. of Greenview
Teresa Tupper, Reeve Agnes Knudsen, Reeve Mike Gagnon	M.D. of Northern Lights Northern Sunrise County
Thomas Auger	M.D. of Opportunity
Vernonica Bliska, Reeve	M.D. of Peace
Tim Stone, Reeve Tarolyn Peach, CAO	Saddle Hills County
Donald Dumont, Reeve Lucien Turcotte, CAO	M.D. of Smoky River
Kelly Hudson, Reeve	M.D. of Spirit River

**#1:** Director Burton called the meeting to order at 10:02 a.m.  
**CALL TO ORDER**

**#2:** Director Burton welcomed and thanked everyone for attending.  
**WELCOME**

**#3:** Director Burton called upon a representative to speak for each Municipality:  
**TOPICS FOR ZONE MEETINGS**

M.D. of Smoky River:

- Reeve Dumont discussed Dissolution Study issues. There is no Transitional Study funding any more.
- Decrease in MSI Grant funding for Municipalities.
- Mill Rate variances discussed.
- Suggested to invite Mr. Danyluk, Minister of Municipal Affairs or Mr. Ray Gilmour to attend our meeting to discuss the issues of concern.

M.D. of Opportunity:

- Mr. Auger is concerned with Zone boundaries for the M.D.

County of Grande Prairie:

- Reeve McDonald indicated that a Prosecutor wants support from AAMD&C to allow prosecutors of cases the permission to have seized items brought forward in court as evidence. It was the consensus to invite Andy Beal, Prosecutor for a 15 minute time slot for the Zone Meeting on August 14, 2009.
- Request a Sustainable Resource Development (SRD) representative to speak in regards to Bill 36 to comment on the regulations.
- Reeve McDonald indicated concerns regarding Alberta Environment cut backs to Lake Testing.
- Suggestion made to invite Evan Berger to attend the next zone meeting in August.
- County of G.P. indicated the (SRD) Sustainable Resource Development is trying to put road blocks in place for recreational boating.

Northern Sunrise County:

- Reeve Knudsen expressed concerns with the decline in the Forestry Industry.
- Discussion followed in regards with Black Liquor Market and job loss issues. Director Burton indicated that he did a presentation on issues raised with the Senate in this regard; the 75 page presentation is on the website.
- An invitation was agreed previously to be sent to MLA Oberle to attend the Zone 4 meeting on August 14, 2009. Recording Secretary, Teresa to confirm that he has received the invitation.

#### M.D. of Northern Lights:

- Reeve Tupper discussed Forestry Concerns. Discussions regarding Forestry tax referral, Soft Wood Lumber Market and Pine Beetle infestations.
- Heightened Municipal Taxes were lowered by 4% in their district to assist the rate payers.
- An invitation will be sent to the Federal MP to be present at the Zone meeting in August.
- Reeve Tupper addressed issues in their Municipality with Volunteer Firefighters unavailability during the busy summer season. Discussions followed to provide possible solutions, Fire Chief to complete the Paper work etc., hiring paid rather than volunteer workers, using Firefighters from other nearby communities during the day.
- Reeve Tupper indicated she was selected by her council to put her name forward to AAMD& C to be on the Regional Advisory Committee for Bill 36 Land Use Review Framework. Discussion followed regarding how many and who is eligible to be on the committee.
- Reeve Tupper relayed Nuclear Power issues with the infrastructure; some ratepayers have concerns with proximity of proposed Nuclear Facility to residences. Discussed the survey Anti-Nuclear activists presented. Reeve Tupper spoke in regards to Anti-Nuclear protestors actions in various forms. Reeve Tupper read a media release letter her council prepared to address the behavior and lobbying of the anti-nuclear activists. This letter will be in next week's newspaper.
- Another issue for the M.D. of Northern Lights from Reeve Tupper was the Residential and Industrial rezoning process. She stated that the EA has to happen before rezoning from Agriculture to Industry.

#### M.D. of Spirit River:

- Health Care is a concern for the M.D. of Spirit River stated Kelly Hudson. Discussions about promised new hospitals and recruiting of doctors and the competition between different areas in regards to recruitment. Managing and Reporting areas were discussed pertaining to the Health Care Sector.

#### M.D. of Big Lakes:

- C.A.O. Jeff Renaud indicated that they successfully recruited a surgeon to come to the area. Health Services disallowed them stating that they do not need a surgeon in High Prairie.

- Mr. Guy L'Heureux stated that he spoke to Jack Hayden in regards to this situation.

Saddle Hills County:

- Reeve Stone expressed concerns regarding MSI funding.
- Linear Assessment is another concern for Saddle Hills County. Discussion that the Industry is going to the province to assert that Mill Rates are being set unfairly. AAMD&C is doing a study on Linear Assessment.

**12:00 NOON** Lunch Break

**#4** Reconvene

**12:44 p.m.**

Saddle Hills County (cont'd):

- Reeve Stone informed everyone that C.A.O. Tarolyn Peach is resigning, she will be leaving on July 3<sup>rd</sup>.

M.D. of Greenview:

- Reeve Yelenik welcomed everyone.
- Concerned with Sustainable Resource Funding.
- Difficulty qualifying for Building Canada funds.
- Discussed Resource Road Funding program as being insufficient.
- Concerned over Municipal Affairs getting an auditor to audit Municipalities. Municipalities already have audits done regularly.

M.D. of Fairview:

- C.A.O. Ben Boettcher announced that Walter Doll chaired his last meeting. He will be resigning due to health issues.
- Concerns stated that Alberta is getting a smaller share of Building Canada Stimulus Funds.

Birch Hills County:

- C.A.O. Irene Cooper stated that Travis System / New permit system for oversized loads will Pilot at the County of GP. Issues regarding how the fee will be split.

Clear Hills County:

- Reeve Davis shares everyone's concerns.
- Discussion to keep Stars Air Ambulance operating in the North.

M.D. of Peace:

- Reeve Baliska stated concerns that if some cities are receiving funding for Stars Air Ambulance then other Municipalities should get the funding too.
- M.D. of Peace has unauthorized dumping on local road allowances occurring. Looking at another option for paying for dumping disposal fee for small appliances etc to halt the dumping problems. Options discusses such as spring or fall free roundup and waving the fee for dumping.

Other Issues:

- Mr. Thomas Auger from M.D. of Opportunity stated that there is no public transportation available in the area. Discussions regarding Greyhound feasibility study.
- C.A.O. Bill Rogan from County of G.P. questioned Recycle Plus Program and how it is working for the Municipalities. Discussion about Mechanical Problems with the trucks in the winter, issues with pick up in rural areas and the cost for the service.
- Reeve Knudsen from Northern Sunrise informed everyone that Stars Air Ambulance will be set up at the Air Show on July 18<sup>th</sup>.

Zone Meeting Sponsors:

M.D. of Northern Lights agreed to host the August 14<sup>th</sup> Zone Meeting.

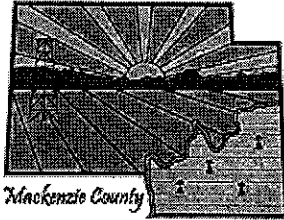
- They will provide camping and hotel recommendations to everyone along with a map.
- Meeting will be in Dixonville.

Next Reeve's / C.A.O.'s meeting:

This date will be set at a later time.

#5 Meeting adjourned at 1:25 p.m.  
**ADJOURNMENT**





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 7, 2009</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Assumption Re-gravelling Contract</b>

### BACKGROUND / PROPOSAL:

The Assumption portion of the 2009 re-gravelling was not awarded because of bidding irregularities. Since then, as instructed by Council, I have resolved the matter with the two bidders and reached a mutual understanding on the project.

### OPTIONS & BENEFITS:

The benefit is that the project will be completed within the scope of the tender and the 2009 gravel budget.

### COSTS & SOURCE OF FUNDING:

Funding as per the 2009 gravel budget and tender.

### RECOMMENDED ACTION:

That Council approve awarding the Assumption regravelling tender to Tree Tech Contracting, as directed by County forces, at a rate of \$28.00 tonne to a maximum of 3,400 tonnes.

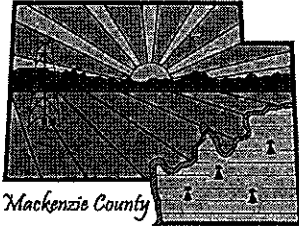
Author: W. Kostiw

Reviewed By: \_\_\_\_\_

*for*  
CAO *fw*







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 7, 2009</b>
<b>Presented By:</b>	<b>Ryan Becker, Director of Planning and Emergency Services</b>
<b>Title:</b>	<b>Bylaw 684/08 Fire Services Bylaw</b>

### BACKGROUND / PROPOSAL:

Council requested that Bylaw 684/08 Fire Services Bylaw be brought back for review by Council.

### OPTIONS & BENEFITS:

N/A

### COSTS & SOURCE OF FUNDING:

N/A

### RECOMMENDED ACTION:

For discussion.

**Author:** Sarah Martens,  
Administrative Officer

**Reviewed by:** Ryan Becker, Director  
Emergency Services

*for*  
CAO *fw*



**BYLAW NO. 684/08**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY,**  
**IN THE PROVINCE OF ALBERTA,**  
**FOR THE PURPOSE OF CONTINUING TO PROVIDE FIRE SERVICES**  
**WITHIN MACKENZIE COUNTY**

**WHEREAS** the Municipal Government Act, RSA 2000, Chapter M-26, provides that a Council of a municipality may pass bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property; and for services provided by or on behalf of the municipality; and

**WHEREAS** the municipal Council of Mackenzie County has been accredited by the Safety Codes Council in its respective municipality; and

**WHEREAS**, the Council of Mackenzie County, wishes to continue providing fire services within Mackenzie County and to provide for efficient operation of such fire services;

**NOW THEREFORE**, the Council of Mackenzie County, in the province of Alberta, duly assembled, hereby enacts as follows:

**SECTION 1.     NAME OF BYLAW**

1.1.   This Bylaw may be cited as the "Fire Services Bylaw".

**SECTION 2     INTERPRETATION**

2.1   Where there is a conflict between this bylaw and any other bylaw pertaining to Fire Services in the Municipality, the provisions of this bylaw shall apply.

**SECTION 3     DEFINITIONS**

3.1   In this Bylaw:

- (a)   "Acceptable Fire Pit" means an outside receptacle that meets the following specifications:
  - i.     a minimum of 3 metre clearance, measured from the nearest fire pit edge, is maintained from buildings, property lines, or other combustible material;
  - ii.    the fire pit height does not exceed 0.6 metre when measured from the surrounding grade to the top of the pit opening;

- iii. the fire pit opening does not exceed 1 metre in width or diameter when measured between the widest points or outside edges;
  - iv. the fire pit installation has enclosed sides made form bricks, concrete blocks, heavy gauge metal, or other non-combustible materials acceptable to the Fire Chief;
  - v. which fire is set for the purpose of cooking, obtaining warmth or recreation; and
  - vi. such fire may not be fueled with Prohibited Debris.
- (b) "Accepted" means acceptable to the Fire Chief.
- (c) "Accredited" means accredited by the Safety Codes Council in the fire discipline under the authority of the Safety Codes Act.
- (d) "Apparatus" means any vehicle provided with machinery, devices, Equipment or materials for firefighting as well as vehicles used to transport firefighters or supplies.
- (e) "Basic Response" means the provision of Fire Apparatus with firefighters in response to fires as outlined in the current Standard Operating Guidelines (SOG).
- (f) "Bylaw Officer" means a Bylaw Enforcement Officer appointed under section 555(1) of the Municipal Government Act, R.S.A. 2000, c. M-26 and in the execution of enforcement duties, responsible for the preservation and maintenance of the public peace.
- (g) "Council" means the Council of Mackenzie County.
- (h) "CAO" means that person appointed to the position and title of Chief Administrative Officer by the municipal Council of Mackenzie County and includes any person appointed by the Chief Administrative Officer to act as his appointee;
- (i) "Dangerous Goods" means any material or substance that may constitute an immediate or long term adverse effect to life, health, property or the environment when burned, spilled, leaked or otherwise released from its normal use, handling, storage or transportation environment and includes those products, substances and organisms covered by the Transportation of Dangerous Goods regulations.
- (j) "Director of Emergency Services" means the person appointed as Director of Emergency Services for Mackenzie County or their designate.

- (k) "Emergency Unit" means any vehicle operated for emergency purposes by the Fire Service whether on land, water or by air.
- (l) "Equipment" means any tools, devices or material used by the Fire Service to combat an incident or other emergency.
- (m) "False Alarm" means any fire alarm that is set out needlessly, through willful or accidental, human or mechanical error, and to which the Fire Service responds.
- (n) "Fire Chief" means the person appointed by Council as head of either Zama, Fort Vermilion or La Crete fire districts.
- (o) "Fire Ground Commander" means the highest ranking member on the scene of a fire, rescue, incident, or emergency.
- (p) "Fire Permit" is the written authority for burning in the Hamlets of the Municipality issued pursuant to this bylaw.
- (q) "Fire Permit Application" is the application form for burning in the Hamlets of the Municipality pursuant to this bylaw.
- (r) "Fire Protection" means all aspects of fire safety including but not limited to fire prevention, fire fighting or suppression, pre-fire planning, fire investigation, public education and information, training or other staff development and advising, and any other response to an incident authorized by Council to respond to from time to time.
- (s) "Fire Service" means Fire Services as established and organized for the Municipality pursuant to the provisions of this Bylaw consisting of, among other things, all persons appointed or recruited to the various positions prescribed herein, all equipment, apparatus, materials and supplies used in the operation, training, maintenance and administration of the Fire Service, including all fire stations.
- (t) "Fire Works" means the fireworks listed in Class 7, Division 1, and Class 7, Division 2, Subsection 1 and 2 in Section 14 of the Explosives Regulations (Canada) and Section 5.8 of the Alberta Fire Code;
- (u) "Hamlet" shall mean the area within the Hamlet boundaries of Fort Vermilion, La Crete or Zama as declared by bylaw.
- (v) "He" shall mean either person of the male or female gender.

- (w) "Highway" has the same meaning as defined in the *Highway Traffic Act* of Alberta.
- (x) "Incident" means a fire or a situation where an explosion is imminent or any other situation where there is a danger or a possible danger to life or property to which the Fire Service may respond.
- (y) "Incinerator Fire" means a fire that is confined within a non-combustible structure or container that has the draft and smoke vents thereof covered with a heavy gauge metal screen having a mesh size not larger than 7 millimeters and which is ventilated in such a manner as to preclude the escape of combustible materials including ash, which fire is set for the purpose of burning refuse, excepting plastic products.
- (z) "Member" means any person who is a duly appointed Member of the Fire Service including persons whom the Fire Ground Commander or his designate appoints as Members at the scene of an Incident.
- (aa) "MGA" means Municipal Government Act, R.S.A. 2000, c. M-26 and amendments thereto.
- (bb) "Municipality" means Mackenzie County.
- (cc) "Open Fire" shall mean any Fire which is not an Incinerator Fire, Pit Fire, Public Park Site Fire and which, without limiting the generality of the foregoing shall include grass fires, forest and brush fires, running fires, structure fires, building fires, wood scrap fires, ground thawing fires and chattel fires.
- (dd) "Peace Officer" means a Bylaw Enforcement Officer, a Special constable, a Municipal Police Officer, a member of the Royal Canadian Mounted Police, or any other person appointed by Council to enforce the provisions of this Bylaw.
- (ee) "Portable Appliance" means any appliance sold or constructed for the purpose of cooking food in the out-of-doors.
- (ff) "Prohibited Debris" means any material that when burned, will result in the release to atmosphere dense smoke or toxic air contaminants in accordance with statutes and bylaws written to protect and enhance the environment, and shall include but not be limited to materials described as:
  - i. animal cadavers;
  - ii. animal manure;

- iii. chemicals and chemical containers;
  - iv. combustible material in automobile bodies;
  - v. combustible material in automobiles;
  - vi. household refuse;
  - vii. non-wooden material;
  - viii. paints and painting materials;
  - ix. pathological waste;
  - x. rubber or plastic, or anything containing or coated with rubber or plastic or similar substances;
  - xi. tires;
  - xii. toxic substances;
  - xiii. used oil; or
  - xiv. wood or wood products containing substances for the purpose of preserving wood.
- (gg) "Public Park Site Fire" means a fire on land owned or leased by the Municipality or its agents for recreational purposes and is confined to a non-combustible container supplied by the Municipality, as approved by a Fire Member, or a portable appliance, which is set for the purpose of cooking food, obtaining warmth or viewing for pleasure. Such fire may only be fueled with seasoned wood, charcoal, coal, natural gas or propane.
- (hh) "Running Fire" means a fire burning without being under the proper control of any person.
- (ii) "Safety Codes Officer" means any member certified by the Safety Codes Council of Alberta as a Safety Codes Officer for the Fire Discipline and given a Designation of Powers pursuant to the Safety Codes Act.
- (jj) "SOG" means Standard Operating Guidelines.
- (kk) "Structure Fire" means a fire confined to and within any building, structure, machine, vehicle, or contents thereof and which will or may cause the destruction of or damage to the said building, structure, machine, vehicle, or the contents thereof or surrounding area, but excluding an incinerator fire.
- (ll) "Support Activities" means those tasks that are conducted in support of Members and which are not carried out in a hazardous area and do not require specialized training or protective clothing.
- (mm) "Violation Ticket" means a ticket or similar document issued by the Municipality pursuant to the Municipal Government Act, Municipal Government Act, R.S.A. 2000, c. M - 26

#### **SECTION 4      JURISDICTION**

- 4.1 The Municipality may be divided into Fire Service areas with fire departments so located as deemed necessary by Council for the proper control and prevention of fires and other emergencies.
- 4.2 The Council may enter into a contract for the provision of Fire Services from another municipality.
- 4.3 The limits of the jurisdiction of the Fire Chief, and the officers and Members of the Fire Service will extend to the area and boundaries of the Municipality, and no part of the Apparatus shall be used beyond the limits of the Municipality without the express authorization of a written contract or agreement providing for the supply of Fire Services outside the municipal boundaries, unless permission has been granted by the CAO or designate.

#### **SECTION 5      ORGANIZATION AND ADMINISTRATION**

- 5.1 The Fire Service for the Municipality shall consist of the Director of Emergency Services, Fire Chiefs, Members, Buildings, Apparatus, and Equipment as deemed necessary by Council to safeguard the safety, health and welfare of people and protect people and property.
- 5.2 The Fire Chief and Deputy Chief shall be appointed by Council for each Fire Service upon recommendation of the Director of Emergency Services and from the Members of the Fire Service for a two year term.
- 5.3 The Fire Chief shall be responsible to and report on a regular basis to the Director of Emergency Services.
- 5.4 The Fire Service shall comply with any and all policies established by Council pertaining to the Fire Service.
- 5.5 The Fire Service shall be equipped with apparatus and equipment as approved within the annual operating and capital budgets as approved by Council.

#### **SECTION 6      FIRE SERVICE**

- 6.1 The Council does hereby establish a Fire Service, for the purpose of:
  - (a) preventing and extinguishing fires;



- (b) investigating the cause of fires in accordance with the Quality Management Plan approved by the Safety Codes Council;
- (c) preserving life and property and protecting persons and property from injury or destruction by fire;
- (d) providing rescue services and medical emergency response;
- (e) preventing, combating and controlling incidents;
- (f) carrying out preventable patrols, pre-fire planning and fire inspections in accordance with the Quality Management Plan approved by the Safety Codes Council;
- (g) entering into agreements with other municipalities or persons for the joint use, control and management of fire extinguishing apparatus and equipment;
- (h) purchasing and operating apparatus and equipment for extinguishing fires or preserving life and property;
- (i) enforcing the provisions of the Safety Codes Act and its regulations; and
- (j) other services as directed by Council.

6.2 The priority of goals in the suppression of fire shall be as follows:

- (a) Preservation of human life shall be the primary responsibility during fires and other emergencies.
- (b) Limit the spread of the fire,
- (c) Extinguish the fire,
- (d) Minimize property damage from fire-related hazards.

## **SECTION 7      FIRE GUARDIANS**

7.1 Each year before the first of April, Council shall appoint a sufficient number of Fire Guardians to enforce the provisions of the *Forest and Prairie Protection Act* (supra) and this Bylaw within the boundaries of Mackenzie County.

## **SECTION 8      POWERS OF FIRE GUARDIANS**

- 8.1 Unless otherwise limited by the Fire Chief, each Fire Guardian shall have the authority and power to:
- (a) issue a Fire Permit in respect of any land within Mackenzie County;
  - (b) issue a Fire Permit unconditionally or impose conditions upon the applicant which the Fire Guardian considers appropriate;
  - (c) may suspend or cancel at any time a Fire Permit and on receiving notice of the suspension or cancellation the person concerned shall immediately extinguish any fire set pursuant to his or her permit;
  - (d) enforce the provisions of the *Forest and Prairie Protection Act* (supra) and this Bylaw within the boundaries of Mackenzie County;
  - (e) refuse issuance of permit on reasonable and probable grounds that a public interest risk exists for the proposed fire.

## **SECTION 9      THE FIRE CHIEF**

- 9.1 The Fire Chief has responsibility over the Fire Service subject to the direction of and collaboration with the Director of Emergency Services.
- 9.2 The Fire Chief shall prescribe rules, regulations and policies for the ongoing organization and administration of the Fire Service including but not limited to:
- (a) the use, care and protection of Fire Service property;
  - (b) the appointment, recruitment, conduct, discipline, duties, and responsibilities of the Members;
  - (c) the efficient operation of the Fire Service;
  - (d) ongoing training requirements
  - (e) ensuring only trained persons are engaged in applicable fire suppression duties.
- 9.3 Regulations, rules or policies, made pursuant to subsection 9.2 of this Bylaw shall not be inconsistent with the legislation and regulations of the Province of Alberta.

- 9.4 The Fire Chief shall develop and propose changes to existing Standard Operating Guidelines as required.
- 9.5 The Standard Operating Guidelines do not come into force until the Director of Emergency Services has accepted them.

## **SECTION 10 STANDARDS APPLYING TO ALL MEMBERS**

- 10.1 All members of the Fire Services located throughout the Municipality, by way of Standard Operating Guidelines, shall be kept informed of, and comply with, expectations for attendance, punctuality; duty performance; compliance with laws, rule, regulations, and procedures; and professional behavior that contribute to the maintenance of a positive work environment.
- 10.2 Any changes to the Standard Operating Guidelines must be relayed to all members of the fire service. A written record that all personnel have been advised must be forwarded to the Director of Emergency Services who will ensure it is kept on record.

## **SECTION 11 PROHIBITIONS**

- 11.1 No person shall:
- (a) enter the boundaries or limits of an area prescribed unless he/she has been authorized to enter by the Fire Ground Commander.
  - (b) impede, obstruct or hinder a member of the Fire Service or other person assisting or acting under the direction of the Fire Ground Commander.
  - (c) falsely represent himself as a Fire Service member, or wear or display any Fire Service badge, cap, button, insignia or other paraphernalia for the purpose of false representation.
  - (d) obstruct or otherwise interfere with access roads or streets or other approaches to any incident, fire alarm, fire hydrant, cistern or body of water designated for firefighting purpose or any connections provided to a fire main, stand pipe, sprinkler system, cistern or other body of water designated for firefighting purposes.
  - (e) light a Pit Fire without first taking sufficient precaution to ensure that the fire can be kept under control at all times;

- (f) light a Pit Fire when the weather conditions are conducive to creating a Running Fire;
- (g) fail to take reasonable steps to control a fire for the purpose of preventing it from becoming a Running Fire or from spreading onto land other than his own;
- (h) deposit, discard or leave any burning matter of substance where it might ignite other material and cause a fire;
- (i) conduct any activity that involves the use of fire that might reasonably be expected to cause a fire, unless he exercises reasonable care to prevent the fire from occurring;
- (j) interfere with the efforts of persons authorized in this Bylaw to extinguish fires or preserve life or property;
- (k) interfere with the operation of any of the Fire Service equipment or apparatus required to extinguish fires or preserve life or property;
- (l) damage or destroy the Fire Service property;
- (m) engage in Open Fire burning in the Hamlets of the Municipality.
- (n) burn contrary to the conditions within a Fire Permit issued in accordance with this Bylaw.

## **SECTION 12 FIRE PERMIT**

- 12.1 This section is only applicable within the Hamlet boundaries located within the Municipality.
- 12.2 No person shall ignite, fuel, supervise, maintain or permit any type of fire upon land owned or occupied by him or under his control within the Hamlets of the Municipality except when he is the holder of a subsisting Fire Permit issued pursuant to this Bylaw, unless:
- (a) the fire has been set by the Fire Service for the purpose of training its members,
  - (b) the fire is a Public Park Site fire, which has an approved permit for all fire pits, or
  - (c) the fire has otherwise been authorized by the Fire Service.

- 12.3 When a fire is lit under the circumstances described in subsection 12.2 when such fire is not permitted pursuant to this Bylaw the owner or occupier of the land or the person having control of the land upon which such fire is lit shall:
- (a) extinguish the fire immediately; or
  - (b) where he is unable to extinguish the fire immediately, report the fire to the Fire Service.
- 12.4 No person shall, either directly or indirectly personally or through an agent, or employee kindle a fire and let it become a Running Fire on any land not his own property or allow a Running Fire to pass from his own property to the property of another.
- 12.5 Any person wishing to obtain a Fire Permit for a Fire Pit must complete a Fire Permit Application with the Municipality through the Fire Service pursuant to this bylaw.
- 12.6 Upon receipt of a proper completed Fire Permit Application with the Municipality through the Fire Service the Fire Chief shall consider the Fire Permit Application, and may, in his discretion:
- (a) grant a Fire Permit upon such terms and conditions as the Fire Service deems appropriate, or
  - (b) refuse to grant a Fire Permit.
- 12.7 A Fire Permit shall not be transferable.
- 12.8 Fire Permits issued pursuant to this Bylaw are valid for such period of time as shall be determined and set by the Fire Chief and the Fire Permit shall have endorsed therein the period of time for which the said Permit is valid.
- 12.9 The Fire Chief may extend the period of time that a Fire Permit is valid, provided the Fire Permit has not expired.
- 12.10 The Fire Chief may, terminate, suspend or cancel a Fire Permit if the conditions surrounding the original issuance change.
- 12.11 Each application for a Fire Permit must contain the following information:
- (a) the name and address of the applicant;

- (b) the legal and civic description of the land on which the applicant proposes to set a fire;
- (c) the type and description of Fire Pit construction proposed to be used;
- (d) the signature of the applicant;
- (e) the signature of the property owner or authorized agent of the owner.

12.12 No person shall provide false, incomplete or misleading information to the Municipality or to the Fire Service on or with respect to the Fire Permit Application.

### **SECTION 13 CONTROL OF FIRE HAZARDS**

13.1 This section is only applicable within Hamlet boundaries of the Municipality.

13.2 If Council finds within the Hamlet boundaries on privately owned land or occupied public land conditions that in its opinion constitutes a fire hazard, it may order the owner or the person in control of the land on which the fire hazard exists to reduce or remove the hazard within a fixed time and in a manner prescribed by the Council.

13.3 When Council finds that the order it made pursuant to subsection 13.2 has not been carried out, it may enter on the land with any equipment and any persons it considers necessary and may perform the work required to eliminate or reduce the fire hazard.

13.4 The Owner or the person in control of the land on which work was performed pursuant to subsection 13.2 shall on demand reimburse the Municipality for the cost of the work performed. In default of payment the Municipality may place a lien for the amount against the land and improvements on it.

### **SECTION 14 REQUIREMENT TO REPORT**

14.1 The Owner or his authorized agent of any property damaged by fire shall immediately report to the Fire Service particulars of the fires which are satisfactory to the Fire Chief and Director of Emergency Services.

14.2 The owner or his authorized agent of any property containing a dangerous good(s) product which sustains an accidental or unplanned release of the dangerous good(s) product shall immediately report to the Fire Service

particulars of the release which are satisfactory to the Fire Chief and Director of Emergency Services.

## **SECTION 15    RECOVERY OF COSTS**

15.1 Where the Fire Service has taken any action whatsoever for the purpose of extinguishing a fire or responding to a fire call or Incident within or outside the Municipality for the purpose of preserving life or property from injury, destruction by fire or other Incident within or outside the Municipality, including any such action taken by the Fire Service on a False Alarm, the Municipality shall, in respect of any costs incurred by the Municipality in taking such action, charge any costs incurred by the Municipality:

- (a) to the person who caused the Incident;
- (b) the owner of the land or in possession where the Incident occurred; or
- (c) the owner of property where the person in possession and control of property which is the situate of the Incident if not located on privately owned land.
- (d) Emergency response units responding to an incident but not utilized to rectify the emergency shall not be charged for, subject to the minimum charge as identified in Schedule "A".

15.2 Where the Fire Services has provided services for the purpose of, but not be limited to:

- (a) occupant load determination,
- (b) fire inspections,
- (c) fire investigations, and
- (d) fire permits,
- (e) the Municipality shall, in respect of costs incurred by providing the service, charge such fees as set out in Schedule "A" attached to and forming part of this Bylaw, and such fees shall be due and payable upon receipt of such services.

15.3 The schedule of costs and fees to be charged by the Municipality for services rendered pursuant to this Bylaw shall be set out in Schedule "A" attached to and forming part of this Bylaw.

- (a) The fees and charges set out in schedule "A" may be amended by Council as determined from time to time when deemed necessary.

15.4 In respect of the costs or fees described in subsections 15.1, 15.2 and 15.3.

- (a) the Municipality shall recover such cost or fee as a debt due and owing to the Municipality; or
- (b) in the case of action taken by the Fire Service in respect to land within the Municipality, where the cost or fee is not paid upon demand by the Municipality, then in default of payment, such cost or fee shall be charged against the land as taxes due and owing in respect of that land, or
- (c) in the case of action taken by the Fire Service in respect to Incidents involving motor vehicles the municipality shall take any collection action it deems necessary if the amount levied by the municipality is not paid within sixty (60) days after the mailing of an invoice by the municipality, or in the event of an appeal, sixty (60) days of the date of mailing of the decision of Council on the appeal.

## **SECTION 16 OFFENCES AND PENALTIES**

16.1 Every person who violates a provision of this Bylaw is guilty of an offense and is punishable upon summary conviction,

- (a) to a fine not exceeding two thousand dollars (\$2,000.00) or to a term of imprisonment not exceeding one (1) year or to both.

16.2 A Peace Officer who finds a person violating or who has reasonable and probable grounds to believe that a person has violated any provisions of this Bylaw may give a written notice of intention to prosecute, in the form of a Part Two Provincial Violation Ticket, setting forth the date, time, and place of the offence, briefly indicating the nature of the offence.

16.3 The Court convicting a person of a violation of this Bylaw may order that in default of payment of a fine imposed on such conviction, the defendant shall be imprisoned for a period of not more than six months.

## **SECTION 17 VIOLATION TICKET**

17.1 Nothing in this bylaw shall prevent a Peace Officer from:



- (a) immediately issuing a Violation Ticket for the mandatory Court appearance to any person who contravenes any provision of the bylaw, or
- (b) issuing a Voluntary Payment ticket in lieu of a mandatory Court appearance for \$100.00.

**SECTION 18    SEVERABILITY**

18.1 Should any section or part of this bylaw be found to have been improperly enacted, for any reason, then such section or part shall be regarded severable from the rest of the bylaw and the bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this bylaw.

**SECTION 19    REPEAL**

19.1 This bylaw shall repeal Bylaw 580/06.

This bylaw comes into force at the beginning of the day of third and final reading thereof.

First Reading given on the 29<sup>th</sup> day of October, 2008

Second Reading given on the 29<sup>th</sup> day of October, 2008.

Third Reading and Assent given on the 29<sup>th</sup> day of October, 2008

(original signed)

\_\_\_\_\_  
REEVE

(original signed)

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

**FIRE SERVICES BYLAW 684/08  
SCHEDULE "A"**

**RESPONSE FEE INCLUDING MAN POWER:**

Pumper Unit		\$200.00 per hour
Ladder Unit (Aerial)		\$200.00 per hour
Tanker Unit		\$200.00 per hour
Rescue Unit		\$200.00 per hour
Contracted Services		Cost plus 15%
(i.e. water haulers, equipment, labor, etc.)		
Response to false alarm	1 <sup>st</sup> Call	No Charge
	(within same year as 1 <sup>st</sup> Call) 2 <sup>nd</sup> Call	\$100.00
	(within same year as 1 <sup>st</sup> Call) 3 <sup>rd</sup> Call	\$200.00
	(within same year as 1 <sup>st</sup> Call) 4 <sup>th</sup> Call	\$300.00
Consumable items		Cost plus 15%

**MANPOWER FEE:**

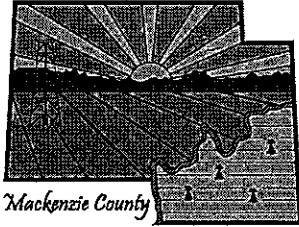
If only manpower is requested / needed:		
Officers		\$25.00 per man hour
Firefighter		\$20.00 per man hour

**OTHER FEES:**

Violation Ticket	1 <sup>st</sup> offence	\$250.00
	2 <sup>nd</sup> & additional offence	\$500.00
Fire Works Permit (no charge to non profit groups)		
		\$50.00 per permit
Filling of Air Cylinders (breathing air)		
	i) small cylinder (30 min.)	\$10.00
	ii) cascade cylinder	\$30.00
Water flow testing reports		\$100.00
File search (fire inspections & investigations)		\$35.00 per search
Fire Permit		\$Free

Fire Inspection Services within Municipality	\$50.00 per hour plus expenses
Fire Inspection Services outside Municipality	\$75.00 per hour plus expenses
Re-inspection with outstanding Fire Code Violations	\$50.00 per visit
Training course(s) to other individuals/groups	Cost plus 15% admin. fee
Expert witness services – civil litigation	\$25.00 per hour to a maximum of \$350.00 per day plus expenses
Occupant Load Determination	\$100.00 per certificate Free for Non Profit





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 7, 2009</b>
<b>Presented By:</b>	<b>Ryan Becker, Director of Planning and Emergency Services</b>
<b>Title:</b>	<b>Bylaw 723/09 Amendment of Speed Zone Bylaw to include the Hutch Lake Cottage Area</b>

### BACKGROUND / PROPOSAL:

Bylaw 723/09, being an amendment to Bylaw 491/05 Speed/School Zone Bylaw, was brought to Council on June 9, 2009 where the following motion was made:

*Motion 09-06-495 That Bylaw 723/09, being a Bylaw that establishes school zones, signage for school zones and speed limits within Mackenzie County be tabled to the next meeting.*

The intent of Bylaw 723/09 is to add speed zones for Hutch Lake, as follows:

#### **5. HUTCH LAKE**

*That a maximum speed limit of thirty (30) kilometers per hour be established for the sections of road known as "Hutch Lake Cottage Area" or legally known as shown on attached Schedule "B":*

- a) *Tugate Drive on Part of SW 33-112-20-W5M, Part of SE 32-112-20-W5M, Part of NW 28-112-20-W5M, and Part of NE 29-112-20-W5M.*

The Planning Department received a concern about the speed limit of fifty (50) kilometers per hour in the Hutch Lake Cottage Area. As a result of this concern and the potential safety hazard, this bylaw is presented to Council for consideration.

St. Mary's Elementary School speed zone is included in Bylaw 723/09 School Zone Bylaw as well as Bylaw 175/99 Playground Zone Bylaw, which is unnecessary as it is a

**Author:** Sarah Martens,  
Administrative Officer

**Reviewed by:** Ryan Becker,  
Director of Planning

*Ryan*  
CAO *jd*

duplication. As a result, the St. Mary's Elementary School speed zone has been removed from Bylaw 723/09.

**OPTIONS & BENEFITS:**

As per the attached concern, a reduction of the speed limit should serve to provide more safety for children residing in the Hutch Lake Cottage Area.

**COSTS & SOURCE OF FUNDING:**

Current Budget

**RECOMMENDED ACTION:**

**MOTION 1:**

That first reading be given to Bylaw 723/09, being a Bylaw that establishes school zones, signage for school zones and speed limits within Mackenzie County.

**MOTION 2:**

That second reading be given to Bylaw 723/09, being a Bylaw that establishes school zones, signage for school zones and speed limits within Mackenzie County.

**MOTION 3:**

That consideration be given to go to third reading for Bylaw 723/09, being a Bylaw that establishes school zones, signage for school zones and speed limits within Mackenzie County.

**MOTION 4:**

That third reading be given to Bylaw 723/09, being a Bylaw that establishes school zones, signage for school zones and speed limits within Mackenzie County.

**Author:** Sarah Martens,  
Administrative Officer

**Reviewed by:** Ryan Becker,  
Director of Planning

**CAO**

**BYLAW NO. 723/09**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF DECLARING SPECIFIC PORTIONS OF ROADS**  
**AS SCHOOL ZONES AND OTHER SPEED ZONES**  
**AND AUTHORIZING THE ERECTION OF SCHOOL ZONE SIGNS**  
**TO DESIGNATE THE AREAS SO DECLARED**

**WHEREAS** the Council of Mackenzie County deem it advisable that specific portions of roadways herein referred to be declared as school zones for the protection of children attending the schools at the specified locations,

**WHEREAS** the Council has designated that certain roadway speeds be reduced due to congested residential development.

**WHEREAS**, provisions of the Traffic Safety Act, the Council to establish maximum speed limits of less than eighty (80) kilometers per hour for highways under its control; and to establish a maximum speed limit in excess of eighty (80) kilometers per hour for all or any highway under its control.

**WHEREAS**, provisions of the Traffic Safety Act, the Council of Mackenzie County may prescribe a maximum of not more than one hundred (100) kilometers per hour for a highway that is not a primary highway.

**THEREFORE** by virtue of the powers vested in it under the Traffic Safety Act, and the Municipal Government Act, the Council of Mackenzie County enacts as follows:

1. In this bylaw, unless the context otherwise requires,
  - a) **"Hamlet(s)"** shall be the unincorporated communities of Fort Vermilion, La Crete, and Zama as established and designated boundaries as approved by Mackenzie County.
  - b) **"Rural Area"** shall be all other areas within the municipality with the exception of the communities noted above.

**2. SCHOOL ZONES**

- a) That the portion of 94<sup>th</sup> Avenue from the east boundary of Lot 12, Plan 782 0147 to the west boundary of Lot 14 Plan 782 0147, within the boundaries of the Hamlet of La Crete be declared a school zone. This school zone shall be for the Ridgeview Central School and the Sandhills Elementary School.

- b) That the portion of 100<sup>th</sup> Street from the south boundary of Lot C, Plan 962 4008 to the north boundary of Lot C Plan 962 4008 and that the portion of 99 Avenue from the NE corner of Lot C Plan 962 4008 to 101<sup>st</sup> Street, within the boundaries of the Hamlet of La Crete be declared a school zone. This school zone shall be for the La Crete Public School.
- c) That the portion of 50<sup>th</sup> Street from the north boundary of Lot 4, Block A, Plan 762 1591 to the south boundary of Lot 4, Block A, Plan 762 1591, within the boundaries of the Hamlet of Fort Vermilion be declared a school zone. This school zone shall be for the Fort Vermilion Public School.
- ~~d) That the portion of River Road from the east boundary of Lot 1, Plan 3279KS to the south boundary of Lot 1, Plan 3279KS, within the boundaries of the Hamlet of Fort Vermilion be declared a school zone. This school zone shall be for the St. Mary's Elementary School.~~
- f) That the portion of Aspen Drive from the north boundary of Lot 4, Block 11, Plan 882 1687 to the south boundary of Lot 4; Block 11, Plan 882 1687, within the boundaries of the Hamlet of Zama be declared a school zone. This school zone shall be for the Zama City School.
- g) That the portion of local road, locally known as Bluehills Road, for 300 meters north and south of the Bluehills Community School located on SE 1-104-18-W5M, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Bluehills Community School.
- h) That the portion of local road, locally known as Rocky Lane Road, for 300 meters north and south of the Rocky Lane School located on S½ 16-109-14-W5M, subdivided as Lot 5, Block 1, Plan 962 1175, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Rocky Lane School.
- i) That the portion of local road, for 300 meters north and south of the Private School located NE 11-108-13-W5M and 300 meters from the south boundary of the same, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Fort Vermilion Peace Private School.
- j) That the portion of local roads, for 300 meters north and south and 300 meters east and west of the Private School located on NE 33-105-14-W5M, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Peace Mennonite Private School.



- k) That the portion of local road, for 300 meters north and south of the Private School located SW ~~NW~~ 8-107-13-W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for a ~~Private School~~ **the W.P. Mennonite School Society.**
- l) That the portion of local road, for 300 meters north and south of the Private School located SW ~~14~~ **SE 15**-104-17-W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for a ~~Private School~~ **the Buffalo Head Mennonite School.**
- m) That the portion of local road, for 300 meters north and south of the Private School located on ~~NW~~ **SW** 17-104-17-W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for a ~~Private School~~ **the W.P. Mennonite School Society.**
- n) That the portion of local road, for 300 meters north and south of the Private School located on SW 30-104-14-W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for a ~~Private School~~ **the Buffalo Head Mennonite School.**
- o) That the portion of local road, for 300 meters north and south of the Private School located on SW 14-105-15-W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for a ~~Private School~~ **the W.P. Mennonite School Society.**
- p) **That the portion of 94 Avenue, for 200 meters east and west of the Private School located on NW 04-106-15-W5M within the Boundaries of the Hamlet of La Crete be declared a school zone. This school zone shall be for Reinland Christian Academy.**

### 3. SCHOOL ZONE HOURS AND SIGNAGE

- a) That on any day on which school is held, no driver shall drive within the school zone so declared, at a rate of speed greater than 30 kilometers per hour, at any time between:
  - i) 8:00 a.m. and 9:30 a.m., and
  - ii) 11:30 a.m. and 1:30 p.m., and
  - iii) 3:00 p.m. and 4:30 p.m.
- b) That 30 kilometers per hour school zone speed signs be erected to designate those portions of the roadways within Mackenzie County herein to be referred to as school zones for the guidance of any person or driver of any vehicle travelling on the said roadways.

- c) That 30 kilometers per hour ahead signs be erected 150 meters in advance of the 30 kilometer per hour school zone signs on all streets in the hamlets where school zones are located.
- d) That 30 kilometers per hour ahead signs be erected 300 meters in advance of the 30 kilometers per hour school zone signs on all rural roads where school zones are located.

#### 4. **BUFFALO LAKE ESTATES**

That a maximum speed limit of sixty (60) kilometers per hour be established for the sections of road known as "Buffalo Lake Estates" or legally known as shown on attached Schedule "A":

- a) Township Road 105-5 from Range Road 15-1 to Range Road 15-1A; and
- b) Range Road 15-1A from Township Road 105-5 to Township Road 106-6.

#### 5. **HUTCH LAKE**

***That a maximum speed limit of thirty (30) kilometers per hour be established for the sections of road known as "Hutch Lake Cottage Area" or legally known as shown on attached Schedule "B":***

- a) ***Tugate Drive on Part of SW 33-112-20-W5M, Part of SE 32-112-20-W5M, Part of NW 28-112-20-W5M, and Part of NE 29-112-20-W5M.***

#### 6. **HAMLET SPEED LIMITS**

- a) That a maximum speed limit of fifty (50) kilometers per hour be established in the hamlets of Fort Vermilion, La Crete and Zama, except in designated school and playground zones.
- b) Notwithstanding clause 5. a) that a maximum of seventy (70) kilometers per hour transition zone that connects a fifty (50) kilometers an hour zone within a hamlet increasing to a seventy (70) kilometer an hour zone to the hamlet boundary before proceeding to either an eighty (80) kilometers per hour zone on a gravel road or a one hundred (100) kilometer an hour zone on a paved highway, may be established on the outskirts of the hamlets as designated by the Director of Operations.
- c) That proper speed limit signs be placed at the boundaries of those hamlets mentioned in Section 1.

## 7. RURAL SPEED LIMITS

- a) That a maximum speed limit of eighty (80) kilometers per hour be established for all rural gravel roads within municipal boundaries.
- b) That a maximum speed limit of one hundred (100) kilometers per hour be established for the La Crete North and South Access Roads up to the Hamlet of La Crete boundary.
- c) That a maximum speed limit of sixty (60) kilometers per hour be established for all roads adjacent to and within Country Residential zoned subdivisions within municipal boundaries that front onto a rural road or an internal subdivision road
- d) Notwithstanding clause 6. a) that the speed limits may be reduced where determined by the Chief Administrative Officer or designate.

## 8. PENALTIES AND RESCINDING BYLAWS

- a) That any person found guilty of violating the speed as indicated by the erected signs is subject to the penalties described in the Traffic Safety Act and Amendments thereto.
- b) ***That Bylaw 491/05 hereby be rescinded.***

READ a first time this \_\_\_\_ day of \_\_\_\_\_, 2009.

READ a second time this \_\_\_\_ day of \_\_\_\_\_, 2009.

READ a third time and finally passed this \_\_\_\_ day of \_\_\_\_\_, 2009.

---

Greg Newman  
Reeve

---

William Kostiw  
Chief Administrative Officer



**BYLAW NO. 175/99**

**BEING A BY-LAW OF THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF DECLARING SPECIFIC PORTIONS  
OF ROADS AS PLAYGROUND ZONES  
AND AUTHORIZING THE ERECTION OF PLAYGROUND ZONE SIGNS TO  
DESIGNATE THE AREAS SO DECLARED**

**WHEREAS** the Council of the Municipal District of Mackenzie No. 23 deem it advisable that specific portions of roadways herein referred to be declared as playground zones for the protection of children who utilize the facilities,

**THEREFORE** by virtue of the powers vested in it under Section 14(6) of the Highway Traffic Act, being Chapter H-7, Revised Statutes of Alberta, 1980 and Amendments, the Council of the Municipal District of Mackenzie No. 23 enacts as follows:

1. In this bylaw, unless the context otherwise requires,
  - a) **"Hamlet(s)"** shall be the unincorporated communities of Fort Vermilion, La Crete, and Zama as established and designated boundaries as approved by Municipal District of Mackenzie No. 23.
2. That playground zones be designated as follows:
  - a) That the portion of 101<sup>st</sup> Avenue from the east boundary of Lot 4MR, Block 17, Plan 792-1881 to the west boundary of the same, within the boundaries of the Hamlet of La Crete be declared a playground zone.
  - b) That the portion of River Road from the east boundary of Lot 1, Plan 3279 KS to the west boundary of the same, within the boundaries of the Hamlet of Fort Vermilion be declared a playground zone.
  - c) That the portion of Aspen Drive from the north boundary of Lot 1MR, Block 15, Plan 892-2794 to the south boundary of same, within the boundaries of the Hamlet of Zama be declared a playground zone.

3. That on any day no driver shall drive within the playground zone, so declared, at a rate of speed greater than 30 kilometers per hour at any time between the hours of 8:30 a.m. and one hour after sunset.
4. That 30 kilometers per hour playground zone speed signs be erected to designate those portions of the roadways within the hamlets in the Municipal District of Mackenzie No. 23 herein before referred to as playground zones for the guidance of any person or driver of any vehicle travelling on the said roadways.
5. That any person found guilty of violating the speed as indicated by the erected signs is subject to the penalties described in the Highway Traffic Act and Amendments thereto.
6. This Bylaw shall take effect on the date of the third and final reading thereof.

First Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 1999.

\_\_\_\_\_  
Betty Bateman, Chairperson

\_\_\_\_\_  
Eva Schmidt, Municipal Secretary

Second Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 1999.

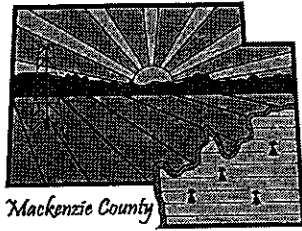
\_\_\_\_\_  
Betty Bateman, Chairperson

\_\_\_\_\_  
Eva Schmidt, Municipal Secretary

Third Reading and Assent given on the \_\_\_\_\_ day of \_\_\_\_\_, 1999.

\_\_\_\_\_  
Betty Bateman, Chairperson

\_\_\_\_\_  
Eva Schmidt, Municipal Secretary



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 7, 2009</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Information/Correspondence</b>

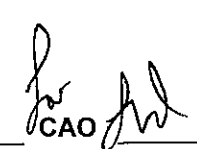
**BACKGROUND / PROPOSAL:**

The following items are attached for your information, review, and action if required.

	Page
• Action List	165
• County of Paintearth – Drought/Feed	169
• Annual Federation Charity Golf Classic	171
• Mighty Peace Events Newsletter	173
• High Level & District Chamber of Commerce Newsletter – July 2009	175
• Councillor Toews presentation at the Edmonton City Centre Airport Public Hearing	177
•	
•	
•	

**RECOMMENDED ACTION:**

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Review by:  CAO





**Mackenzie County  
Action List as of June 25, 2009**

***Council Meeting Motions Requiring Action***

<b>Motion</b>	<b>Action Required</b>	<b>Action By</b>	<b>Status</b>	<b>Budget</b>
<b>November 13, 2007 Council Meeting</b>				
07-11-1050	That administration negotiate the purchase of Public Land with Alberta Sustainable Resource Development for the future urban expansion for the Hamlet of Zama.	Ryan Lisa Bill K.	In progress	\$50,000?
<b>September 9, 2008 Council Meeting</b>				
08-09-633	That the Parks & Recreation Committee explore other regional locations for a provincial campground.	Parks & Rec	In progress	\$0.00
<b>December 22, 2008 Council Meeting</b>				
08-12-1018	That the County negotiate getting the Zama oilfield connector road paved as discussed.	Bill K. Council	Under review	\$0.00
<b>February 25, 2009 Council Meeting</b>				
09-02-162	That administration bring forward a bylaw to update the Area Structure Plan for La Crete.	Ryan	Fall 2009	Operating Budget
<b>April 7, 2009 Council Meeting</b>				
09-04-254	That administration proceed to secure design build proposals for the La Crete public works shop and the Zama public works shop/fire hall and present them to Council for consideration and final cost allocation.	Bill K. Bldg Committees Directors	In progress LC Closing July 7/09	2009 Capital Budget
09-04-262	That administration bring back a couple of options regarding the rezoning of multiple properties in La Crete.	Ryan	Sept. 2009	
09-04-266	That the auction date, for the tax forfeiture properties, be set for August 11, 2009 to be held in the Council Chambers at 4511 – 46 Ave, Fort Vermilion, Alberta.	Joulia	Aug. 11/09 4:00 pm	
09-04-279	That administration proceed with obtaining a written report from DCL Siemens Engineering on rural water action to date and then decide on further action and project scope.	Bill K.	In progress	2009 Operating Budget
<b>April 20, 2009 Council Meeting</b>				
09-04-312	That administration and local Councillors work on a Task Force Terms of Reference for Tompkins Ferry issues.	Bill K. Dicky Bill N. John K.	Summer 2009	

Motion	Action Required	Action By	Status	Budget
<b>May 12, 2009 Council Meeting</b>				
09-05-358	That the Fort Vermilion administration building addition/renovation design be referred to the building committee for review.	FV Bldg Committee		\$1,000,000
09-05-374	That Mackenzie County pursues the recreational lease with Alberta Tourism, Parks and Recreation for the Bridge Campground.	John K.	In progress July 2009	
09-05-381	That the Fort Vermilion airport extension be referred to administration to bring back options.	Ryan Dave C.	July 7/09	
09-05-398	That a letter be sent to the Minister of Transportation regarding the Tompkins Landing Ferry.	Bill K. & Ferry Committee		
<b>May 27, 2009 Council Meeting</b>				
09-05-443	That Mackenzie County and the Town of High Level jointly send a letter to the Regional Economic Development Initiative and Community Futures requesting funding for Hutch Lake Regional Park.	John K. Greg		
09-05-448	That administration look at the County doing their own calcium application.	Bill K.		
09-05-458	That administration take the appropriate action and request as-built drawings for subdivision application 45-SUB-04 in the Hamlet of La Crete.	Ryan John K.	In progress	
09-05-460	That administration be authorized to proceed with obtaining quotes from qualified companies to prepare Airport Vicinity Protection Area Plans (AVPA).	Ryan	In progress	
<b>June 9, 2009 Council Meeting</b>				
09-06-495	That Bylaw 723/09, being a Bylaw that establishes school zones, signage for school zones and speed limits within Mackenzie County be tabled to the next meeting.	Ryan	July 7/09	
09-06-503	That the inter-municipal agreements with the Town of High Level be signed as presented.	Council		
09-06-504	That a joint meeting be set up with the Town of Rainbow Lake.	Bill K.	Aug/Sept. 2009	
09-06-506	That the Finance Committee proceed with AUPE negotiations as discussed.	Finance Committee		
09-06-511	That third reading of Bylaw 711/09, being a Road Closure Bylaw to close and sell a portion of government road allowance 18-2 adjacent to the west boundary of SW 26-104-18-W5M, commencing parallel with the north property line of SW 26-104-18-W5M, lying south of Blues Creek	Ryan	August 2009	

Motion	Action Required	Action By	Status	Budget
	and continuing south to the north bank of an unnamed creek, be tabled for further information.			
June 25, 2009 Council Meeting				
09-06-534	That the County proceed with working with the engineers on the La Crete Community Library expansion project.			
09-06-537	That installation of a new sewer main trunk line as proposed by the developer's engineer (Focus) be approved for the SW 9-106-15-W5M residential subdivision and be subject to a development agreement being signed that addresses its funding and is approved by the County's engineers.	Ryan	In progress	
09-06-538	That administration reviews funding options of the new sewer main trunk line for the SW 9-106-15-W5M residential subdivision.	Ryan	In progress	
09-06-540	That administration investigate options for development incentives.	Bill K.	In progress	
09-06-551	That administration set up a meeting with the Premier or the Minister regarding CO <sub>2</sub> EOR Negotiations.	Bill K.	In progress	



## Carol Gabriel

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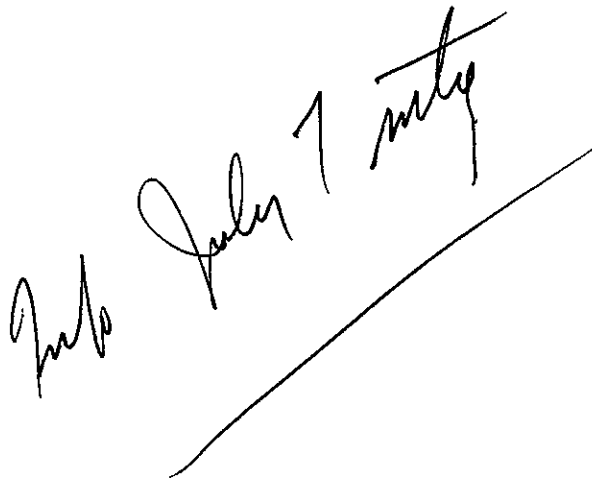
**From:** Brenda Hepp [bhepp@countypaintearth.ca]  
**Sent:** Wednesday, June 24, 2009 8:45 AM  
**To:** cao@crowstpass.com; j.cooper@town.jasper.ab.ca; Carol Gabriel; tennison@strathcona.ab.ca; admin@mdacadia.ab.ca; amilot@athbascacounty.com; dbegert@phrd.ab.ca; administration@beaver.ab.ca; biglakes@mdbiglakes.ca; bighorn@mdbighorn.ca; irenec@birchhillscounty.com; county@county.camrose.ab.ca; office@cardstoncounty.com; info@clearhillscounty.ab.ca; admin@county.clearwater.ab.ca; cypress@cypress.ab.ca; mdinfo@mdfairview.ab.ca; county@flagstaff.ab.ca; mdftills@mdfoothills.com; fortymi2@fortymile.ab.ca; countygp@countygp.ab.ca; Esecretary@mdgreenview.ab.ca; office@kneehillcounty.com; main.office@laclabichcounty.com; lsac@gov.lacsteanne.ab.ca; info@lacombecounty.com; countyinfo@lamontcounty.ca; dougw@leduc-county.com; md124@md124.ca; mailbox@county.lethbridge.ab.ca; info@minburncounty.ab.ca; mvadmin@mountainviewcounty.com; administration@countyofnewell.ab.ca; mdnorth22@mdnorth22.ab.ca; general@northernsunrise.net; general\_inquiries@mdopportunity.ab.ca; Julie Falkenberg; inquiries@parklandcounty.com; mdpeace@wispernet.ca; info@mdpincercreek.ab.ca; ponokacounty@ponokacounty.com; mdprovost@mdprovost.ca; cao@ranchland66.com; info@reddeercounty.ab.ca; comments@rockyview.ca; admin@saddlehills.ab.ca; county@smokylakecounty.ab.ca; md130adm@telusplanet.net; mdsr133@mdspiritrivier.ab.ca; countysp@county.stpaul.ab.ca; info@starlandcounty.com; info@stettlercounty.ca; sturgeonmail@sturgeoncounty.ab.ca; dkriszan@telusplanet.net; dan@thorhildcounty.com; info@thcounty.ab.ca; county24@telusplanet.net; reception@vulcancounty.ab.ca; mdwain@mdwainwright.ca; county5@countyofwarner5.ab.ca; info@westlockcounty.com; admin@wheatlandcounty.ca; md26@mdwillowcreek.com; admin@woodlands.ab.ca; info@yellowheadcounty.ab.ca; j.slemp@gov.ab.ca

**Subject:** Drought/Feed  
**Attachments:** J Knapp Ltr-June23-09.pdf

Good morning - please share the attached letter from our Reeve George Glazier with your Reeve and Councillors.

Thank you.

*Brenda L. Hepp*  
Secretary to County Administrator  
COUNTY OF PAINTEARTH NO. 18  
Phone 403.882.3211 Fax 403.882.3560  
Website: [www.countypaintearth.ca](http://www.countypaintearth.ca)



A handwritten signature in black ink, appearing to read 'Brenda L. Hepp', is written over a long, thin horizontal line that extends across the width of the signature.



## COUNTY OF PAINT EARTH No. 18

4901 - 50 AVENUE  
P.O. BOX 509  
CASTOR, ALBERTA  
T0C 0X0

Ph: 403-882-3211  
403-882-3151  
Fax: 403-882-3560  
[www.countypaintearth.ca](http://www.countypaintearth.ca)

June 23, 2009

Mr. John Knapp, Deputy Minister  
Office of the Deputy Minister  
Agriculture and Rural Development  
3<sup>rd</sup> Floor, JG O'Donoghue Building  
7000 - 113 Street  
Edmonton, Alberta T6H 5T6

Via Fax: 780.415.6002

Dear Mr. Knapp:

Further to attending the Cow/Calf Producers meeting hosted by AFSC and ARD in Hanna on June 17, 2009, on behalf of Council of the County of Paintearth No. 18, I am writing to propose a concept that we think will assist the producers to lessen partial risks related to the drought and lack of feed in the area.

Crop Insurance is going to start writing canola and other crops off this week as the potential yield is very low due to the lack of rain. Our suggestion is that after these crops are written off we would like to see AFSC pay the farmers to reseed these acres to cereal crops or forage. This would be at the grower's option and entirely at his risk, this is, AFSC would have no insurance liability on the reseeded crop. This would allow the grower to sell the feed to livestock producers. The end result is the grain farmer could make a profit and the livestock producer could acquire feed closer to home thereby reducing the need for feed freight assistance. A plan like this would benefit everyone.

This concept was discussed with Merle Good, ARD, during the meeting in Hanna and he indicated the concept had merit and warranted further pursuit.

Council requests that this concept be given immediate consideration to assist local producers during this critical situation.

Thank you for your immediate attention to this matter.

Yours truly,

COUNTY OF PAINT EARTH NO. 18

George Glazier  
Reeve

cc: Hon. E. Stelmach, Premier  
Hon. J. Hayden, Minister of Infrastructure  
Hon. G. Groeneveld, Minister of Agriculture and Rural Development  
Mr. D. Griffiths, MLA, Battle River-Wainwright  
Mr. M. Good, Agriculture and Rural Development  
AAMDC Members

*agenda Info*

**Carol Gabriel**

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**From:** Dawn Dietz [DDietz@FEDGAS.com]  
**Sent:** Monday, June 29, 2009 10:40 AM  
**To:** Bill Kostiw  
**Subject:** 3rd Annual Federation Centre Charity Golf Classic  
**Attachments:** Information Package for email.pdf; Registration Form.pdf; Sponsorship Form.pdf

Just a friendly reminder....

The 3rd Annual Federation Centre Charity Golf Classic is fast approaching!

Join the Alberta Federation of REAs and the Federation of Alberta Gas Co-ops Ltd. for a fun filled day in support of the MS Society of Canada, Alberta Division.

Please see the attached for more information regarding the tournament as well as a registration form and sponsorship opportunities.

We hope to see you there!

*Dawn Dietz*

*Office Administrator*

*Federation of Alberta Gas Co-ops Ltd.*

*#201, 115 Portage Close*

*Sherwood Park, AB T8H 2R5*

*Phone: (780) 416-6543*

*Fax: (780) 416-6544*

*Email: [ddietz@fedgas.com](mailto:ddietz@fedgas.com)*

*Website: [www.fedgas.com](http://www.fedgas.com)*

# 3rd Annual Federation Charity Golf Classic



In Support of the  
Multiple Sclerosis (MS) Society of Canada,  
Alberta Division



Tuesday, August 18, 2009 - Registration at 7 a.m.  
Goose Hummock Golf Resort - 2 miles north of Gibbons on Hwy 28 - Gibbons, AB

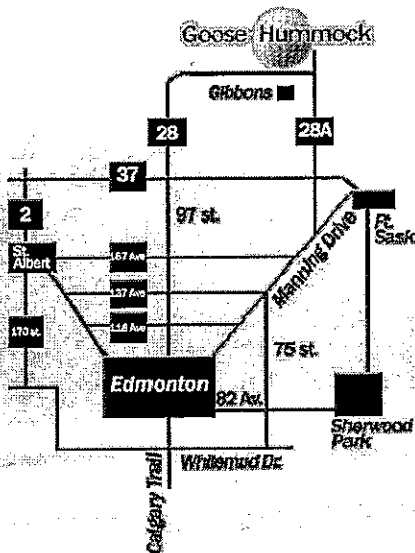
Fee: \$160/player or \$600 per 4 person team  
Includes: Green Fees, Cart, Full Breakfast, Food Holes & BBQ

Registration is open for all participants on a First Come First Served basis - so don't delay, register TODAY.

1st Golfer Information		2nd Golfer Information	
Name:		Name:	
Company:		Company:	
Address:		Address:	
City/Province/Postal Code:		City/Province/Postal Code:	
Phone:		Phone:	
Email:		Email:	
3rd Golfer Information		4th Golfer Information	
Name:		Name:	
Company:		Company:	
Address:		Address:	
City/Province/Postal Code:		City/Province/Postal Code:	
Phone:		Phone:	
Email:		Email:	

Total for Golf....\$160/person X \_\_\_\_\_ = \$ \_\_\_\_\_ or \$600 per 4 person team  
Includes: Green Fees, Cart, Full Breakfast, Food Holes & BBQ

Support your local MLA - invite him/her as your guest on this important day!



### Return Form With Payment:

No later than Friday, July 3, 2009, to the Federation Centre  
115 Portage Close, Sherwood Park, AB T8H 2R5

Attention: Dawn Dietz

Please make cheques payable to  
Alberta Federation of REAs

with "Golf Tournament - #9009" written in the memo line

### Questions:

Contact Dawn Dietz at [ddietz@fedgas.com](mailto:ddietz@fedgas.com) or call (780) 416-6543

### Sponsorship:

See attached form for sponsorship, donation and prize opportunities

### Directions to Goose Hummock Golf Resort:

2 miles North of Gibbons on Hwy 28 - see map

"Alone we can do so little; together we can do so much." - Helen Keller



## **Carol Gabriel**

---

**From:** Mighty Peace Tourist Association [mpta@telusplanet.net]  
**ent:** Friday, June 26, 2009 12:06 PM  
**To:** wbharc@xplornet.com; cfrank@nait.ca; Deb Langford; directorfairviewchamber@telus.net; gcivey@telus.net; Kamie; Carol Gabriel; Marianne McKee; lcred@telusplanet.net; MD Fairview; MD Northern Lights; MD Peace; Monica Kirtley-Wark; Monika Ralston; Northern Sunrise County; Peace River; r.hodgkinson@peacecountry-cfdc.com; Renee Charbonneau; Smoky River FCSS; Stefan Felsing; Stephanie Thacker; Sue Koyman; rtwyness@telusplanet.net; ehpeters@xplornet.com; 'Brenda Taylor'; mckolebaba@wispernet.ca; Allen Garins; Barb Koos; Barry Dewitz; 'Ernie Brauer'; Frances Davis; Gail Sandboe; Jim Lewis; Klaus Noruschat; Larry Chorney; Laura Gloor; mcigord@telusplanet.net; Peter F. Braun; Rhonda Davidson; Robert Willing; Wanda Laurin  
**Subject:** FW: Mighty Peace Events Newsletter

Hello all! Hope you are enjoying summer! Here are some events for you to enjoy in the Peace Country this summer. A full event calendar is provided on our website, [www.mightypeace.com](http://www.mightypeace.com). For more information call 1-800-215-4535. See our contest details at bottom of newsletter!!

### Rombs Family Country & Bluegrass Jamboree

July 3,4,5, 2009. Local and professional bands, plenty of camping. Fairview, 835-3596 or [www.fairviewfestival.com](http://www.fairviewfestival.com)

### Canada Day Celebrations

Region wide, 1-800-215-4535 for more info.

### Horse Camp

July 1 to 3, fun days are July 4 & 5. Clear River Rodeo Grounds. Bring your horse, tent or camper and family for riding clinics and fun horse activities. (780) 685-2409

### Harmon Valley Rodeo

July 11 & 12, Nampa, 322-2535 or 322-2637 for more info.

### Cowboy Fun Days

July 4 & 5 Clear River Rodeo Grounds (780) 685-2409

### La Crete Gospel Festival

Second week in July. Local and international bands, outdoor stage, plenty of camping. La Crete, 928-4447 for more info.

### Peace Fest

July 10 & 11, Peace River. Professional bands, street performers, jet boat races and more. This year featuring Jimmy Rankin and Glass Tiger. Peace River, 624-2489 for more info.

### Peace Regional Air Show

July 18 Peace River Airport. [www.peaceregionalairshow.com](http://www.peaceregionalairshow.com)

### Horseshoe Tournament

July, Carter Camp (780) 494-2332

### North Peace Stampede

July 31 - Aug2, Lac Cardinal rodeo grounds 1-800-215-4535

Battle River Rodeo

July 24 -26, Manning, (780) 836-3163

Chucks and chariots, bulls, local events, rodeo queen, parade, demolition derby on Sunday. Midway, food concessions, plenty of camping.

August

**La Crete Mud Bog**

**Mud Bog, held at the La Crete Heritage Center, August 15. Contact the Heritage Society for more information 780-926-6378 or visit [www.LaCreteChamber.com](http://www.LaCreteChamber.com)**

North Peace Stampede

July 31 - Aug2, Lac Cardinal rodeo grounds 1-800-215-4535

Fresh Air Market

Historic Dunvegan Park. Dunvegan, 835-7510 for more info.

Heritage Day Celebrations

August 3

Antique Tractor Parade, equipment demonstrations, pancake breakfast. Battle River Pioneer Museum, Manning, 836-2374 for more info.

Heritage Day

First long weekend in August. Old fashioned demo's, wagon rides, music, pancake breakfast and b-b-que beef supper, children's activities. End of Steel Museum, Hines Creek, 835-3224 for more info.

Harmon Valley Fall Fair

Bench show, fair, children's activities. Nampa, 322-2343 for more info.

Pioneer Day - Lac Cardinal

Second weekend in August. Thrashing, plainer mill, smithy, sawmill and farming demo's, wagon rides, parade, quilt display, bands and dance floor. Lac Cardinal Pioneer Museum, Grimshaw, 332-2197 for more info.

Pioneer Day - Worsley Museum

August 9. For celebration details please call (780) 685-3925

Bluefest

August 17th. Family oriented music festival, Bluesky, 835-2678 for more info.

Cowboy Church at 10:30, children's activities and live bands begin at 11.

September

George Lake Music Festival

Sunday September 6, 2009. Amature bands, plenty of camping, Hines Creek, 494-2419 for more info.

Enter to win tickets to the Peace Regional Airshow July 18.

If you no longer wish to receive our Newsletter, please click below to unsubscribe..



# High Level & District Chamber of Commerce July 2009

Phone: 780-926-2470  
Fax: 780-926-4017

Email:  
hlchambr@incentre.net

## “Bettering Business” Chamber Survey

This June, The High Level & District Chamber of Commerce Board of Directors went door-to-door asking High Level residents which new businesses and/or services that they would like to see in High Level.

The survey also appeared in the Echo and can still be completed online at [www.highlevelchamber.com](http://www.highlevelchamber.com).

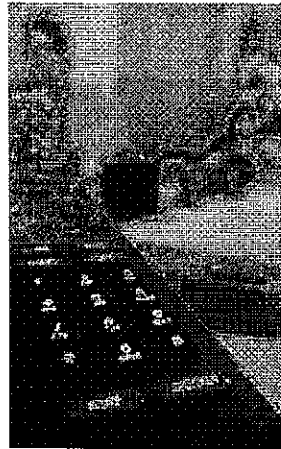
To date we have collected a total of 320 surveys. The top requested business was Tim Hortons with a

total of 141 suggestions.

We also asked what changes residents would like present businesses to make; and whether or not residents shopped online.

On the next page are the top 20 results for the question “What service and/or business would you like to see in High Level?” as well the top businesses and/or services that people wanted to have changed.

A complete copy of the survey will appear on our new webpage @ [www.highlevelchamber.com](http://www.highlevelchamber.com)



We always appreciate your feedback. Give our office a call at 780-926-2470

The new site should be up and running in July.

## Upcoming Events

- July 31st Deadline for the Early Bird Exhibitor Discount for our Trade Show
- The Spirit of the North Trade Show Friday & Saturday, Sept. 18 & 19. If you'd prefer to be in the arena, please book early! Call 780-926-2470!
- We are planning a Spring Trade show next year! May 7th & 8th 2010!

## Notice

The Chamber will be asking members if you would prefer to receive notices from us by fax or by email. If you would like to email us with your preference please feel free to do so at :

[hlchambr@incentre.net](mailto:hlchambr@incentre.net)

## Canada Day is Fast Approaching!

June is just about over and it will soon be July and once again time for High Level's Annual Canada Day Celebrations! So come out and join the fun! Come and join the High

Level & District Chamber Of Commerce for our famous Pancake breakfast 8-10am at the Arena ! The activates are from 11am-4pm at Centennial Park! The

breakfast is brought to you with help from our wonderful co-sponsor, High Level Super A Foods!

Thank-You



Email: hlchamb@incentre.net

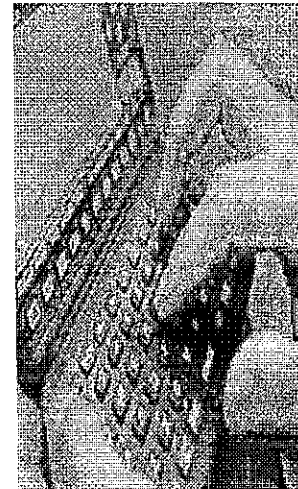
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## Top Twenty New Businesses/Services that People want in High Level

There was a total of 143 suggestions for new businesses and services that the People of High Level wanted to see here in our town. These are top responses that we collected from the data.

Business/Services	# of Responses
Tim Hortons	141
Movie Theater	114
Wal-Mart	113
Canadian Tire	105
Places to eat (i.e. restaurants & fast food)	76
A better Sports Complex/Rec.Center complete with pool	58
Clothing Store	47
Ski Hill	34
Improved Walking/Biking/Skiing Trails	33
Bowling Alley (NO ALCOHOL)	27
Children's Clothing Store	25
Women's Clothing Store	21
Shoe Store	20
More Doctors	18
Children/Teen Programs	17
Day Care	14
Book Store	11
Mall	10
A Nicer Park	9
Medical Services/Improvements	9



We also asked the people whether or not they shopped online and an amazing 213 of 320 did! They shopped for everything from make-up to automotive parts!

## Business/Services That People Wanted Changed

There were 92 comments on what businesses/services people wanted changed and 84 responses which had no opinion on the state of the current businesses/services. The people wanted such things as: improvements to the medical services including bringing in MRI scanning; improved customer service at many of our stores; also longer hours at the stores; upgrading of our roads, and an improvement in the general cleanliness of the community.

①

My name is RAY TOEWS, I live in  
Fort Vermilion.

I'm here representing McKenzie County.  
Many times when people experience  
a traumatic event they share a very  
strong common bond.

This bond exists between the people of  
Fort Vermilion and Blatchford Field  
On the flight down I debated what to  
say, to convince you to not close  
City Center.

I could quote statistics or talk about  
Medicare or even threaten to take my  
business to Calgary, but you've heard  
all that already.

So I'm just going to appeal to your  
heart.

PLEASE DON'T CLOSE THE MOUNT.

Believe me when I tell you that  
closing our airports will create real  
hardship for citizens of the north.

I want to tell you <sup>briefly</sup> ~~quickly~~ what  
it is really like ~~my~~  
~~experience~~.

Pacific Western used to fly a 100 seat  
737 out of the Muni to Peace River  
and High Level twice a day and it was  
usually full.

THE PASSENGERS ARE THERE

The reason we don't come to EDMONTON on Central Mountain Air is it is inconvenient. By the time you clear the airport and drive back into town it is almost as quick to drive.

The only time we fly into the International is when we are leaving the province. It simply is not convenient to fly to Edmonton.

I thank you for your time and consideration.

Edmonton is the gateway to the north <sup>travel to</sup> but only so we can ~~see~~ the rest of the world. ~~It's not the route~~

